

January 1, 2022

Saturday

January 2022

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February 2022

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SATURDAY		Notes
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7 ^{AM}		
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12 ^{PM}		
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5	Review memos	
6		

January 2, 2022

Sunday

January 2022

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February 2022

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SUNDAY		Notes
	2	
7 ^{AM}		
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5	Review memos	
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January 3, 2022

Monday

January 2022

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February 2022

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MONDAY		Notes
	3	
7 ^{AM}		
8	Meeting: Weekly Lookahead; https://p... EXEMPTION 6	
9	FO Check In; EXEMPTION 6	
	Weekly USTR/AUSTR/FO Meeting EXEMPTION 6	
10		
11	USTR/Senior Staff EXEMPTION 6 Tai, Katherine C. EOP/USTR	
12 ^{PM}		
1		
2		
3	Meeting: Memo Review; EXEMPTION 6	
4	Nora + Greta Weekly Check-in; Greta's Office; Todd, Nora C. EOP/USTR	
	Hannah + Nora Weekly Check In; EXEMPTION 6	
5	Review memos	
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January 4, 2022

Tuesday

January 2022

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February 2022

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TUESDAY		Notes
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7 ^{AM}		
8		
9	<p>FO Check In; EXEMPTION 6</p> <p>Meeting: Policy Check In; AKT Office; Tai, Katherine C. EOP/USTR</p>	
10		
11		
12 ^{PM}	<p>China Check-In; EXEMPTION 6</p>	
1	<p>AUSTR Congressional; EXEMPTION 6</p>	
2		
3	<p>Secure USTR-NSC Call; EXEMPTION 6 Shen, Laura H. EOP/NSC</p>	
4	<p>Meeting: New Tools</p> <p>EXEMPTION 6</p>	
5	<p>Congressional Check In Review memos</p> <p>Nora & Thea: Monthly Check-in; EXEMPTION 6</p>	
6	<p>Nora + Hannah Nightly Check In; Phone or Nora's Office; Todd, Nora C. EOP/USTR</p>	

January 5, 2022

Wednesday

January 2022

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February 2022

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WEDNESDAY		Notes
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7 ^{AM}		
8		
9	FO 2022 Planning EXEMPTION 6 Lance, Ginna L. EOP/USTR	
10	WTO GC Check In EXEMPTION 6	
11	Nora + Sarah Check In; EXEMPTION 6	
12 ^{PM}	DEIA Council Meeting with Nora ; EXEMPTION 6	
1		
2	IndoPac Outreach Plan to Partners; EXEMPTION 6	
3	China Check In; EXEMPTION 6 / Meeting: Weekly Scheduling Feedback Kenya; EXEMPTION 6	
4	FW: National Security Strategy Small Group SVTC or EEOB 374 (SMS Large) EXEMPTION 6	
5	Baker, Sasha N. EOP/NSC Nora + Greta Check In; htt Review memos	
6	Nora + Hannah Nightly Check In; Phone or Nora's Office; Todd, Nora C. EOP/USTR	

January 6, 2022

Thursday

January 2022

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February 2022

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THURSDAY		Notes
	6	
7 ^{AM}		
8		
9	<p>FO Check In; EXEMPTION 6</p> <p>call jonathan fritz</p>	
10	<p>Secure call USTR-NSC - follow up; EXEMPTION 6; Shen, Laura H. EOP/NSC</p> <p>Weekly Cabinet COS check-in; EXEMPTION 6</p>	
11	Nora + Janice Check-In; EXEMPTION 6	
12 ^{PM}	Nora and David and Maria's Check-in; EXEMPTION 6	
1	<p>Rapid Response Mechanism Regular Check-in</p> <p>EXEMPTION 6</p> <p>White, Jayme R. EOP/USTR</p>	
2		
3	Winder -> EEOB; 386 EEOB	
4	<p>EEOB -> Winder Nora + Lisa Check In; EXEMPTION 6</p> <p>Nora Todd's Zoom Meeting; EXEMPTION 6</p>	
5	Review memos	
6	Nora + Hannah Nightly Check In; Phone or Nora's Office; Todd, Nora C. EOP/USTR	

January 7, 2022

Friday

January 2022

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February 2022

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FRIDAY		Notes
	7	
7 ^{AM}		
8	<p>COS Office Hours</p> <p>Team Logistics Check-In; Nora's office</p>	
9	<p>FO Check In; EXEMPTION 6</p> <p>Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6; Lance, Ginna L. EOP/USTR</p>	
10	<p>Nora + Neil Check In; EXEMPTION 6</p>	
11		
12 ^{PM}	<p>Nora + Lisa Convo; EXEMPTION 6</p>	
1	<p>ASB Indo-Pacific Check-in EXEMPTION 6</p> <p>[EXTERNAL] Touch Base Jason Easto</p>	
2	<p>To Do List Meeting EXEMPTION 6 Todd, Nora C. EOP/USTR</p>	
3	<p>Call: USMCA Enforcement EXEMPTION 6</p>	
4		
5	<p>Review memos</p> <p>Weekly Check-In; Todd, Nora C. EOP/U</p>	
6	<p>Nora + Hannah Nightly Check In; Phone or Nora's Office; Todd, Nora C. EOP/USTR</p>	

January 8, 2022

Saturday

January 2022

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February 2022

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SATURDAY		Notes
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5	Review memos	
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January 9, 2022

Sunday

January 2022

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February 2022

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SUNDAY		Notes
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5	Review memos	
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January 10, 2022

Monday

January 2022

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February 2022

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MONDAY		Notes
	10	
7 ^{AM}		
8		
9	<p>FO Check In; EXEMPTION 6</p> <p>Weekly USTR/AUSTR/FO Meeting EXEMPTION 6</p>	
10		
11	<p>Nora/Ginna + Fred/Jamesa EXEMPTION 6</p>	
12 ^{PM}		
1	<p>Meeting: Weekly Lookahead; AKT Office; China Check-In; EXEMPTION 6</p>	
2	<p>Check In; EXEMPTION 6</p> <p>USTR-NSC Secure Call; EXEMPTION 6 Shen, Laura H. EOP/NSC</p>	
3	<p>Call: Kenya Briefing EXEMPTION 6</p>	
4	<p>Nora + Greta Weekly Check-in; Greta's Office; Todd, Nora C. EOP/USTR</p> <p>Hannah + Nora Weekly Check In; EXEMPTION 6</p>	
5	<p>Review memos</p> <p>Canceled: Staff Policy Meeting; EXEMPTION 6</p>	
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January 11, 2022

Tuesday

January 2022

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February 2022

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TUESDAY		Notes
	11	
7 ^{AM}		
8		
9	FO Check In; EXEMPTION 6	
	Call: WTO Vision EXEMPTION 6	
10		
11	Briefing: Fish EXEMPTION 6	
12 ^{PM}	Continuity Emergency Response Team (CERT) Briefing; Zoom Meeting; EOP Safety	
1	Nora/Ginna; EXEMPTION 6	
	Travel Touch Base; EXEMPTION 6	
2	Neil + Nora Check-In; EXEMPTION 6	
3	Call with Salman Ahmed (Director for Policy and Planning, U.S. Department of State)	
4	Kenya Briefing Follow-Up; EXEMPTION 6	
5	Congressional Check In <input type="checkbox"/> Review memos <input type="checkbox"/>	
6	Nora + Hannah Nightly Check In; Phone or Nora's Office; Todd, Nora C. EOP/USTR <input type="checkbox"/>	

January 12, 2022

Wednesday

January 2022

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February 2022

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WEDNESDAY		Notes
	12	
7 ^{AM}		
8		
9	FO Check In; EXEMPTION 6	
10	Brian/Nora coffee; Nora's choice; Janovitz, Brian S. EOP/NSC	
11	USTR/Senior Staff EXEMPTION 6	
12 ^{PM}		
1	Nora + Janice + Ginna; EXEMPTION 6	
2		
3	NME Coordinating Meeting EXEMPTION 6	
	Nora + Brandie Sasser; EXEMPTION 6	
4	China Non-Paper / TPs Discussion; EXEMPTION 6	
5	Jonathan + Nora Indo-Pac Check In Nora calling Jonathan Todd, Nora C. EOP/USTR	Review memos
6	Nora + Hannah Nightly Check In; Phone or Nora's Office; Todd, Nora C. EOP/USTR	

January 13, 2022

Thursday

January 2022

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February 2022

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THURSDAY		Notes
	13	
	Tommy OOO - Wolfe, Tommy C. EOP/USTR To Jan 14 →	
7 ^{AM}		
8		
9	FO Check In; EXEMPTION 6	
	2022 DEIA Priorities EXEMPTION 6	
10	Todd, Nora C. EOP/USTR	
	Weekly Cabinet COS check-in; EXEMPTION 6	
11	Supervisory Training Discussion; EXEMPTION 6	
12 ^{PM}	Nora and David and Maria's Check-in; EXEMPTION 6	
1		
2		
3	Meeting: Weekly Scheduling Feedback + Invites; EXEMPTION 6	
	Kenya Briefing Follow Up 3 ; EXEMPTION 6	
4	EXEMPTION 6	
5	Review memos	
6	Nora + Hannah Nightly Check In; Phone or Nora's Office; Todd, Nora C. EOP/USTR	

January 14, 2022

Friday

January 2022

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February 2022

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FRIDAY		Notes
	14	
	← From Jan 13	Tommy OOO - Wolfe, Tommy C. EOP/USTR
7 ^{AM}		
8	COS Office Hours	
		Team Logistics Check-In; Nora's office
9	FO Check In; EXEMPTION 6	
	Week Ahead AUSTRs Meeting	
	EXEMPTION 6	
10		Indo-Pac Briefing with AFL
		EXEMPTION 6
		Todd, Nora C. EOP/USTR
11		
12 ^{PM}		
	Weekly IndoPacific Check-In	
	EXEMPTION 6	
1	Bianchi, Sarah A. EOP/USTR	
2		
	China Check-In; EXEMPTION 6	
3		
4		
	USTR-NSC Follow Up; EXEMPTION 6	; Shen, Laura H. EOP/NSC
5	Review memos	Weekly Check-In; Todd, Nora C. EOP/U
6	Nora + Hannah Nightly Check In; Phone or Nora's Office; Todd, Nora C. EOP/USTR	

January 15, 2022

Saturday

January 2022

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February 2022

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SATURDAY		Notes
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12 ^{PM}		
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5	Review memos	
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January 16, 2022

Sunday

January 2022

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February 2022

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SUNDAY		Notes
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12 ^{PM}		
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5	Review memos	
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January 17, 2022

Monday

January 2022

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February 2022

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MONDAY		Notes
	17	
	Office Closed - Federal Holiday - Lance, Ginna L. EOP/USTR	
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12 ^{PM}		
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4	Nora + Greta Weekly Check-in; Greta's Office; Todd, Nora C. EOP/USTR	
	Hannah + Nora Weekly Check In; EXEMPTION 6	
5	Review memos	
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January 18, 2022

Tuesday

January 2022

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February 2022

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TUESDAY		Notes
	18	
7 ^{AM}		
8	Meeting: Weekly Lookahead; AKT Office; Tai, Katherine C. EOP/USTR	
9	FO Check In; EXEMPTION 6	
	Weekly USTR/AUSTR/FO Meeting EXEMPTION 6	
10	Team Public Engagement Check-In; Todd, Nora C. EOP/USTR	
11		
12 ^{PM}	Nora/Ginna; Nora's Office; Lance, Ginna L. EOP/USTR	
1		
2	Todd quick reading; W218; Winder Room 218 Calendar	
3	USTR-NSC Follow Up; EXEMPTION 6); Shen, Laura H. EOP/NSC	
4		
5	Congressional Check In Review memos	
6	Nora + Hannah Nightly Check In; Phone or Nora's Office; Todd, Nora C. EOP/USTR	

January 19, 2022

Wednesday

January 2022

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February 2022

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WEDNESDAY		Notes
	19	
7 ^{AM}		
8		
9	FO Check In; EXEMPTION 6	
10	<div style="display: flex; justify-content: space-between;"> <div> Call: EVP Dombrovskis (EU) EXEMPTION 6 </div> <div> Invitation: Sub-IPC on EO 14017 - Ameri See Zoom Link Within McBroom, Jessica A. EOP/NSC </div> </div>	
11	USTR/Senior Staff EXEMPTION 6 Tai, Katherine C. EOP/USTR	
12 ^{PM}	Supply Chain Follow Up 2022 EXEMPTION 6	
1	Call: Weekly Scheduling Feedback + Invites + Memo Review ; EXEMPTION 6 Jesse + Nora; 211; Stoneman, Jessica R. EOP/USTR	
2	ASB/Greta/Shantanu/Nora Meeting; W203; Bianchi, Sarah A. EOP/USTR Nora + Mark- NLRB ; EXEMPTION 6	
3	TPSC Check In; EXEMPTION 6 USTR-NSC Exclusions Convo; EXEMPTION 6 Shen, Laura H. EOP/NSC	
4	Nora + ASB ; EXEMPTION 6	
5	Review memos	
6	Nora + Hannah Nightly Check In; Phone or Nora's Office; Todd, Nora C. EOP/USTR	

January 20, 2022

Thursday

January 2022

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February 2022

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THURSDAY		Notes
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7 ^{AM}		
8	Nora + David Check-In; Nora to call David; Todd, Nora C. EOP/USTR	
9	FO Check In; EXEMPTION 6	
10		
11	Call: TRIPS Briefing ; EXEMPTION 6	
12 ^{PM}	Nora and David and Maria's Check-in; EXEMPTION 6	
1		
2		
3	Winder -> EEOB; 386 EEOB	
4	EEOB -> Winder Nora + Jonathan Check-In; Nora to call Jo Nora, Greta, and AJW meeting on MX energy; EXEMPTION 6	
5	Review memos	
6	Nora + Hannah Nightly Check In; Phone or Nora's Office; Todd, Nora C. EOP/USTR	

January 21, 2022

Friday

January 2022

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February 2022

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FRIDAY		Notes
	21	
7 ^{AM}	Call: WTO Mini-Ministerial Winder 203 Tai, Katherine C. EOP/USTR	
8	COS Office Hours Office Hours: Meet with L Team Logistics Check-I	
9	FO Check In; EXEMPTION 6 Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 ; Lance, Ginna L. EOP/USTR	
10	Nora + Kelly Check In; EXEMPTION 6	
11		
12 ^{PM}	Call: De Minimis Briefing; EXEMPTION 6 Weekly IndoPacific Check-In EXEMPTION 6	
1	Nora + Shantanu Check-In EXEMPTION 6	
2	OECD Enlargement USTR Discussion; EXEMPTION 6 Tarak Shah / Nora Todd; EXEMPTION 6	
3	Reasonable Accommodation Meeting; EXEMPTION 6	
4	Beth/Nora; Beth is at EXEMPTION 6; Cameron, Beth E. EOP/NSC	
5	Nora + Shantanu + ASB CI Review memos Weekly Check-In; Todd,	
6	Nora + Hannah Nightly Check In; Phone or Nora's Office; Todd, Nora C. EOP/USTR	

January 22, 2022

Saturday

January 2022

Su	Mo	Tu	We	Th	Fr	Sa
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022

Su	Mo	Tu	We	Th	Fr	Sa
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

SATURDAY		Notes
	22	
7 ^{AM}		
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12 ^{PM}		
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4		
5	Review memos	
6		

January 23, 2022

Sunday

January 2022

Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022

Su	Mo	Tu	We	Th	Fr	Sa
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

SUNDAY		Notes
	23	
7 ^{AM}		
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12 ^{PM}		
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4		
5	Review memos	
6		

January 24, 2022

Monday

January 2022

Su	Mo	Tu	We	Th	Fr	Sa
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30	31					

February 2022

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20	21	22	23	24	25	26
27	28					

MONDAY		Notes
	24	
7 ^{AM}		
8	<p>USTR NSC Secure Call; [REDACTED] Shen, Laura H. EOP/NSC</p>	
9	<p>FO Check In; EXEMPTION 6 [REDACTED]</p> <p>Weekly USTR/AUSTR/FO Meeting EXEMPTION 6 [REDACTED]</p>	
10		
11	<p>Meeting with Nora/Ginna, OHCS, Support Staff EXEMPTION 6 [REDACTED]</p>	
12 ^{PM}	Todd, Nora C. EOP/USTR	
1		
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4	Nora + Greta Weekly Check-in; Greta's Office; Todd, Nora C. EOP/USTR	
5	Review memos	
6		

January 25, 2022

Tuesday

January 2022

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23	24	25	26	27	28	29
30	31					

February 2022

Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

TUESDAY		Notes
	25	
7 ^{AM}		
8		
9	FO Check In; EXEMPTION 6	
10		
11		
12 ^{PM}		
1		
2		
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4		
5	Congressional Check In <input type="checkbox"/> Review memos <input type="checkbox"/>	
6		

January 26, 2022

Wednesday

January 2022

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30	31					

February 2022

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27	28					

WEDNESDAY		Notes
	26	
7 ^{AM}		
8	Nora + Matthew Check-In; EXEMPTION 6	
9	FO Check In; EXEMPTION 6 Dawn/Nora; EXEMPTION 6	
10	EXEMPTION 6	
11	USTR/Senior Staff EXEMPTION 6 Tai, Katherine C. EOP/USTR	
12 ^{PM}	Nora + Dan Check-In; EXEMPTION 6	
1	Nora + Maria Check-In; EXEMPTION 6	
2	Nora + Daniel Check-In; EXEMPTION 6 NME Coordinating Meeting #2 EXEMPTION 6	
3	Todd, Nora C. EOP/USTR Meeting: IPEF (NSC + USTR + Commerce) EEOB 367	
4	Harris, Jennifer M. EOP/WHO	
5	Labor Call on Digital Trade; EXEMPTION 6 Review memos	
6	Nora + Hannah Nightly Check In; Phone or Nora's Office; Todd, Nora C. EOP/USTR	

January 27, 2022

Thursday

January 2022

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30	31					

February 2022

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27	28					

THURSDAY		Notes
	27	
7 ^{AM}		
8	Nora + Elijah Check-In; EXEMPTION 6	
9	FO Check In; EXEMPTION 6 EXEMPTION 6 Allison and Nora Check in; EXEMPTION 6	
10	Nora + Tsering Check-in; EXEMPTION 6 Q Weekly Cabinet COS check-in; EXEMPTION 6	
11	Nora + Jim Check-In; EXEMPTION 6 C Nora + Josh Check in; EXEMPTION 6 b	
12 ^{PM}	Nora and David and Maria's Check-in; EXEMPTION 6 EXEMPTION 6 NEW January 27th DEIA link - 12:30 pm EXEMPTION 6	
1	EXEMPTION 6 Eskenazi, Mark G. EOP/USTR Nora + Julie Check-in; EXEMPTION 6	
2	call with chris slevin Inflation Follow Up USTR-NSC Secure Line: 535-8870 Shen, Laura H. EOP/NSC Nora +Chris Check in; EXEMPTION 6	
3	Kenya Discussion (ASB/Connie/Nora); EXEMPTION 6 Didem Nisanci // Nora Todd Monthly Check In; EXEMPTION 6	
4	Nora + Michael Check-in; EXEMPTION 6	
5	Review memos EXEMPTION 6	
6		

January 28, 2022

Friday

January 2022

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February 2022

Su	Mo	Tu	We	Th	Fr	Sa
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27	28					

FRIDAY		Notes
	28	
7 ^{AM}		
8	<p>COS Office Hours</p> <p>Team Logistics Check-In; EXEMPTION 6</p>	
9	<p>FO Check In; EXEMPTION 6</p> <p>Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6; Lance, Ginna L. EOP/USTR</p>	
10	<p>Nora + Brendan Check-In; EXEMPTION 6</p> <p>Nora + Juan Check-In; EXEMPTION 6</p>	
11		
12 ^{PM}	<p>Nora + Ken Check in ; EXEMPTION 6</p> <p>Weekly IndoPacific Check-In EXEMPTION 6</p>	
1		
2	<p>Nora + Katie Check-In; EXEMPTION 6</p>	
3	<p>Coffee Meeting with Nora and Victor; EXEMPTION 6</p> <p>HOLD for Nora+Greta check in; EXEMPTION 6</p>	
4	<p>Nora + Shantanu Check-In; EXEMPTION 6</p>	
5	<p>Nora Todd's Zoom Review memos Weekly Check-In Call with Salmar</p>	
6	<p>Nora + Hannah Nightly Check In; Phone or Nora's Office; Todd, Nora C. EOP/USTR</p>	

February 1, 2022



Tuesday

February 2022

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March 2022

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TUESDAY	
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7 ^{AM}	
8	
9	Meeting: GINNA LANCE ; AKT Office; Tai, Katherine C. EOP/USTR
10	Meeting: Weekly w/ DUSTRs Winder 203; Tai, Katherine C. EOP/USTR Daily COS Check-in; EXEMPTION 6
11	
12 ^{PM}	USTR Connect: Ben/Ginna ; EXEMPTION 6 ; Lance, Ginna L. EOP/U
1	GINNA LANCE / YOHANNES ABRAHAM ; Yohannes to call Ginna at EXEMPTION 6 ; Ubina, Max J. EOP/NSC
2	
3	Adam/Ginna ; Nora's office; Lance, Ginna L. EOP/USTR
4	GINNA / JAMILA MEETING ; EXEMPTION 6 ; Thompson, Jamila EOP/USTF
5	Call with Sushan Demirjian Call with Nora Todd
6	

February 2, 2022

Wednesday

February 2022

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27	28					

March 2022

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WEDNESDAY	
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7 ^{AM}	
8	
9	<p>FO Check In; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR</p> <p>Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/USTR</p>
10	<p>Daily COS Check-in; EXEMPTION 6 ; Isen, Thomas M. EOP/WHC</p>
11	<p>USTR/Senior Staff EXEMPTION 6 Tai, Katherine C. EOP/USTR</p>
12 ^{PM}	<p>Ginna Lance / ASB Weekly Check-In; W200; Bianchi, Sarah A. EOP/USTR</p>
1	<p>Acumen/AMG/USTR Standup; EXEMPTION 6 Call -- Ginna Lance (USTR) <> Doug Calidas (Sen. Klobuchar); Ca</p>
2	<p>Meeting: AG Nominee; AKT Office ; Tai, Katl EXEMPTION 6 USTR Conversation: Shantanu Tata (2:45-3</p>
3	<p>Interview: EXEMPTION 6</p>
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February 3, 2022

Thursday

February 2022

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March 2022

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THURSDAY	
	3
7 ^{AM}	
8	
9	<p>Weekly Logistics Team Check In; EXEMPTION 6</p> <p>Follow-up Discussion; EXEMPTION 6; Moone, Jamesa C. EOP/USTR</p>
10	<p>Weekly Cabinet COS check-in; EXEMPTION 6; Isen, Thomas M.</p>
11	<p>Monthly IT Project review - Agenda to follow</p> <p>EXEMPTION 6</p> <p>Pressley, Celestine M. EOP/USTR</p>
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February 4, 2022

Friday

February 2022

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27	28					

March 2022

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27	28	29	30	31		

FRIDAY	
	4
7 ^{AM}	
8	
9	Staff Policy Meeting; EXEMPTION 6 Lance, Ginna L. EOP/USTR Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
10	Daily COS Check-in; EXEMPTION 6 Isen, Thomas M. EOP/WHC
11	
12 ^{PM}	PMC Weekly Staff Coordination; EXEMPTION 6 Welch, Lily M. EOP/OMB EXEMPTION 6 USTR Conversation: Shantanu Tata Interview: EXEMPTION 6
1	Acumen/AMG/USTR Standup; EXEMPTION 6 O'Donnell, Sean
2	Weekly Econ Cluster WHL Meeting ; EXEMPTION 6 Turner, E
3	Weekly IndoPacific Check-In; EXEMPTION 6 Bianchi, Sarah A. EOP/USTR
4	Interview: EXEMPTION 6 USTR Conversation: Shantanu Tata (4:30-4:45) Interview: EXEMPTION 6
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February 5, 2022

Saturday

February 2022

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27	28					

March 2022

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SATURDAY	
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February 6, 2022

Sunday

February 2022

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27	28					

March 2022

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	SUNDAY
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12 ^{PM}	
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February 7, 2022

Monday

February 2022

Su	Mo	Tu	We	Th	Fr	Sa
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27	28					

March 2022

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MONDAY	
	7
7 ^{AM}	
8	
9	<p>FO Check In; EXEMPTION 6 Meeting: Front Office; EXEMPTION 6</p> <p>Weekly USTR/AUSTR/FO Meeting EXEMPTION 6 Lance, Ginna L. EOP/USTR</p>
10	<p>Cab/COS/WHL; EXEMPTION 6</p>
11	<p>GINNA/CHRIS; Chris calls Ginna at EXEMPTION 6; Lance, Ginna L. EOP/USTR</p>
12 ^{PM}	<p>Jamesa Moone's Zoom Meeting; EXEMPTION 6 Moone, Jamesa</p> <p>Meeting: Ginna + Shantanu ; AKT Office ; Tai, Katherine C. EOP/USTR</p>
1	
2	<p>EC DEIA Update with Acting CoS Ginna Lance; EXEMPTION 6</p>
3	<p>Bill/Ginna; Winder 211; Lance, Ginna L. EOP/USTR</p> <p>Call EXEMPTION 6</p>
4	<p>White House Leadership Meeting EXEMPTION 6 Dosunmu, Taiwo A. EOP/WHO</p>
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February 8, 2022

Tuesday

February 2022

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March 2022

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TUESDAY	
	8
7 ^{AM}	
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9	
10	Meeting: GINNA LANCE ; AKT Office; Tai, Katherine C. EOP/USTR
11	Meeting: Weekly w/ DUSTRs Winder 203; Tai, Katherine C. EOP/USTR
12 ^{PM}	Greta/ GINNA ICETIME Hiring ; Greta's Office; Cruz, Diamonde I. EOP/USTR
1	
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4	Adam/Ginna
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February 9, 2022

Wednesday

February 2022

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March 2022

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WEDNESDAY	
	9
7 ^{AM}	
8	
9	<p>FO Check In; EXEMPTION 6 [REDACTED]; Lance, Ginna L. EOP/USTR [REDACTED]</p> <p>Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/USTR [REDACTED]</p>
10	<p>Daily COS Check-in; EXEMPTION 6 [REDACTED]; Isen, Thomas M. EOP/WHC [REDACTED]</p>
11	<p>USTR/Senior Staff EXEMPTION 6 [REDACTED] Tai, Katherine C. EOP/USTR [REDACTED]</p>
12 ^{PM}	<p>Call with Maria</p>
1	<p>Acumen/AMG/USTR Standup; EXEMPTION 6 [REDACTED]</p> <p>Interview: EXEMPTION 6 [REDACTED] EXEMPTION 6 [REDACTED] USTR Conversation: Shantanu Tata (1:15-1</p>
2	<p>Call: Administration Office Meeting with AKT EXEMPTION 6 [REDACTED]</p>
3	<p>Tai, Katherine C. EOP/USTR [REDACTED] Tsering</p>
4	<p>USTR Connect: Karim/Ginna; EXEMPTION 6 [REDACTED] Lance, Ginna L. EOP/US</p>
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February 10, 2022

Thursday

February 2022

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March 2022

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THURSDAY	
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7 ^{AM}	
8	
9	USTR Hiring Backlog; EXEMPTION 6 [REDACTED] Moone, Jamesa C. EOP/USTR
10	Weekly Cabinet COS check-in; EXEMPTION 6 [REDACTED] Isen, Thomas M. [REDACTED]
11	Meeting: Ginna + Ethan; AKT Office ; Tai, Katherine C. EOP/USTR
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February 11, 2022

Friday

February 2022

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March 2022

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FRIDAY	
	11
7 ^{AM}	
8	
9	Staff Policy Meeting; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
10	
11	
12 ^{PM}	PMC Weekly Staff Coordination Meeting EXEMPTION 6 Welch, Lily M. EOP/OMB [EXTERNAL] Call Jason Easton and Ginna L. EOP/USTR Weekly IndoPacific Check-In EXEMPTION 6
1	Acumen/AMG/USTR Standup; https://pl... Cabinet Call: WHCO + PPO; EXEMPTION 6
2	Weekly Econ Cluster WHL Meeting ; EXEMPTION 6 Turner, E
3	EXEMPTION 6 FW: 301 Exclusion Messaging C USTR Conversation: Shantanu S. E Interview: EXEMPTION 6
4	Planning for China Next Steps; EXEMPTION 6 Tata, Shantanu S. E
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February 12, 2022

Saturday

February 2022

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March 2022

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SATURDAY	
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February 13, 2022

Sunday

February 2022

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March 2022

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	SUNDAY
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February 14, 2022

Monday

February 2022

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March 2022

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MONDAY	
	14
	AJW Travel (Ecuador) - FN-USTR-SCHEDULING To Feb 17 →
7 ^{AM}	
8	
9	FO Check In; EXEMPTION 6 Meeting: Front Office; EXEMPTION 6
10	Weekly USTR/AUSTR/FO Meeting EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
	Cab/COS/WHL; EXEMPTION 6
11	
12 ^{PM}	Lunch EXEMPTION 6 Aidinoff, Marc F. EOP/OSTP
1	Beth/Gladys; COS Office ; Lance, Ginna L. EOP/USTR
2	Shantanu/Ginna/Gladys; Nora's Office ; Lance, Ginna L. EOP/USTR
3	Ginna Lance / ASB Weekly Check-In; W200; Bianchi, Sarah A. EOP/USTR USTR/Senior Staff EXEMPTION 6 Tai, Katherine C. EOP/USTR
4	White House Leadership Meeting EXEMPTION 6 Meeting: Weekly Scheduling Feedback Call: 2022 Trade Policy Agenda; EXEMPTION 6
5	Meeting: Ginna + Shantanu; AKT Office ; Tai, Katherine C. EOP/USTR
6	Cleveland Check-In; EXEMPTION 6 Tata, Shantanu S. EOP/USTR

February 15, 2022

Tuesday

February 2022

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27	28					

March 2022

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27	28	29	30	31		

TUESDAY	
15	<p>← From Feb 14</p> <p>AJW Travel (Ecuador) - FN-USTR-SCHEDULING To Feb 17 →</p> <p>AKT Travel (NYC) - FN-USTR-SCHEDULING To Feb 17 →</p>
7 ^{AM}	
8	<p>Call: Dr. Ngozi and Minister Goyal</p> <p>EXEMPTION 6</p> <p>Tai, Katherine C. EOP/USTR</p>
9	<p>Meeting: Ginna Lance; AKT Office; Tai, Katherine C. EOP/USTR</p>
10	<p>Meeting: Weekly w/ DUSTRs</p> <p>Winder 203; Tai, Katherine C. EOP/USTR</p>
11	
12 ^{PM}	<p>Internal TRIPS/press convo; EXEMPTION 6 Smith, Allison W. EOF</p>
1	
2	
3	<p>Cabinet Affairs - Weekly Report Call ; EXEMPTION 6 Isen, Tho</p>
4	
5	
6	

February 16, 2022

Wednesday

February 2022

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022

Su	Mo	Tu	We	Th	Fr	Sa
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27	28	29	30	31		

WEDNESDAY	
16	
	<p>← From Feb 14 AJW Travel (Ecuador) - FN-USTR-SCHEDULING To Feb 17 →</p> <p>← From Feb 15 AKT Travel (NYC) - FN-USTR-SCHEDULING To Feb 17 →</p>
7 ^{AM}	
8	
9	<p>FO Check In; EXEMPTION 6; Lance, Ginna L. EOP/USTR</p>
10	<p>China Next Steps; EXEMPTION 6; Tata, Shantanu S. EOP/USTR</p> <p>Daily COS Check-in; EXEMPTION 6; Isen, Thomas M. EOP/WHO</p>
11	
12 ^{PM}	
1	<p>Acumen/AMG/USTR Standup; EXEMPTION 6; O'Donnell, Sean</p>
2	<p>Call with Tsering</p>
3	
4	<p>ECON Black History Month Event EXEMPTION 6 Dyson, Ray N. EOP/WHO</p>
5	
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February 17, 2022

Thursday

February 2022

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27	28					

March 2022

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27	28	29	30	31		

THURSDAY				
17	<p>← From Feb 14 AJW Travel (Ecuador) - FN-USTR-SCHEDULING</p> <p>← From Feb 15 AKT Travel (NYC) - FN-USTR-SCHEDULING</p>			
7 ^{AM}				
8				
9				
10	Weekly Cabinet COS check-in; EXEMPTION 6 ; Isen, Thomas M			
11				
12 ^{PM}				
1				
2				
3	Weekly IndoPacific Check-In EXEMPTION 6 Bianchi, Sarah A. EOP/USTR			
4	<table border="0"> <tr> <td>Monthly All Trade Advisory Committees cl TBA Attapit, Sirat K. EOP/USTR</td> <td>Monthly All Trade Advisory Committees C Host Dial-In Sokolowski, Sophia P. EOP/USTR</td> <td>Monthly Trade Advisory Committee Clear Participant Dial-In Greene, Julie EOP/USTR</td> </tr> </table>	Monthly All Trade Advisory Committees cl TBA Attapit, Sirat K. EOP/USTR	Monthly All Trade Advisory Committees C Host Dial-In Sokolowski, Sophia P. EOP/USTR	Monthly Trade Advisory Committee Clear Participant Dial-In Greene, Julie EOP/USTR
Monthly All Trade Advisory Committees cl TBA Attapit, Sirat K. EOP/USTR	Monthly All Trade Advisory Committees C Host Dial-In Sokolowski, Sophia P. EOP/USTR	Monthly Trade Advisory Committee Clear Participant Dial-In Greene, Julie EOP/USTR		
5	Slick Cattle Follow-Up; EXEMPTION 6 ; Despres, Sarah (H)			
6				

February 18, 2022

Friday

February 2022

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27	28					

March 2022

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20	21	22	23	24	25	26
27	28	29	30	31		

FRIDAY	
18	
7 ^{AM}	
8	
9	<p>Staff Policy Meeting; EXEMPTION 6; Lance, Ginna L. EOP/USTR</p> <p>Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6; Lance, Ginna L. EOP/USTR</p>
10	<p>DEIA Small Group Learning Sessions EXEMPTION 6 Reyazuddin, Zeba EOP/USTR</p>
11	
12 ^{PM}	<p>ITC Presentation on Trade and Women-Owned and Minority-Owned Businesses Virtual Shpiece, William F. EOP/USTR</p> <p>PMC Weekly Staff Coordination Meeting EXEMPTION 6 Welch, Lily M. EOP/OMB</p>
1	<p>COS Interview: EXEMPTION 6 Winder 203 Lance, Ginna L. EOP/USTR</p> <p>USTR Interview: Staff Panel Winder Building 2nd Floor Lance, Ginna L. EOP/USTR</p> <p>Acumen/AMG/USTR Standup; https://p...</p>
2	<p>USTR Interview: Ambassador Tai; Winder Building 2nd Floor ; Lance, Ginna L. EOP/USTR</p>
3	<p>COS Interview: EXEMPTION 6 Winder 203 Lance, Ginna L. EOP/USTR</p> <p>USTR Interview: Staff Panel Winder Building 2nd Floor Lance, Ginna L. EOP/USTR</p>
4	<p>USTR Interview: Ambassador Tai; Winder Building 2nd Floor ; Lance, Ginna L. EOP/USTR</p>
5	
6	

February 19, 2022

Saturday

February 2022

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27	28					

March 2022

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SATURDAY	
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12 ^{PM}	
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February 20, 2022

Sunday

February 2022

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27	28					

March 2022

Su	Mo	Tu	We	Th	Fr	Sa
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20	21	22	23	24	25	26
27	28	29	30	31		

	SUNDAY
	20
	AKT Travel (Paris; Berlin) - FN-USTR-SCHEDULING To Feb 24 →
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February 21, 2022

Monday

February 2022

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27	28					

March 2022

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27	28	29	30	31		

	MONDAY
	21
	<div style="border: 1px solid black; padding: 2px;"> ← From Feb 20 AKT Travel (Paris; Berlin) - FN-USTR-SCHEDULING To Feb 24 → </div> <div style="border: 1px solid black; padding: 2px; margin-top: 2px;"> Office Closed - Federal Holiday - Lance, Ginna L. EOP/USTR </div>
7 ^{AM}	
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12 ^{PM}	
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February 22, 2022

Tuesday

February 2022

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022

Su	Mo	Tu	We	Th	Fr	Sa
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27	28	29	30	31		

TUESDAY	
	22
	← From Feb 20 AKT Travel (Paris; Berlin) - FN-USTR-SCHEDULING To Feb 24 →
7 ^{AM}	
8	
9	
10	Daily COS Check-in; EXEMPTION 6 ; Isen, Thomas M. EOP/WHO
11	
12 ^{PM}	
1	Cabinet COS - SOTU briefing; EXEMPTION 6 ; Isen, Thomas M. EOP/WHO
2	USTR Connect; EXEMPTION 6 /Ginna; EXEMPTION 6 ; Lance, Ginna L. EOP/WHO
3	USTR Conversation; EXEMPTION 6 /Ginna; EXEMPTION 6 ; Lance, Ginna L. EOP/WHO
4	White House Leadership Meeting; EXEMPTION 6 ; Dosunmu, Taiwo A. EOP/WHO
5	
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February 23, 2022

Wednesday

February 2022

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20	21	22	23	24	25	26
27	28					

March 2022

Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

WEDNESDAY	
	23
← From Feb 20 AKT Travel (Paris; Berlin) - FN-USTR-SCHEDULING To Feb 24 →	
7 ^{AM}	
8	
9	FO Check In; EXEMPTION 6 [REDACTED] Lance, Ginna L. EOP/USTR
10	USTR Connect: Julia/Ginna; EXEMPTION 6 [REDACTED]; Lance, Ginna L. EOP/USTR
11	Ginna Lance / ASB Weekly Check-In; EXEMPTION 6 ; Bianchi, Sarah A. EOP/USTR
12 ^{PM}	
1	Acumen/AMG/USTR Standup; EXEMPTION 6 [REDACTED]; O'Donnell, Sean
2	
3	Weekly IndoPacific Check-In EXEMPTION 6 [REDACTED]; Bianchi, Sarah A. EOP/USTR
4	USTR Interview: EXEMPTION 6 [REDACTED] Lance, Ginna L. EOP/USTR Ginna/Katharine; EXEMPTION 6 ; Ferguson, USTR Interview: EXEMPTION 6 [REDACTED] USTR Interview: EXEMPTION 6 [REDACTED]
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February 24, 2022

Thursday

February 2022

Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022

Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

THURSDAY	
24	<div style="border: 1px solid black; padding: 2px;"> ← From Feb 20 AKT Travel (Paris; Berlin) - FN-USTR-SCHEDULING </div> <div style="border: 1px solid black; padding: 2px; margin-top: 2px;"> ASB Travel - Boston Trip (Boston, MA) - Spiegel, Perry F. EOP/USTR To Feb 26 → </div> <div style="border: 1px solid black; padding: 2px; margin-top: 2px;"> AJW Travel - USMCA SME Dialogue (San Antonio, TX) - FN-USTR-SCHEDULING </div>
7 ^{AM}	
8	
9	<div style="border: 1px solid black; padding: 2px;"> Call EXEMPTION 6 </div>
10	<div style="border: 1px solid black; padding: 2px;"> Small Group Call: B3W Conference Line: EXEMPTION 6 Mac </div> <div style="border: 1px solid black; padding: 2px; margin-top: 2px;"> Weekly Cabinet COS check-in: EXEMPTION 6 </div>
11	
12 ^{PM}	
1	
2	<div style="border: 1px solid black; padding: 2px;"> Admin/HR Matters; EXEMPTION 6; Moone, Jamesa C. EOP/USTR </div>
3	
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February 25, 2022

Friday

February 2022

Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022

Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

	FRIDAY
	25
	← From Feb 24 ASB Travel - Boston Trip (Boston, MA) - Spiegel, Perry F. EOP/USTR To Feb 26 →
7 ^{AM}	
8	
9	Staff Policy Meeting; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
10	
11	Weekly Logistics Team Check In; EXEMPTION 6 ; Edwards, H
12 ^{PM}	PMC Weekly Staff Coordination Meeting EXEMPTION 6 Welch, Lily M. EOP/OMB
1	Acumen/AMG/USTR Standup; EXEMPTION 6 ; O'Donnell, Sean
2	
3	Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/USTR
4	Daily COS Check-in; EXEMPTION 6 ; Isen, Thomas M. EOP/WHC
5	
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February 26, 2022

Saturday

February 2022

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022

Su	Mo	Tu	We	Th	Fr	Sa
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20	21	22	23	24	25	26
27	28	29	30	31		

SATURDAY	
	26
	← From Feb 24 ASB Travel - Boston Trip (Boston, MA) - Spiegel, Perry F. EOP/USTR
7 ^{AM}	
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11	
12 ^{PM}	
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5	
6	

February 27, 2022

Sunday

February 2022

Su	Mo	Tu	We	Th	Fr	Sa
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20	21	22	23	24	25	26
27	28					

March 2022

Su	Mo	Tu	We	Th	Fr	Sa
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20	21	22	23	24	25	26
27	28	29	30	31		

	SUNDAY
	27
7 ^{AM}	
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12 ^{PM}	
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February 28, 2022

Monday

February 2022

Su	Mo	Tu	We	Th	Fr	Sa
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20	21	22	23	24	25	26
27	28					

March 2022

Su	Mo	Tu	We	Th	Fr	Sa
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27	28	29	30	31		

	MONDAY
	28
	Andrea Durkin's First Day - Lance, Ginna L. EOP/USTR
7 ^{AM}	
8	
9	<p>FO Check In; EXEMPTION 6 [REDACTED] Meeting: Front Office; EXEMPTION 6 [REDACTED]</p> <p>Weekly USTR/AUSTR/FO Meeting EXEMPTION 6 [REDACTED] Lance, Ginna L. EOP/USTR</p>
10	<p>Cab/COS/WHL; EXEMPTION 6 [REDACTED]</p> <p>USTR's BHM Program--Reflections on Black Health and Wellness and Advocating for Social Justice and Equity in the Black Community EXEMPTION 6 [REDACTED] Enoch, Tiffany R. EOP/USTR</p>
12 ^{PM}	<p>Interagency Office Hours on Safety Protocols EXEMPTION 6 [REDACTED]</p>
1	Dorgelo, Cristin A. EOP/OMB
2	
3	Support Staff - TPRA/TPRC; EXEMPTION 6 [REDACTED]; Moone, Jamesa C. EOP
4	<p>AUSTR Return to Office Conversation EXEMPTION 6 [REDACTED] Lance, Ginna L. EOP/USTR</p>
5	
6	

March 1, 2022

Tuesday

March 2022

Su	Mo	Tu	We	Th	Fr	Sa
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27	28	29	30	31		

April 2022

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23	24	25	26	27	28	29
30						

TUESDAY	
1	SOTU
7 ^{AM}	
8	
9	Meeting: Gianna Lance ; AKT Office; Tai, Katherine C. EOP/USTR
10	USTR Connect: LaVita/Ginna ; EXEMPTION 6 Lance, Ginna L. EOP Daily COS Check-in; EXEMPTION 6 Isen, Thomas M. EOP/WHC
11	DEIA Small Group Learning Session EXEMPTION 6
12 ^{PM}	Reyazuddin, Zeba EOP/USTR USTR Conversation: Shantanu Tata (12:30- USTR Interview: EXEMPTION 6 ; https:// Interview: EXEMPTION 6 ; https://pitc.zoc
1	Return to Office Follow Up; EXEMPTION 6 UB Training - Market Research EXEMPTION 6 Moone, Jamesa C. EOP/USTR
2	
3	Meeting: Weekly w/ DUSTRs Winder 203; Tai, Katherine C. EOP/USTR
4	
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March 2, 2022

Wednesday

March 2022						April 2022							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

WEDNESDAY	
	2
7 ^{AM}	
8	
9	<p>FO Check In; EXEMPTION 6 [REDACTED] Lance, Ginna L. EOP/USTR [REDACTED]</p> <p>Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/USTR [REDACTED]</p>
10	<p>Sara Schuman</p> <p>Daily COS Check-in; EXEMPTION 6 [REDACTED]; Isen, Thomas M. EOP/WHC [REDACTED]</p>
11	<p>USTR/Senior Staff Winder 203/ Dial-in EXEMPTION 6 [REDACTED]; Tai, Katherine C. EOP/USTR [REDACTED]</p>
12 ^{PM}	
1	<p>USTR Interview (details below) [REDACTED] EXEMPTION 6 [REDACTED] EXEMPTION 6 [REDACTED]</p> <p>Lance, Ginna L. EOP/USTR [REDACTED] EXEMPTION 6; https://pitc.zoom Meeting: Andrea Durkin; AKT C Salesforce/ASD/USTR Stand [REDACTED]</p>
2	<p>Policy Discussion; EXEMPTION 6 [REDACTED]; Moone, Jamesa C. EOP/USTR</p>
3	<p>Correspondence Management Application Steering Committee & KnowWho Integration EXEMPTION 6 [REDACTED] O'Donnell, Sean R. EOP/OA (Contractor)</p>
4	<p>AUSTR Return to Office Follow Up EXEMPTION 6 [REDACTED] Lance, Ginna L. EOP/USTR</p>
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March 3, 2022

Thursday

March 2022

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20	21	22	23	24	25	26
27	28	29	30	31		

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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23	24	25	26	27	28	29
30						

THURSDAY	
	3
7 ^{AM}	
8	
9	Weekly Logistics Team Check In; 213 or Zoom; EXEMPTION 6
10	Weekly Cabinet COS check-in; EXEMPTION 6 Isen, Thomas M
11	
12 ^{PM}	
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March 4, 2022

Friday

March 2022						April 2022							
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6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

	FRIDAY	
	4	
7 ^{AM}		
8		
9	Staff Policy Meeting; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR	
10	Week Ahead AUSTRs Meeting Participant Dial-In EXEMPTION 6 ; Lance, Ginna L. EOP/USTR	
	Daily COS Check-in; EXEMPTION 6 ; Isen, Thomas M. EOP/WHC	
11	UK Summit Manifest Meeting; 213 / Call Ginna; Stoneman, Jessica R. EOP/USTR Bill Shpiece	
12 ^{PM}	PMC Weekly Staff Coordination Meeting EXEMPTION 6 Welch, Lily M. EOP/OMB	Weekly IPEF Check-In EXEMPTION 6
1	Salesforce/ASD/USTR Standup; EXEMPTION 6	
2	Weekly Econ Cluster WHL Meeting ; EXEMPTION 6 Turner, E	
3	Cabinet Call	
4		
5		
6		
	6:00am - 7:00am Quarterly Test of GETS Card(Office / Home)	

March 5, 2022

Saturday

March 2022

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27	28	29	30	31		

April 2022

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17	18	19	20	21	22	23	
24	25	26	27	28	29	30	

SATURDAY	
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March 6, 2022

Sunday

March 2022

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27	28	29	30	31		

April 2022

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17	18	19	20	21	22	23	
24	25	26	27	28	29	30	

SUNDAY	
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12 ^{PM}	
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March 7, 2022

Monday

March 2022						April 2022								
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
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20	21	22	23	24	25	26		17	18	19	20	21	22	23
27	28	29	30	31				24	25	26	27	28	29	30

MONDAY	
	7
7 ^{AM}	
8	
9	<p>FO Check In; EXEMPTION 6 Meeting: Front Office; EXEMPTION 6</p> <p>Weekly USTR/AUSTR/FO Meeting EXEMPTION 6; Lance, Ginna L. EOP/USTR</p>
10	<p>Cab/COS/WHL; EXEMPTION 6</p>
11	
12 ^{PM}	
1	
2	<p>White House Leadership Meeting EXEMPTION 6; Dosunmu, Taiwo A. EOP/WHO</p>
3	<p>Return to Office All Staff Conversation EXEMPTION 6 Lance, Ginna L. EOP/USTR</p> <p>Interview: EXEMPTION 6; AKT Office; Tai USTR Interview: Ambassador Tai; Winder</p>
4	<p>COS Interview with EXEMPTION 6 Winder 203 Lance, Ginna L. EOP/USTR</p> <p>USTR Interview: Team Engagement Panel Winder Building 2nd Floor Lance, Ginna L. EOP/USTR</p>
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March 8, 2022

Tuesday

March 2022

Su	Mo	Tu	We	Th	Fr	Sa
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April 2022

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TUESDAY					
	8				
7 ^{AM}					
8					
9	Meeting: GINNA LANCE ; AKT Office; Tai, Katherine C. EOP/USTR				
10	Meeting: Weekly w/ DUSTRs Winder 203; Tai, Katherine C. EOP/USTR				
11					
12 ^{PM}					
1					
2					
3	<table border="1"> <tr> <td>Heather + Jesse/Hannah; Winder 203; Lance, Ginna L. EOP/USTR</td> <td>USTR Interview: Hannah and Jesse ; Winder Building 604 17th Street, North</td> </tr> <tr> <td>COS Interview: Heather + Deputy White and Bianchi; Winder 203</td> <td>USTR Interview: Deputies ; Winder Building 604 17th Street, North</td> </tr> </table>	Heather + Jesse/Hannah; Winder 203; Lance, Ginna L. EOP/USTR	USTR Interview: Hannah and Jesse ; Winder Building 604 17th Street, North	COS Interview: Heather + Deputy White and Bianchi; Winder 203	USTR Interview: Deputies ; Winder Building 604 17th Street, North
Heather + Jesse/Hannah; Winder 203; Lance, Ginna L. EOP/USTR	USTR Interview: Hannah and Jesse ; Winder Building 604 17th Street, North				
COS Interview: Heather + Deputy White and Bianchi; Winder 203	USTR Interview: Deputies ; Winder Building 604 17th Street, North				
4	<table border="1"> <tr> <td>Heather + Brad/Beth/Jamila/Greta; Winder 203; Lance, Ginna L.</td> <td>USTR Interview: Senior Advisors and General Counsel ; Winder Bu</td> </tr> </table>	Heather + Brad/Beth/Jamila/Greta; Winder 203; Lance, Ginna L.	USTR Interview: Senior Advisors and General Counsel ; Winder Bu		
Heather + Brad/Beth/Jamila/Greta; Winder 203; Lance, Ginna L.	USTR Interview: Senior Advisors and General Counsel ; Winder Bu				
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6					

March 9, 2022

Wednesday

March 2022

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27	28	29	30	31		

April 2022

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24	25	26	27	28	29	30

WEDNESDAY	
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7 ^{AM}	
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9	FO Check In; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
10	
11	Trade Agenda Huddle; Winder 211; Lance, Ginna L. EOP/USTR USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 Tai, Katherine C. EOP/USTR
12 ^{PM}	Women's History Month Event--featuring Emily Voorde, Associate EXEMPTION 6 Enoch, Tiffany R. EOP/USTR Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai
1	Salesforce/ASD/USTR Standup; EXEMPTION 6 ; O'Donnell, Sean
2	Meeting: Interagency Engagement AKT Office; Tai, Katherine C. EOP/USTR
3	Gianna Lance / ASB Weekly Check-In; Gianna will call ASB ; Bianchi, Sarah A. EOP/USTR
4	Call with Daniel Watson; EXEMPTION 6
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March 10, 2022

Thursday

March 2022						April 2022							
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27	28	29	30	31			24	25	26	27	28	29	30

THURSDAY	
	10
7 ^{AM}	
8	
9	<p>Weekly Logistics Team Check In; 213 or Zoom; h EXEMPTION 6</p> <p>Weekly MC12 Planning Call; EXEMPTION 6; Lance, Ginna L. EOP/</p>
10	<p>Weekly Cabinet COS check-in; EXEMPTION 6 Isen, Thomas M</p>
11	<p>FO/Admin/HR - Check In EXEMPTION 6 Moone, Jamesa C. EOP/USTR</p>
12 ^{PM}	<p>Weekly IPEF Check-In EXEMPTION 6; Bianchi, Sarah A. EOP/USTR</p>
1	<p>USTR Interview AUSTR for OPE/IGA: EXEMPTION 6</p>
2	<p>DEIA Council Exec Committee and USTR Admin Office Check-In; EXEMPTION 6</p>
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March 11, 2022

Friday

March 2022							April 2022						
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27	28	29	30	31			24	25	26	27	28	29	30

	FRIDAY	
	11	
7 ^{AM}		
8		
9	Staff Policy Meeting; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR	
10	Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 ; Lance, Ginna L. EOP/USTR	
11	FW: Interagency Office Hour with WMATA EXEMPTION 6 Dorgelo, Cristin A. EOP/OMB	Call: Ginna Lance ; AKT call Ginna EXEMPTION 6 ; Tai, Katherine C. I
12 ^{PM}	PMC Weekly Staff Coordination Meeting EXEMPTION 6 Welch, Lily M. EOP/OMB	
1	Salesforce/ASD/USTR Standup; EXEMPTION 6 O'Donnell, Sea	
2	Weekly Econ Cluster WHL Meeting ; EXEMPTION 6 ; Turner, E	
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March 12, 2022

Saturday

March 2022

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27	28	29	30	31		

April 2022

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SATURDAY	
12	ASB Travel - Australia (Sydney / Canberra, Australia) - FN-USTR-SCHEDULING To Mar 17 →
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March 13, 2022

Sunday

March 2022

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27	28	29	30	31		

April 2022

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23	24	25	26	27	28	29
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	SUNDAY
	13
	← From Mar 12 ASB Travel - Australia (Sydney / Canberra, Australia) - FN-USTR-SCHEDULING To Mar 17 →
7 ^{AM}	
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12 ^{PM}	
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March 14, 2022

Monday

March 2022						April 2022							
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13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

	MONDAY
	14
	← From Mar 12 ASB Travel - Australia (Sydney / Canberra, Australia) - FN-USTR-SCHEDULING To Mar 17 →
7 ^{AM}	
8	
9	FO Check In; EXEMPTION 6 Meeting: Front Office; EXEMPTION 6
10	Weekly USTR/AUSTR/FO Meeting EXEMPTION 6 Lance, Ginna L. EOP/USTR
	Cab/COS/WHL; EXEMPTION 6
11	
12 ^{PM}	
1	Swearing In: Maria Pagan; Annex; Tai, Katherine C. EOP/USTR CMAS Training, Adoption Planning and Support Forecasting; EXEMPTION 6
2	
3	
4	White House Leadership Meeting EXEMPTION 6 Dosunmu, Taiwo A. EOP/WHO
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March 15, 2022

Tuesday

March 2022							April 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

TUESDAY	
15	
← From Mar 12	ASB Travel - Australia (Sydney / Canberra, Australia) - FN-USTR-SCHEDULING To Mar 17 →
	AKT Travel (Michigan) - FN-USTR-SCHEDULING To Mar 16 →
7 ^{AM}	
8	
9	
10	
	Daily COS Check-in; EXEMPTION 6 [REDACTED] Isen, Thomas M. EOP/WHC [REDACTED]
11	Interview: Heather Hurlburt; AKT Office ; Tai, Katherine C. EOP/USTR
	Meet with Heather
12 ^{PM}	Meeting: Weekly w/ DUSTRs; Winder 203; Tai, Katherine C. EOP/USTR [REDACTED]
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3	
	Meeting: Weekly Scheduling Feedback + Invites/ Ginna ; AKT Office; Tai, Katherine C. EOP/USTR [REDACTED]
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March 16, 2022

Wednesday

March 2022							April 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

WEDNESDAY	
16	<p>← From Mar 12 ASB Travel - Australia (Sydney / Canberra, Australia) - FN-USTR-SCHEDULING To Mar 17 →</p> <p>← From Mar 15 AKT Travel (Michigan) - FN-USTR-SCHEDULING</p>
7 ^{AM}	
8	
9	<p>FO Check In; EXEMPTION 6 Lance, Ginna L. EOP/USTR</p> <p>Host Info</p>
10	
11	
12 ^{PM}	
1	<p>Salesforce/ASD/USTR Standup; EXEMPTION 6; O'Donnell, Sean</p>
2	
3	<p>USTR Interview EXEMPTION 6 Lance, Ginna L. EOP/USTR</p> <p>OPE/IGA Interview: EXEMPTION 6 https://pitc.zoomgov.com/j/160173</p>
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March 17, 2022

Thursday

March 2022

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20	21	22	23	24	25	26
27	28	29	30	31		

April 2022

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17	18	19	20	21	22	23
24	25	26	27	28	29	30

THURSDAY	
	17
← From Mar 12 ASB Travel - Australia (Sydney / Canberra, Australia) - FN-USTR-SCHEDULING	
7 ^{AM}	
8	
9	Weekly Logistics Team Check In; 213 or Zoom; EXEMPTION 6 Weekly MC12 Planning Call; EXEMPTION 6 ; Lance, Ginna L. EOP/
10	Weekly Cabinet COS check-in; EXEMPTION 6 ; Isen, Thomas M
11	
12 ^{PM}	
1	CMAS Training Zoom O'Donnell, Sean R. EOP/OA (Contractor)
2	USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 Tai, Katherine C. EOP/USTR
3	
4	Monthly All Trade Advisory Committees cleared advisors call TBA Attapit, Sirat K. EOP/USTR Monthly Trade Advisory Committee Cleared Advisor Call Participant Dial-In EXEMPTION 6 Greene, Julie EOP/USTR
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March 18, 2022

Friday

March 2022							April 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

	FRIDAY	
	18	
	EXEMPTION 6	
7 ^{AM}		
8		
9	Staff Policy Meeting; EXEMPTION 6	; Lance, Ginna L. EOP/USTR
10	Week Ahead AUSTRs Meeting Participant Dial-In; EXEMPTION 6	; Lance, Ginna L. EOP/USTR
	Daily COS Check-in; EXEMPTION 6	; Isen, Thomas M. EOP/WHC
11	Call Katie Hendrickson	
12 ^{PM}	PMC Weekly Staff Coordination Meeting EXEMPTION 6 Welch, Lily M. EOP/OMB	
1	Call with Bill Schpiece	
	Call Samuel Negatu	Salesforce/ASD/USTR Standup; EXEMPTION 6
2	Weekly Econ Cluster WHL Meeting ; EXEMPTION 6	
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March 19, 2022

Saturday

March 2022

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27	28	29	30	31		

April 2022

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SATURDAY	
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March 20, 2022

Sunday

March 2022

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27	28	29	30	31		

April 2022

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24	25	26	27	28	29	30	

SUNDAY	
20	AKT Travel (Baltimore, MD (UK Summit)) - FN-USTR-SCHEDULING To Mar 22 →
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12 ^{PM}	
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March 21, 2022

Monday

March 2022						April 2022							
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20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

MONDAY	
21	<p>← From Mar 20 AKT Travel (Baltimore, MD (UK Summit)) - FN-USTR-SCHEDULING To Mar 22 →</p>
7 ^{AM}	
8	
9	
10	<p>Cab/COS/WHL; EXEMPTION 6</p>
11	
12 ^{PM}	
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3	
4	<p>White House Leadership Meeting; EXEMPTION 6; Dosunmu, Tai</p> <p>Cabinet Report Call; EXEMPTION 6; Isen, Thomas M. EOP/WHO</p>
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March 22, 2022

Tuesday

March 2022

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27	28	29	30	31		

April 2022

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23	24	25	26	27	28	29
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TUESDAY	
22	<input type="text" value="← From Mar 20 AKT Travel (Baltimore, MD (UK Summit)) - FN-USTR-SCHEDULING"/>
7 ^{AM}	
8	
9	Send Cab Affairs link
10	
11	
12 ^{PM}	
1	
2	FO/Admin/HR - Check In; EXEMPTION 6 Moone, Jamesa C. E
3	
4	Approve Leave Requests
5	
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March 23, 2022

Wednesday

March 2022

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20	21	22	23	24	25	26
27	28	29	30	31		

April 2022

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17	18	19	20	21	22	23
24	25	26	27	28	29	30

WEDNESDAY	
	23
7 ^{AM}	
8	
9	FO Check In; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
10	
11	USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 Tai, Katherine C. EOP/USTR
12 ^{PM}	
1	Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai; Salesforce/ASD/USTR Standup; EXEMPTION 6 Meeting: Ginna Lance; AKT Office; Tai, Katherine C. EOP/USTR
2	USTR Interview: Director for Digital EXEMPTION 6 Lance, Ginna L. EOP/USTR Director for Digital Interview; EXEMPTION 6
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March 24, 2022

Thursday

March 2022

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27	28	29	30	31		

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

THURSDAY	
	24
7 ^{AM}	
8	
9	<p>Weekly Logistics Team Check In; 213 or Zoom; EXEMPTION 6</p> <p>Weekly MC12 Planning Call; EXEMPTION 6</p>
10	<p>Giinna Lance / ASB Weekly Check-In; ASB Call Ginna at EXEMPTION 6 Bianchi, Sarah A. EOP/USTR</p> <p>Weekly Cabinet COS check-in; EXEMPTION 6; Isen, Thomas M</p>
11	
12 ^{PM}	<p>USTR Interview: Director for Digital EXEMPTION 6 Lance, Ginna L. EOP/USTR</p> <p>Call: Bob Bordone; EXEMPTION 6 Director for Digital Interview: EXEMPTION 6</p>
1	
2	Weekly IndoPacific Check-In; EXEMPTION 6 ; Bianchi, Sarah A
3	<p>USTR Interview: Director for Digital EXEMPTION 6 Lance, Ginna L. EOP/USTR</p> <p>Director for Digital Interview: EXEMPTION 6</p>
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March 25, 2022

Friday

March 2022						April 2022							
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13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

FRIDAY	
	25
7 ^{AM}	
8	
9	<p>Staff Policy Meeting; EXEMPTION 6; Lance, Ginna L. EOP/USTR</p> <p>Week Ahead AUSTRs Meeting; Participant Dial-In; EXEMPTION 6; Lance, Ginna L. EOP/USTR</p>
10	<p>All Staff Meeting EXEMPTION 6 Tai, Katherine C. EOP/USTR</p> <p>Daily COS Check-in; EXEMPTION 6</p>
11	<p>Meeting: Weekly w/ DUSTRs Winder 203; Tai, Katherine C. EOP/USTR</p>
12 ^{PM}	<p>PMC Weekly Staff Coordination Meeting EXEMPTION 6 Welch, Lily M. EOP/OMB</p> <p>AUSTR IGA/OPE Interview; EXEMPTION 6</p>
1	<p>Cabinet Call - Budget Release with OMB Director Young; EXEMPTION 6</p> <p>Salesforce/ASD/USTR Standup; EXEMPTION 6</p>
2	
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4	<p>EXEMPTION 6 201; Yang, Victor Z. EOP/USTR</p>
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March 26, 2022

Saturday

March 2022

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April 2022

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SATURDAY	
	26
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12 ^{PM}	
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March 27, 2022

Sunday

March 2022

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27	28	29	30	31		

April 2022

Su	Mo	Tu	We	Th	Fr	Sa	
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17	18	19	20	21	22	23	
24	25	26	27	28	29	30	

	SUNDAY
	27
7 ^{AM}	
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12 ^{PM}	
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March 28, 2022

Monday

March 2022

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20	21	22	23	24	25	26
27	28	29	30	31		

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MONDAY	
	28
7 ^{AM}	
8	
9	<p>FO Check In; EXEMPTION 6 Meeting: Front Office; EXEMPTION 6</p> <p>Weekly USTR/AUSTR/FO Meeting EXEMPTION 6 Lance, Ginna L. EOP/USTR</p> <p>Cab/COS/WHL; EXEMPTION 6</p>
10	
11	
12 ^{PM}	
1	<p>Meeting: Ginna Lance; AKT Office; Tai, Katherine C. EOP/USTR</p> <p>Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/USTR</p>
2	<p>USTR Interview EXEMPTION 6 Lance, Ginna L. EOP/USTR</p> <p>Event: Women's History Month Virtual Ro EXEMPTION 6 AUSTR IPA/OGE Interview: EXEMPTION 6</p>
3	
4	<p>White House Leadership Meeting EXEMPTION 6 Dosunmu, Taiwo A. EOP/WHO</p>
5	
6	

March 29, 2022

Tuesday

March 2022

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

TUESDAY	
29	<p>AJW Travel (Brazil) - White, Jayme R. EOP/USTR To Apr 3 →</p> <p>Hannah/Matthew OOO (Singapore Advance) - Edwards, Hannah E. EOP/USTR To Apr 1 →</p>
7 ^{AM}	
8	
9	
10	<p>FW: Andrea/Ginna Andrea to come by; Durkin, Andrea G. EOP/USTR</p> <p>Daily COS Check-in; EXEMPTION 6</p>
11	<p>Call with Jamesa Moone</p>
12 ^{PM}	
1	<p>USTR Interview: EXEMPTION 6; Lance, Ginna L.</p>
2	
3	<p>Adam Hodge</p> <p>Greta Peisch</p>
4	
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March 30, 2022

Wednesday

March 2022						April 2022								
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
			1	2	3	4	5					1	2	
6	7	8	9	10	11	12		3	4	5	6	7	8	9
13	14	15	16	17	18	19		10	11	12	13	14	15	16
20	21	22	23	24	25	26		17	18	19	20	21	22	23
27	28	29	30	31				24	25	26	27	28	29	30

WEDNESDAY	
	30
	<div style="display: flex; justify-content: space-between; align-items: center;"> ← From Mar 29 AJW Travel (Brazil) - White, Jayme R. EOP/USTR To Apr 3 → </div>
	<div style="display: flex; justify-content: space-between; align-items: center;"> ← From Mar 29 Hannah/Matthew OOO (Singapore Advance) - Edwards, Hannah E. EOP/USTR To Apr 1 → </div>
7 ^{AM}	
8	
9	<div style="display: flex; justify-content: space-between; align-items: center;"> FO Check In; EXEMPTION 6 Lance, Ginna L. EOP/USTR </div>
10	<div style="display: flex; justify-content: space-between; align-items: center;"> Nora Todd </div> <div style="display: flex; justify-content: space-between; align-items: center;"> Daily COS Check-in; EXEMPTION 6 Isen, Thomas M. EOP/WHC </div>
11	
12 ^{PM}	<div style="display: flex; justify-content: space-between; align-items: center;"> GINNA LANCE / ASB Weekly Check-In; W200; Bianchi, Sarah A. EOP/USTR </div>
1	<div style="display: flex; justify-content: space-between; align-items: center;"> Salesforce/ASD/USTR Standup; EXEMPTION 6 O'Donnell, Sean </div>
2	
3	<div style="display: flex; justify-content: space-between; align-items: center;"> Weekly IndoPacific Check-In EXEMPTION 6 ICTIME Hiring; Greta's office; Peisch, Greta M. EOP/USTR </div> <div style="display: flex; justify-content: space-between; align-items: center;"> GINNA/BRAD Transition Meeting; 213; Lance, Ginna L. EOP/USTR </div>
4	
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March 31, 2022

Thursday

March 2022							April 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

THURSDAY	
31	
← From Mar 29	AJW Travel (Brazil) - White, Jayme R. EOP/USTR To Apr 3 →
← From Mar 29	Hannah/Matthew OOO (Singapore Advance) - Edwards, Hannah E. EOP/USTR To Apr 1 →
7 ^{AM}	
8	
9	
10	Weekly Cabinet COS check-in; EXEMPTION 6 ; Isen, Thomas M
11	USTR Chief Ag Negotiator Interview: Doug/Jamila/Beth; EXEMPTION 6
12 ^{PM}	
1	Salesforce Sync; 213; EXEMPTION 6 Stoneman, Jessica R. EOP/US
2	
3	
4	Send NSC Week Ahead Intl Travel
5	
6	

April 1, 2022

Friday

April 2022							May 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

FRIDAY	
1	<p>← From Mar 29 AJW Travel (Brazil) - White, Jayme R. EOP/USTR To Apr 3 →</p> <p>← From Mar 29 Hannah/Matthew OOO (Singapore Advance) - Edwards, Hannah E. EOP/USTR</p>
7 ^{AM}	
8	
9	<p>Staff Policy Meeting; EXEMPTION 6; Lance, Ginna L. EOP/USTR</p> <p>Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6; Lance, Ginna L. EOP/USTR</p>
10	<p>Daily COS Check-in; EXEMPTION 6; Isen, Thomas M. EOP/WHO</p>
11	
12 ^{PM}	
1	<p>Drop by: Brad Setser; AKT Office; Tai, Katherine C. EOP/USTR</p> <p>Salesforce/ASD/USTR Standup; EXEMPTION 6</p>
2	<p>Weekly Econ Cluster WHL Meeting ; EXEMPTION 6; Turner, E</p>
3	
4	<p>EOP Internship Program - Weekly Q&A; EXEMPTION 6</p> <p>TRIPS Waiver Meeting RK's Office ; Strasser, Madeline C. EOP/WHO</p>
5	
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April 2, 2022

Saturday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SATURDAY	
2	
← From Mar 29	AJW Travel (Brazil) - White, Jayme R. EOP/USTR To Apr 3 →
	AKT Travel (Singapore) - FN-USTR-SCHEDULING To Apr 6 →
7 ^{AM}	
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12 ^{PM}	
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April 3, 2022

Sunday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	
3	
← From Mar 29	AJW Travel (Brazil) - White, Jayme R. EOP/USTR
← From Apr 2	AKT Travel (Singapore) - FN-USTR-SCHEDULING To Apr 6 →
7 ^{AM}	
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12 ^{PM}	
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April 4, 2022

Monday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MONDAY	
4	← From Apr 2 AKT Travel (Singapore) - FN-USTR-SCHEDULING To Apr 6 →
7 ^{AM}	
8	
9	FO Check In; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR Ag Chief Negotiator Call; EXEMPTION 6 Jamila/Beth; EXEMPTION 6
10	Ag Chief Negotiator; EXEMPTION 6 Ginna; EXEMPTION 6 Lance, Ginna Cab/COS/WHL; EXEMPTION 6
11	
12 ^{PM}	
1	
2	
3	USTR AUSTR OPE/IGA Interview; EXEMPTION 6 ; La
4	White House Leadership Meeting EXEMPTION 6 USTR Digital Director Interview; EXEMPTION 6
5	
6	

April 5, 2022

Tuesday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

TUESDAY	
5	<div style="border: 1px solid black; padding: 2px;"> ← From Apr 2 To Apr 6 → AKT Travel (Singapore) - FN-USTR-SCHEDULING </div>
7 ^{AM}	
8	
9	
10	<div style="border: 1px solid black; padding: 2px;"> Daily COS Check-in; EXEMPTION 6 USTR AUSTR OPE/IGA Interview: EXEMPTION 6 </div>
11	
12 ^{PM}	
1	<div style="border: 1px solid black; padding: 2px;"> GINNA LANCE / ASB WEEKLY CHECK-IN; Ginna to call at EXEMPTION 6 Bianchi, Sarah A. EOP/USTR </div>
2	<div style="border: 1px solid black; padding: 2px;"> FO/ADMIN/HR - CHECK IN; EXEMPTION 6 Moone, Jamesa C. E </div>
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April 6, 2022

Wednesday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

WEDNESDAY	
6	← From Apr 2 AKT Travel (Singapore) - FN-USTR-SCHEDULING
7 ^{AM}	
8	
9	FO Check In; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR Call Liz watson; EXEMPTION 6
10	Daily COS Check-in; EXEMPTION 6 ; Isen, Thomas M. EOP/WHC
11	
12 ^{PM}	
1	Salesforce/ASD/USTR Standup; EXEMPTION 6 ; O'Donnell, Sean
2	
3	Call Beth Baltzan; EXEMPTION 6
4	
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April 7, 2022

Thursday

April 2022							May 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

THURSDAY	
	7
7 ^{AM}	
8	
9	
10	Weekly Cabinet COS check-in; EXEMPTION 6 ; Isen, Thomas M
11	AKT Senior Staff EXEMPTION 6
12 ^{PM}	
1	
2	DEIA Council Meeting EXEMPTION 6 Dhongthog, Tsering L. EOP/USTR
3	Call: Weekly Scheduling Feedback + Invites; EXEMPTION 6 Call: Ginna Lance; EXEMPTION 6 USTR Chief Ag Negotiator Interview: Doug/Ginna ; EXEMPTION 6
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April 8, 2022

Friday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

	FRIDAY		
	8		
	EXEMPTION 6		
7 ^{AM}			
8			
9	Staff Policy Meeting; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR		
	Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 ; Lance, Ginna L. EOP/USTR		
10	Weekly IndoPacific Check-In EXEMPTION 6	Daily COS Check-in; EXEMPTION 6	
11			
12 ^{PM}	PMC Weekly Staff Coordination Meeting EXEMPTION 6 Welch, Lily M. EOP/OMB		
1	Salesforce/ASD/USTR Standup; EXEMPTION 6 ; O'Donnell, Sea		
2			
3	All Staff Gathering Annex Tai, Katherine C. EOP/USTR	USTR Digital Director Interv	All Staff Gathering (Attendance Tracking) Annex Stoneman, Jessica R. EOP/USTR
4		EOP Internship Program - W	ALL STAFF GATHERING ZOOM LINK EXEMPTION 6 Bianchi, Sarah A. EOP/USTR
5			
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April 9, 2022

Saturday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SATURDAY	
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12 ^{PM}	
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April 10, 2022

Sunday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	
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April 11, 2022

Monday

April 2022							May 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

	MONDAY	
	11	
	Dan McCarthy's First Day - Lance, Ginna L. EOP/USTR	
7 ^{AM}		
8		
9	FO Check In; EXEMPTION 6	Meeting: Front Office; EXEMPTION 6
10	Weekly USTR/AUSTR/FO Meeting EXEMPTION 6 ; Lance, Ginna L. EOP/USTR	
	Cab/COS/WHL; EXEMPTION 6	
11	Meeting: Ginna Lance; EXEMPTION 6 ; Tai, Katherine C. EOP/USTR	
12 ^{PM}		
1		
2	Call: Vic Marsh EXEMPTION 6	Julie/Beth/Jamila; Winder 211 (Nora's Old Office); Lance, Ginna L. EOP/USTR
3	WHIAANHPI Action Plan Development Meeting; EXEMPTION 6	
4	White House Leadership Meeting; EXEMPTION 6	Dosunmu, Tai
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April 12, 2022

Tuesday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

	TUESDAY
	12
7 ^{AM}	
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10	
11	<p>USTR/Senior Staff EXEMPTION 6 #; Tai, Katherine C. EOP/USTR</p> <p>Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/USTR</p>
12 ^{PM}	Call with Jamesa Moone
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April 13, 2022

Wednesday

April 2022							May 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

WEDNESDAY	
13	AKT Travel (Oregon) - FN-USTR-SCHEDULING To Apr 14 →
7 ^{AM}	
8	
9	FO Check In; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR Julie/Ginna; EXEMPTION 6 Lance, Ginna L. EOP/USTR
10	TPE and OGC pre-discussion; EXEMPTION 6 ; Shpiece, William F.
11	Call Jeffrey (FBI) EXEMPTION 6 Sushan to call Ginna; Demirjian, Sushan EOP/USTR
12 ^{PM}	
1	Salesforce/ASD/USTR Standup; EXEMPTION 6 O'Donnell, Sean Ginna Lance / ASB Weekly Check-In; Ginna to call ASB mobile; Bianchi, Sarah A. EOP/USTR
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April 14, 2022

Thursday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

THURSDAY	
	14
	<div style="border: 1px solid black; padding: 2px;"> ← From Apr 13 AKT Travel (Oregon) - FN-USTR-SCHEDULING </div>
7 ^{AM}	
8	
9	<div style="border: 1px solid black; padding: 2px;"> Weekly MC12 Planning Call; EXEMPTION 6; Lance, Ginna L. EOP/ </div>
10	<div style="border: 1px solid black; padding: 2px;"> Cab Affairs Call </div>
11	<div style="border: 1px solid black; padding: 2px;"> Intro Chat; EXEMPTION 6; McCarthy, Daniel M. EOP/USTR </div>
12 ^{PM}	
1	
2	<div style="border: 1px solid black; padding: 2px;"> DEIA Council Exec Committee and USTR Admin Office Check-In; EXEMPTION 6 </div>
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April 15, 2022

Friday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

	FRIDAY
	15
7 ^{AM}	
8	
9	<p>Staff Policy Meeting; EXEMPTION 6 Lance, Ginna L. EOP/USTR</p> <p>Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6; Lance, Ginna L. EOP/USTR</p>
10	<p>Call FBI</p>
11	<p>Call with NSC</p> <p>Weekly Logistics Team Check In; 213 or Zoom; EXEMPTION 6</p>
12 ^{PM}	
1	<p>Salesforce/ASD/USTR Standup; EXEMPTION 6; O'Donnell, Sea</p>
2	
3	
4	<p>Canceled: EOP Internship Program - Weekly Q&A; EXEMPTION 6</p>
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April 16, 2022

Saturday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SATURDAY	
	16
7 ^{AM}	
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12 ^{PM}	
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April 17, 2022

Sunday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	
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12 ^{PM}	
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April 18, 2022

Monday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

	MONDAY	
	18	
7 ^{AM}		
8		
9	FO Check In; EXEMPTION 6	Meeting: Front Office; EXEMPTION 6
10	Weekly USTR/AUSTR/FO Meeting EXEMPTION 6 Lance, Ginna L. EOP/USTR	
	Cab/COS/WHL; EXEMPTION 6	Meeting: MC12 Planning; Winder 203; EXEMPTION 6
11	Call NSC	
12 ^{PM}		
1		
2	Chief Ag Interview: Doug/Ambassador Tai; USTR ; Lance, Ginna L.	Interview: Doug McKalip; AKT Office; Tai, Katherine C. EOP/USTR
3	Call: Gautam Raghavan and Linda Shim (PPO); EXEMPTION 6	
4		
5		
6		

April 19, 2022

Tuesday

April 2022						May 2022							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

TUESDAY	
	19
7 ^{AM}	
8	
9	
10	Daily COS Check-in; EXEMPTION 6 ; Isen, Thomas M. EOP/WHC
11	Meeting: Weekly w/ DUSTRs Winder 203; Tai, Katherine C. EOP/USTR
12 ^{PM}	FO/Admin Check in ; EXEMPTION 6 ; Moone, Jamesa C. EOP/USTR Ginna Lance / ASB Weekly Check-In; W200; Bianchi, Sarah A. EOP/USTR
1	
2	Meeting: Ginna Lance; AKT Office; Tai, Katherine C. EOP/USTR
3	Chief Ag Interview: EXEMPTION 6 Ambassador Tai; Winder Building 604 17 Interview: EXEMPTION 6 ; AKT Office; Tai, Katherine C. EOP/USTR
4	AUSTR IGA/OPE Interview with Ambassador Tai; Winder Building Interview: EXEMPTION 6 ; AKT Office; Tai, Katherine C. EOP/USTR
5	
6	

April 20, 2022

Wednesday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

WEDNESDAY	
	20
7 ^{AM}	
8	
9	<p>FO Check In; EXEMPTION 6; Lance, Ginna L. EOP/USTR</p> <p>Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/USTR</p>
10	<p>USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 Tai, Katherine C. EOP/USTR</p> <p>Daily COS Check-in; EXEMPTION 6</p>
11	Nora + Ginna; Todd, Nora C. EOP/NSC
12 ^{PM}	Call with Heather
1	Salesforce/ASD/USTR Standup; EXEMPTION 6 ; O'Donnell, Sea
2	
3	<p>Interview; EXEMPTION 6; AKT Office; Tai, Katherine C. EOP/USTR</p> <p>Weekly IndoPacific Check-In EXEMPTION 6</p> <p>Meeting: Ginna Lance; AKT Office; Tai, Katherine C. EOP/USTR</p>
4	
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April 21, 2022

Thursday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

THURSDAY	
21	AJW Travel (San Antonio) - White, Jayme R. EOP/USTR To Apr 22 →
7 ^{AM}	
8	
9	<p>Weekly Logistics Team Check In; 213 or Zoom; EXEMPTION 6</p> <p>Weekly MC12 Planning Call; EXEMPTION 6 Lance, Ginna L. EOP/</p>
10	Weekly Cabinet COS check-in; EXEMPTION 6 Isen, Thomas M.
11	Call with NSC
12 ^{PM}	<p>Invisible Disabilities - April 21st</p> <p>EXEMPTION 6</p> <p>Winborne, Annelies B. EOP/USTR</p>
1	Call with NSC
2	
3	
4	<p>Monthly All Trade Advisory Committees cl TBA Attapit, Sirat K. EOP/USTR</p> <p>Monthly Trade Advisory Committee Clear Participant Dial-In: EXEMPTION 6 Greene, Julie EOP/USTR</p> <p>Monthly All Trade Advisory Committees C Participant Dial-In: EXEMPTION 6 Sokolowski, Sophia P. EOP/USTR</p>
5	Ambassador Tai // Evan Ryan; Ambassador Tai to call EXEMPTION 6 ; Isen, Thomas M. EOP/WHO
6	

April 22, 2022

Friday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

	FRIDAY
	22
	<div style="border: 1px solid black; padding: 2px;"> ← From Apr 21 AJW Travel (San Antonio) - White, Jayme R. EOP/USTR </div> <div style="border: 1px solid black; padding: 2px; margin-top: 2px;"> Hannah OOO - Edwards, Hannah E. EOP/USTR </div>
7 ^{AM}	
8	
9	<div style="border: 1px solid black; padding: 2px;"> Staff Policy Meeting; EXEMPTION 6 </div> <div style="border: 1px solid black; padding: 2px; margin-top: 2px;"> Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6; Lance, G </div> <div style="border: 1px solid black; padding: 2px; margin-top: 2px; float: right;"> Call: Ginna; EXEMPTION 6 </div>
10	<div style="border: 1px solid black; padding: 2px;"> Daily COS Check-in; EXEMPTION 6 Isen, Thomas M. EOP/WHC </div>
11	
12 ^{PM}	<div style="border: 1px solid black; padding: 2px;"> PMC Weekly Staff Coordination Meeting EXEMPTION 6 Welch, Lily M. EOP/OMB </div>
1	<div style="border: 1px solid black; padding: 2px; background-color: #e0ffe0;"> Salesforce/ASD/USTR Standup; EXEMPTION 6 ; O'Donnell, Sea </div>
2	
3	
4	<div style="border: 1px solid black; padding: 2px;"> EOP Internship Program - Weekly Q&A; EXEMPTION 6 ; Feldmann, </div>
5	
6	

April 23, 2022

Saturday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SATURDAY	
	23
7 ^{AM}	
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11	
12 ^{PM}	
1	
2	
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April 24, 2022

Sunday

April 2022

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	
	24
7 ^{AM}	
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12 ^{PM}	
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April 25, 2022

Monday

April 2022							May 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

MONDAY	
25	
AJW Travel (Aberdeen, Scotland to London, England to Brussels, Belgium to Stockholm, Sweden) - White, Jayme R. EOP/USTR To Apr 29 →	
AKT Travel (Aberdeen, Scotland and London, England) - FN-USTR-SCHEDULING To Apr 27 →	
7 ^{AM}	
8	
9	
10	Cab/COS/WHL; EXEMPTION 6
11	
12 ^{PM}	Call with Jamesa Moone
1	Call with Hannah Edwards
2	Call with Adam Hodge
3	
4	White House Leadership Meeting EXEMPTION 6 ; Dosunmu, Taiwo A. EOP/WHO
5	
6	

April 26, 2022

Tuesday

April 2022							May 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

	TUESDAY
	26
	← From Apr 25 AJW Travel (Aberdeen, Scotland to London, England to Brussels, Belgium to Stockholm, Sweden) - White, Jaym To Apr 29 →
	← From Apr 25 AKT Travel (Aberdeen, Scotland and London, England) - FN-USTR-SCHEDULING To Apr 27 →
7 ^{AM}	
8	
9	<p>Call Adam Hodge</p> <p>Send Cab Affairs link</p>
10	
11	Call with NSC
12 ^{PM}	
1	
2	
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4	
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6	

April 27, 2022

Wednesday

April 2022							May 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

WEDNESDAY	
27	
← From Apr 25 AJW Travel (Aberdeen, Scotland to London, England to Brussels, Belgium to Stockholm, Sweden) - White, Jaym To Apr 29 →	
← From Apr 25 AKT Travel (Aberdeen, Scotland and London, England) - FN-USTR-SCHEDULING	
7 ^{AM}	
8	
9	FO Check In; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
10	Daily COS Check-in; EXEMPTION 6 ; Isen, Thomas M. EOP/WHO
11	
12 ^{PM}	Ginna / ASB Sync; Ginna to call EXEMPTION 6 ; Bianchi, Sarah A. EOP/USTR
1	Salesforce/ASD/USTR Standup; EXEMPTION 6 ; O'Donnell, Sean
2	
3	Weekly IndoPacific Check-In EXEMPTION 6
4	Chief of Staff Retreat at the White House EEOB 212/214 Diplomatic Reception Room Blosser, Nik G. EOP/WHO
5	
6	

April 28, 2022

Thursday

April 2022							May 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

THURSDAY	
	28
	← From Apr 25 AJW Travel (Aberdeen, Scotland to London, England to Brussels, Belgium to Stockholm, Sweden) - White, Jaym To Apr 29 →
7 ^{AM}	
8	
9	Weekly Logistics Team Check In; 213 or Zoom; EXEMPTION 6
10	Canceled: Weekly Cabinet COS check-in; EXEMPTION 6 Isen,
11	
12 ^{PM}	
1	USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 ; Tai, Katherine C. EOP/USTR
2	Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/USTR
3	
4	Call: Ginna Lance; EXEMPTION 6 ; Tai, Katherine C. EOP/USTR
5	
6	

April 29, 2022

Friday

April 2022							May 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

	FRIDAY
	29
	← From Apr 25 AJW Travel (Aberdeen, Scotland to London, England to Brussels, Belgium to Stockholm, Sweden) - White, Jayme R. EOP/USTR
	AKT Travel (Sedona, AZ and Los Angeles, CA) - FN-USTR-SCHEDULING To May 3 →
7 ^{AM}	
8	
9	Staff Policy Meeting; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
10	Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
	Daily COS Check-in; EXEMPTION 6 Update on implicit bias training; EXEMPTION 6
11	Call Heather ; EXEMPTION 6
12 ^{PM}	PMC Weekly Staff Coordination Meeting; EXEMPTION 6
1	Cabinet Call - Legislative Update with Louisa Terrell ; EXEMPTION 6 Salesforce/ASD/USTR Standup; EXEMPTION 6
2	Weekly Econ Cluster WHL Meeting; EXEMPTION 6 ; Turner, E
3	
4	EOP Internship Program - Weekly Q&A; EXEMPTION 6 ; Feldmann,
5	
6	

April 30, 2022

Saturday

April 2022						May 2022							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

SATURDAY	
	30
← From Apr 29 AKT Travel (Sedona, AZ and Los Angeles, CA) - FN-USTR-SCHEDULING To May 3 →	
7 ^{AM}	
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12 ^{PM}	
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May 1, 2022

Sunday

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SUNDAY	
1	
← From Apr 29 AKT Travel (Sedona, AZ and Los Angeles, CA) - FN-USTR-SCHEDULING To May 3 →	
7 ^{AM}	
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12 ^{PM}	
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May 2, 2022

Monday

May 2022							June 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30		
29	30	31											

	MONDAY	
	2	
	← From Apr 29	AKT Travel (Sedona, AZ and Los Angeles, CA) - FN-USTR-SCHEDULING To May 3 →
		ASB Travel (New York City, NY) - Bianchi, Sarah A. EOP/USTR To May 4 →
7 ^{AM}		
8		
9	Meeting: Front Office; EXEMPTION 6	Tai, Katherine C. EOP/U
10		
	Cab/COS/WHL; EXEMPTION 6	
11		
12 ^{PM}		
1		
2		
3		
4	White House Leadership Meeting EXEMPTION 6	; Dosunmu, Taiwo A. EOP/WHO
5		
6		

May 3, 2022

Tuesday

May 2022						June 2022							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

TUESDAY	
3	<p>← From Apr 29 AKT Travel (Sedona, AZ and Los Angeles, CA) - FN-USTR-SCHEDULING</p> <p>← From May 2 ASB Travel (New York City, NY) - Bianchi, Sarah A. EOP/USTR To May 4 →</p>
7 ^{AM}	
8	
9	
10	Daily COS Check-in; EXEMPTION 6 ; Isen, Thomas M. EOP/WHC
11	
12 ^{PM}	
1	
2	FO/Admin/HR - Check In; EXEMPTION 6 ; Moone, Jamesa C. E
3	
4	
5	
6	Cabinet Call - WHCO / GPC; EXEMPTION 6 ; Isen, Thomas M. EOF

May 4, 2022

Wednesday

May 2022							June 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

WEDNESDAY	
	4
	← From May 2 ASB Travel (New York City, NY) - Bianchi, Sarah A. EOP/USTR
7 ^{AM}	
8	
9	FO Check In; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
10	Weekly IndoPacific Check-In EXEMPTION 6 Bianchi, Sarah A. EOP/USTR
	Daily COS Check-in; EXEMPTION 6 Isen, Thomas M. EOP/WHC
11	Dan/Ginna Catch Up; Lance, Ginna L. EOP/USTR
12 ^{PM}	
1	Salesforce/ASD/USTR Standup; EXEMPTION 6 ; O'Donnell, Sean
2	
3	Progress Reviews EXEMPTION 6 Ender, Cassie L. EOP/USTR
4	Ginna/Kelly; Ginna's office? ; Milton, Kelly K. EOP/USTR
5	
6	

May 5, 2022

Thursday

May 2022							June 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

THURSDAY	
5	AKT Travel (Ottawa and Toronto, Canada) - FN-USTR-SCHEDULING To May 7 →
7 ^{AM}	
8	
9	
10	Weekly Cabinet COS check-in; EXEMPTION 6 [REDACTED] Isen, Thomas M. [REDACTED]
11	IPEF//June Connect; EXEMPTION 6 [REDACTED] Edwards, Hannah E. EOP/UST Ginna / Perry; EXEMPTION 6 [REDACTED] Spiegel, Perry F. EOP/USTR
12 ^{PM}	Discussion - TPE; EXEMPTION 6 [REDACTED]; Moone, Jamesa C. EOP/USTR
1	
2	
3	
4	DEIA - Acting CoS Check in; ; EXEMPTION 6 [REDACTED]; Dhongthog, Tsering l
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6	

May 6, 2022

Friday

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

	FRIDAY
	6
	← From May 5 AKT Travel (Ottawa and Toronto, Canada) - FN-USTR-SCHEDULING To May 7 →
7 ^{AM}	
8	
9	Staff Policy Meeting; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
10	
11	
12 ^{PM}	PMC Weekly Staff Coordination Meeting; EXEMPTION 6
1	Salesforce/ASD/USTR Standup; EXEMPTION 6 ; O'Donnell, Sean
2	Weekly Econ Cluster WHL Meeting ; EXEMPTION 6 ; Turner, E
3	Ginna Lance's Zoom Meeting EXEMPTION 6
4	Lance, Ginna L. EOP/USTR
5	
6	

May 7, 2022

Saturday

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SATURDAY	
7	<div style="border: 1px solid black; padding: 2px;"> ← From May 5 AKT Travel (Ottawa and Toronto, Canada) - FN-USTR-SCHEDULING </div>
7 ^{AM}	
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12 ^{PM}	
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May 8, 2022

Sunday

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SUNDAY	
	8
7 ^{AM}	
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12 ^{PM}	
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May 9, 2022

Monday

May 2022							June 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

	MONDAY	
	9	
7 ^{AM}		
8		
9	Meeting: Front Office; EXEMPTION 6	Tai, Katherine C. EOP/US
10	Weekly USTR/AUSTR/FO Meeting EXEMPTION 6	; Lance, Ginna L. EOP/USTR
11	USTR's Fireside Chat featuring Krystal Ka'ai, Executive Director for EXEMPTION 6	Cab/COS/WHL; EXEMPTION 6 Enoch, Tiffany R. EOP/USTR
12 ^{PM}		
1		
2	Discussion - TPE Office; EXEMPTION 6	; Moone, Jamesa C. EOP/US
3		
4	White House Leadership Meeting; EXEMPTION 6	; Dosunmu, Tai
5	Adam/Ginna; Adam's Office; Lance, Ginna L. EOP/USTR	
6		

May 10, 2022

Tuesday

May 2022							June 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

	TUESDAY		
	10		
7 ^{AM}			
8			
9	Meeting: Heather + Ginna ; AKT Office; Tai, Katherine C. EOP/USTR		
10	Meeting: Weekly w/ DUSTRs AKT Office; Tai, Katherine C. EOP/USTR	Invitation: DPA Titles I and III Presentation and Discussion EXEMPTION 6 Chang, Frances EOP/NSC	Daily COS Check-in; EXEMPTION 6
11	Matt/Ginna; Ginna's Office; Lance, Ginna L. E		
	Call with Adam		
12 ^{PM}			
1			
2	Touch Base ; Greta's Office ; Lance, Ginna L. EOP/USTR		
	Victor/Ginna/Beth; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR		
3			
4	Ginna/Shantanu; Ginna's Office; Lance, Ginna L. EOP/USTR		
5			
6	EXEMPTION 6		

May 11, 2022

Wednesday

May 2022							June 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

WEDNESDAY	
	11
7 ^{AM}	
8	
9	<p>FO Check In; EXEMPTION 6 [REDACTED]; Lance, Ginna L. EOP/USTR [REDACTED]</p> <p>Weekly IndoPacific Check-In EXEMPTION 6 [REDACTED]</p> <p>Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai [REDACTED]</p>
10	<p>Rachel Wallace</p> <p>Daily COS Check-in; EXEMPTION 6 [REDACTED] Isen, Thomas M. EOP/WHO [REDACTED]</p>
11	<p>USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 [REDACTED]; Tai, Katherine C. EOP/USTR [REDACTED]</p>
12 ^{PM}	Meeting with Sophia
1	Salesforce/ASD/USTR Standup; EXEMPTION 6 [REDACTED]; O'Donnell, Sean [REDACTED]
2	Hannah/Ginna ; Our Office; Lance, Ginna L. EOP/USTR
3	Awards Committee 2022 Recipient Recommendations; EXEMPTION 6 [REDACTED]
	Nik/Ginna ; Nik to call Ginna at 3:45; Blosser, Nik G. EOP/WHO
4	Heather; EXEMPTION 6 [REDACTED]
5	
6	

May 12, 2022

Thursday

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

THURSDAY	
	12
7 ^{AM}	
8	
9	Weekly Logistics Team Check In; 213 or Zoom; EXEMPTION 6
10	
11	Elijah
12 ^{PM}	Beth/Ginna; Beth's Office ; Lance, Ginna L. EOP/USTR
1	USMCA Funding Discussion; EXEMPTION 6 Lance, Ginna L. EOP/ Ginna Lance / ASB Weekly Check-In; W200; Bianchi, Sarah A. EOP/USTR
2	
3	Trip Call: LA-Paris-Geneva (June) EXEMPTION 6
4	Edwards, Hannah E. EOP/USTR
5	
6	

May 13, 2022

Friday

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

	FRIDAY		
	13		
7 ^{AM}			
8			
9	Staff Policy Meeting; EXEMPTION 6		Lance, Ginna L. EOP/USTR
10	Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6; Lance, Ginna L. EOP/USTR		
11	Political Hiring/Pay; EXEMPTION 6		Moone, Jamesa C. EOP/USTR
12 ^{PM}	PMC Weekly Staff Coordination Meeting; EXEMPTION 6		
1	Cabinet Call - WHCO; EXEMPTION 6	Weekly Cabinet Call; EXEMPTION 6	Salesforce/ASD/USTR Standup; EXEMPTION 6
2			
3			
4	EOP Internship Program - Weekly Q&A; EXEMPTION 6		Feldmann,
5			
6			

May 14, 2022

Saturday

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SATURDAY	
14	
	AJW Travel (Paris (TTC)) - White, Jayme R. EOP/USTR To May 16 →
	AKT Travel (Paris (TTC)) - FN-USTR-SCHEDULING To May 16 →
7 ^{AM}	
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12 ^{PM}	
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4	
5	
6	

May 15, 2022

Sunday

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SUNDAY	
15	
← From May 14	AJW Travel (Paris (TTC)) - White, Jayme R. EOP/USTR To May 16 →
← From May 14	AKT Travel (Paris (TTC)) - FN-USTR-SCHEDULING To May 16 →
7 ^{AM}	
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11	
12 ^{PM}	
1	
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4	
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May 16, 2022

Monday

May 2022							June 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30		
29	30	31											

	MONDAY
	16
	← From May 14 AJW Travel (Paris (TTC)) - White, Jayme R. EOP/USTR
	← From May 14 AKT Travel (Paris (TTC)) - FN-USTR-SCHEDULING
7 ^{AM}	
8	
9	Meeting: Front Office; EXEMPTION 6 ; Tai, Katherine C. EOP/U
10	Cab/COS/WHL; EXEMPTION 6
11	GINNA and Victor Meeting on Performance Reviews; EXEMPTION 6
12 ^{PM}	
1	
2	
3	
4	White House Leadership Meeting EXEMPTION 6 ; Dosunmu, Taiwo A. EOP/WHO
5	
6	

May 17, 2022

Tuesday

May 2022							June 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

TUESDAY	
17	AJW Travel (Czech Republic (TTC)) - White, Jayme R. EOP/USTR To May 20 →
7 ^{AM}	
8	
9	
10	Daily COS Check-in; EXEMPTION 6 ; Isen, Thomas M. EOP/WHC
11	
12 ^{PM}	Call Mullaney; EXEMPTION 6 Meeting with Heather
1	Jamila/Ginna; Jamila's office; Lance, Ginna L. EOP/USTR
2	FO/Admin/HR - Check In; EXEMPTION 6 ; Moone, Jamesa C. E
3	Meeting: Heather + Ginna ; AKT Office; Tai, Katherine C. EOP/USTR
4	
5	
6	

May 18, 2022

Wednesday

May 2022						June 2022							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

WEDNESDAY	
18	<p>← From May 17</p> <p>AJW Travel (Czech Republic (TTC)) - White, Jayme R. EOP/USTR To May 20 →</p> <p>AKT Travel (Bangkok (APEC); Tokyo) - FN-USTR-SCHEDULING To May 24 →</p>
7 ^{AM}	
8	
9	<p>FO Check In; EXEMPTION 6; Lance, Ginna L. EOP/USTR</p>
10	<p>Weekly IndoPacific Check-In</p> <p>EXEMPTION 6; Bianchi, Sarah A. EOP/USTR</p>
11	
12 ^{PM}	<p>Giinna Lance / ASB Weekly Check-In; Ginna to call ASB; Bianchi, Sarah A. EOP/USTR</p>
1	<p>PPO/USTR Check in; EXEMPTION 6 Salesforce/ASD/USTR Standup; EXEMPTION 6</p>
2	
3	<p>Call with Alison</p> <p>Call with Nik</p>
4	<p>Call with Dan</p>
5	
6	

May 19, 2022

Thursday

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

THURSDAY				
19	<p>← From May 17 AJW Travel (Czech Republic (TTC)) - White, Jayme R. EOP/USTR To May 20 →</p> <p>← From May 18 AKT Travel (Bangkok (APEC); Tokyo) - FN-USTR-SCHEDULING To May 24 →</p>			
7 ^{AM}				
8				
9	Weekly MC12 Planning Call; EXEMPTION 6 Lance, Ginna L. EOP/			
10	Weekly Cabinet COS check-in; EXEMPTION 6 Isen, Thomas M			
11				
12 ^{PM}				
1				
2				
3				
4	<table border="1"> <tr> <td>Monthly All Trade Advisory Committees cl TBA Attapit, Sirat K. EOP/USTR</td> <td>Monthly Trade Advisory Committee Clear Participant Dial-In: EXEMPTION 6 Greene, Julie EOP/USTR</td> <td>Monthly All Trade Advisory Committees C Participant Dial-In: EXEMPTION 6 Sokolowski, Sophia P. EOP/USTR</td> </tr> </table>	Monthly All Trade Advisory Committees cl TBA Attapit, Sirat K. EOP/USTR	Monthly Trade Advisory Committee Clear Participant Dial-In: EXEMPTION 6 Greene, Julie EOP/USTR	Monthly All Trade Advisory Committees C Participant Dial-In: EXEMPTION 6 Sokolowski, Sophia P. EOP/USTR
Monthly All Trade Advisory Committees cl TBA Attapit, Sirat K. EOP/USTR	Monthly Trade Advisory Committee Clear Participant Dial-In: EXEMPTION 6 Greene, Julie EOP/USTR	Monthly All Trade Advisory Committees C Participant Dial-In: EXEMPTION 6 Sokolowski, Sophia P. EOP/USTR		
5				
6				

May 20, 2022

Friday

May 2022							June 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

FRIDAY	
20	<p>← From May 17 AJW Travel (Czech Republic (TTC)) - White, Jayme R. EOP/USTR</p> <p>← From May 18 AKT Travel (Bangkok (APEC); Tokyo) - FN-USTR-SCHEDULING To May 24 →</p> <p>ASB Travel (Bangkok (APEC); Singapore) - FN-USTR-SCHEDULING To May 26 →</p>
7 ^{AM}	
8	
9	<p>Staff Policy Meeting; EXEMPTION 6; Lance, Ginna L. EOP/USTR</p> <p>Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6; Lance, Ginna L. EOP/USTR</p>
10	<p>Daily COS Check-in; EXEMPTION 6; Isen, Thomas M. EOP/WHC</p>
11	
12 ^{PM}	
1	<p>Salesforce/ASD/USTR Standup; EXEMPTION 6; O'Donnell, Sean</p> <p>Correspondence Management (CMAS) Orientation & Training #1 EXEMPTION 6 O'Donnell, Sean R. EOP/OA (Contractor)</p> <p>Weekly Econ Cluster WHL Meeting ; EXEMPTION 6</p> <p>USTR Gender and Trade Exchange EXEMPTION 6 Thompson, Jamila EOP/USTR</p>
2	
3	
4	<p>EOP Internship Program - Weekly Q&A; EXEMPTION 6; Feldmann,</p>
5	
6	

May 22, 2022

Sunday

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SUNDAY	
22	
← From May 18	AKT Travel (Bangkok (APEC); Tokyo) - FN-USTR-SCHEDULING To May 24 →
← From May 20	ASB Travel (Bangkok (APEC); Singapore) - FN-USTR-SCHEDULING To May 26 →
7 ^{AM}	
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12 ^{PM}	
1	
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3	
4	
5	
6	

May 24, 2022

Tuesday

May 2022						June 2022							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

TUESDAY	
24	<p>← From May 18 AKT Travel (Bangkok (APEC); Tokyo) - FN-USTR-SCHEDULING</p> <p>← From May 20 ASB Travel (Bangkok (APEC); Singapore) - FN-USTR-SCHEDULING To May 26 →</p> <p>← From May 23 AJW Travel (Denver (World Trade Day)) - Yang, Victor Z. EOP/USTR</p>
7 ^{AM}	
8	
9	
10	MY Convo; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
11	MY Convo; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
12 ^{PM}	MY Convo; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
1	Correspondence Management (CMAS) Orientation & Training #2 EXEMPTION 6
2	O'Donnell, Sean R. EOP/OA (Contractor)
3	
4	Ginna/Heather; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
5	
6	

May 25, 2022

Wednesday

May 2022							June 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

WEDNESDAY	
25	
← From May 20 ASB Travel (Bangkok (APEC); Singapore) - FN-USTR-SCHEDULING To May 26 →	
Hannah Traveling - Edwards, Hannah E. EOP/USTR	
7 ^{AM}	
8	
9	FO Check In; EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
10	Weekly IndoPacific Check-In EXEMPTION 6 ; Bianchi, Sarah A. EOP/USTR
	Daily COS Check-in; EXEMPTION 6 Isen, Thomas M. EOP/WHC
11	USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 Tai, Katherine C. EOP/USTR
12 ^{PM}	
1	Ginna/Heather Heather's Office; EXEMPTION 6 Lance, Ginna L. EOP/USTR
	Salesforce/ASD/USTR Standup; EXEMPTION 6
2	
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May 26, 2022

Thursday

May 2022							June 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

THURSDAY	
26	<p>← From May 20 ASB Travel (Bangkok (APEC); Singapore) - FN-USTR-SCHEDULING</p>
7 ^{AM}	
8	
9	<p>Weekly Logistics Team Check In; 213; Edwards, Hannah E. EOP/USTR</p> <p>Weekly MC12 Planning Call; EXEMPTION 6</p> <p>Event: State Dept. Asian American Foreign Affairs Association State Dept. C Street Entrance Tai, Katherine C. EOP/USTR</p>
10	<p>Weekly Cabinet COS check-in; EXEMPTION 6 Isen, Thomas M.</p>
11	<p>Discussion with Jayme White; EXEMPTION 6</p> <p>Ginna/Jayme re: MY Review ; EXEMPTION 6</p>
12 ^{PM}	<p>Heather + Shantanu Connect; Heather's Office; Nishiura, Elijah R. EOP/USTR</p>
1	<p>Hannah</p> <p>Correspondence Management (CMAS) Orientation & Training #3 EXEMPTION 6</p>
2	<p>O'Donnell, Sean R. EOP/OA (Contractor)</p>
3	<p>Call: Ginna Lance + Heather Hurlburt EXEMPTION 6 Tai, Katherine C. EOP/USTR</p>
4	<p>Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/USTR</p>
5	
6	
	<p>Cabinet Call - Uvalde; EXEMPTION 6 Isen, Thomas M. EOP/WHO</p>

May 27, 2022

Friday

May 2022							June 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

	FRIDAY	
	27	
7 ^{AM}		
8		
9	Staff Policy Meeting; EXEMPTION 6	; Lance, Ginna L. EOP/USTR
10	Week Ahead AUSTRs Meeting EXEMPTION 6	; Lance, Ginna L. EOP/USTR
11		
12 ^{PM}		
1	Heather + Adam Connect; Heather's Office; Nishiura, Elijah R. EOP/U	Salesforce/ASD/USTR Standup; EXEMPTION 6
2		
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May 28, 2022

Saturday

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

Su	Mo	Tu	We	Th	Fr	Sa
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19	20	21	22	23	24	25
26	27	28	29	30		

SATURDAY	
	28
7 ^{AM}	
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12 ^{PM}	
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May 29, 2022

Sunday

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SUNDAY	
	29
7 ^{AM}	
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12 ^{PM}	
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May 30, 2022

Monday

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

	MONDAY
	30
	Office Closed-Memorial Day - Lance, Ginna L. EOP/USTR
7 ^{AM}	
8	
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11	
12 ^{PM}	
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May 31, 2022

Tuesday

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

Su	Mo	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

TUESDAY	
	31
7 ^{AM}	
8	
9	<div style="border: 1px solid black; padding: 2px;"> Cassie Ender's Zoom Meeting EXEMPTION 6 Ender, Cassie L. EOP/USTR </div>
10	<div style="border: 1px solid black; padding: 2px;"> Heather/Ginna TBD Coffee Lance, Ginna L. EOP/USTR </div>
	<div style="background-color: #4CAF50; color: white; padding: 2px;"> Daily COS Check-in; EXEMPTION 6 </div>
11	
12 ^{PM}	<div style="border: 1px solid black; padding: 2px;"> Jesse/Ginna; Lunch somewhere?; Lance, Ginna L. EOP/USTR </div>
1	<div style="border: 1px solid black; padding: 2px;"> Bill/Ginna MY; EXEMPTION 6; Lance, Ginna L. EOP/USTR </div>
2	<div style="border: 1px solid black; padding: 2px;"> FO/Admin/HR - Check In; EXEMPTION 6 </div> <div style="border: 1px solid black; padding: 2px; margin-left: 20px;"> MY Convo; EXEMPTION 6 </div>
3	<div style="border: 1px solid black; padding: 2px;"> Matt </div> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;"> Tsering </div>
4	
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June 1, 2022

Wednesday

June 2022

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July 2022

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WEDNESDAY		Notes
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7 ^{AM}		
8		
9	<p>FO Check In; EXEMPTION 6</p>	
10	<p>Reminder: FY21 USTR AW zoom detail to be sent out Ender, Cassie L. EOP/USTP</p> <p>Weekly IndoPacific Check EXEMPTION 6</p> <p>Heather and AJW connect</p> <p>Daily COS Check-in; EXEMPTION 6 Heather+Greta Prep for Pre-brief; Greta:</p>	
11	<p>Call: MC12 Prep EXEMPTION 6 Tai, Katherine C. EOP/USTR</p>	
12 ^{PM}	<p>Heather + Bill Shpiece Connect; Heather's Office; Hurlburt, Heather F. EOP/USTR</p>	
1	<p>USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 Tai, Katherine C. EOP/USTR</p>	
2	<p>Weekly USTR/AUSTR/FO Meeting EXEMPTION 6</p>	
3	<p>Call: Dan McCarthy; EXEMPTION 6</p> <p>Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/USTP</p>	
4	<p>Meeting: Prep for Tariff Mtg AKT Office; Tai, Katherine C. EOP/USTR</p>	
5	<p>Elijah + Heather Card Connect; Heather's Office; Nishiura, Elijah R. EOP/USTR</p> <p>Weekly Cabinet Call; Tai, Katherine C. EOP/USTR</p>	
6	<p>Call: Derek Scissors (AEI); Heather to dial: EXEMPTION 6</p>	

June 2, 2022

Thursday

June 2022

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July 2022

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THURSDAY		Notes
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7 ^{AM}		
8		
9	<p>Call: Memo Review; EXEMPTION 6</p> <p>Weekly MC12 Planning Call; EXEMPTION 6</p>	
10	<p>USTR-->Local Stop; NFTC</p> <p>Meeting: NFTC NFTC Offices (1225 New Yo</p> <p>Weekly Cabinet COS ch</p>	
11	Local Stop-->USTR; Tai, Katherine C. EOP/USTR	
12 ^{PM}	<p>Zoom Meeting: Michael Stumo (Coalition for Prosperous America); EXEMPTION 6</p> <p>Call: Sec. Raimondo (Commerce); EXEMPTION 6</p>	
1	<p>Executive Protection in Geneva ; W-107; Aqueche, Victor A. EOP/USTR</p> <p>Call: Dan McCarthy</p> <p>USTR-->Local Stop; International Brotherl</p>	
2	<p>Meeting: President Sean O'Brien (Teams</p> <p>Local Stop-->USTR; Tai, Katherine C. EOP/USTR</p>	
3	Nora + Heather; EXEMPTION 6 ; Todd, Nora C. EOP/NSC	
4	Meeting: Daniel McCarthy; EXEMPTION 6 ; M	
5	Heather + ASB Connect; Amb. Bianchi's Office; Hurlburt, Heather F. EOP/USTR	
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June 3, 2022

Friday

June 2022

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July 2022

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FRIDAY		Notes
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7 ^{AM}		
8		
9	Staff Policy Meeting; EXEMPTION 6	
10	Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 ; Lance, Ginna L. EOP/USTR	
	Daily COS Check-in; EXEMPTION 6	
11	Call: Mohammed Chahim (MEP); EXEMPTION 6	
12 ^{PM}	Lunch: Salman Ahmed and Matan Chorev EXEMPTION 6 Hurlburt, Heather F. EOP/USTR	
1		
2	Elijah + Heather Weekly Lookahead; Heather's Office; Nishiura, Elijah R. EOP/USTR	
	Heather + Jamila Connect; Heather's Office; Nishiura, Elijah R. EOP/USTR	
3	APEP Stakeholder strategy; Heather's office; Hurlburt, Heather F. EOP/USTR	
4	Meeting: Kenya Initiative; Winder 203/ EXEMPTION 6 ; Tai, Katherine	
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June 4, 2022

Saturday

June 2022

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July 2022

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SATURDAY		Notes
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June 5, 2022

Sunday

June 2022

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July 2022

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SUNDAY		Notes
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June 6, 2022

Monday

June 2022

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July 2022

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MONDAY		Notes
	6	
7 ^{AM}		
8		
9	<p>Meeting: Weekly Lookahead; AKT Office; Tai, Katherine C. EOP/USTR</p> <p>Heather + Shantanu Connect; Phone; Hurlburt, Heather F. EOP/USTR</p>	
10	<p>Heather + Matthew Connect; Heather's Office; Hurlburt, Heather F. EOP/USTR</p>	
11	<p>Event: Pride Flag Hanging; Front Door</p> <p>USTR/Senior Staff; Winder 203/ Dial in EXEMPTION 6 Tai, Katherine</p>	
12 ^{PM}	<p>Meeting: Tariff Discussion Prep; AKT Office; Tai, Katherine C. EOP/USTR</p>	
1	<p>Heather + Jesse Connect; Heather's Office; Hurlburt, Heather F. EOP/USTR</p>	
2		
3	<p>Meeting: IPEF Negotiating Objectives; AKT Office; Tai, Katherine C. EOP/USTR</p> <p>Meeting: Sophia Sokolowski; Heather's office; Sokolowski, Sophia P. EOP/USTR</p>	
4	<p>IMF Article IV Consultation Internal Prep-Meeting</p> <p>EXEMPTION 6</p> <p>Smith, Spencer L. EOP/USTR (Contractor)</p>	
5	<p>Cabinet Call; EXEMPTION 6</p>	
6		

June 7, 2022

Tuesday

June 2022

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July 2022

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TUESDAY		Notes
	7	
	AKT Travel (Los Angeles (Summit of Americas); Paris (OECD); Geneva (MC12))To Jun 16 →	
7 ^{AM}		
8		
9	Flight: UA 667 DCA --> LAX Tai, Katherine C. EOP/USTR	
10		
11		
12 ^{PM}		
1		
2	LAX to Hotel Tai, Katherine C. EOP/USTR	
3		
4	Meeting: Vice-Minister Ahumada (Chile); Sunset Conference Room; Tai, Katherine C. EC	
5	Meeting: Minister Tovar (Costa Rica); Sunset Conference Room; Tai, Katherine C. EOP/L	
6	Meeting: Minister Prado (Ecuador); Sunset Conference Room; Tai, Katherine C. EOP/US	
	7:00pm - 7:30pm Meeting: Minister Alfaro (Panama)(Sunset Conference Room)	
	10:50pm - 11:00pm Hotel --> Local Stop	
	11:00pm - 12:00am Event: U.S. Chamber of Commerce Dinner(Morton's Steak House)	

June 8, 2022

Wednesday

June 2022

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July 2022

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WEDNESDAY		Notes
	8	
	← From Jun 7 AKT Travel (Los Angeles (Summit of Americas); Paris (OECD)); To Jun 16 →	
7 ^{AM}		
8		
9	FO Check In; EXEMPTION 6	
	Weekly IndoPacific Check-In EXEMPTION 6	
10	Daily COS Check-in; EXEMPTION 6	
11		
12 ^{PM}		
1	Hotel --> Local Stop; Tai, Katherine C. EO Event: Declaration of Good Regulatory P	
2	Event: GM Cruise Photo; Front of Intercor Local Stop --> Hotel; Tai, Katherine C. EO	
3	Hotel --> LAX Tai, Katherine C. EOP/USTR	
4		
5	Call Jason Easton; EXEMPTION 6 Weekly Cabinet Call; Tai, Katherine C. EOP/USTR	
6	Flight: DL 8553 LAX --> CDG; Tai, Katherine C. EOP/USTR	
	12:00am - 1:00am Event: U.S. Chamber of Commerce Dinner(Morton's Steak House)	
	1:00am - 1:30am Local Stop --> Hotel	

June 9, 2022

Thursday

June 2022

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July 2022

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THURSDAY		Notes
	9	
	← From Jun 7 AKT Travel (Los Angeles (Summit of Americas); Paris (OECD)); To Jun 16 →	
	ASB Travel (New York, NY) - Bianchi, Sarah A. EOP/USTR	
7 ^{AM}		
8	Meeting: Pull Aside with Minister Liesie Event: MCM Trade Session Rooms 13-15 Tai, Katherine C. EOP/USTR	
9		
10		
	Meeting: Pull Aside with Rick Johnston (Meeting: Bilat EVP Dombrovskis (EU) Room 320; Tai, Katherine C. EOP/USTR	
11		
12 ^{PM}	Meeting: Bilat Assistant Minister Ayres (Australia); Room 320; Tai, Katherine C. EOP/U Meeting: WTO Briefing Room 320; Tai, Katherine C. EOP/USTR	
1	Meeting: WTO Mini-Ministerial Chateau Tai, Katherine C. EOP/USTR	Weekly July-Sept IPEF Ministerial
2		
3		
4	OECD-->Hotel; Tai, Katherine C. EOP/USTR	
5		
6		
	12:00am - 5:10am Flight: DL 8553(LAX --> CDG)	

June 10, 2022

Friday

June 2022

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July 2022

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FRIDAY		Notes
	10	
	← From Jun 7 AKT Travel (Los Angeles (Summit of Americas); Paris (OECD)); To Jun 16 →	
7 ^{AM}		
8	Call: CJS Prep EXEMPTION 6 Tai, Katherine C. EOP/USTR	
9		
10	Meeting: Bilat Minister Ng (Canada); Intercontinental Hotel, Room Sonate; Tai, Katherine C. EOP/USTR	
11		
12 ^{PM}	Call: Ted Dean (DOC); EXEMPTION 6 De:	Meeting: Informal Meeting with Minister Intercontinental Hotel Tai, Katherine C. EOP/USTR
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June 11, 2022

Saturday

June 2022

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July 2022

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SATURDAY		Notes
	11	
	← From Jun 7 AKT Travel (Los Angeles (Summit of Americas); Paris (OECD)); To Jun 16 →	
7 ^{AM}		
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12 ^{PM}	Train: Lyria 9781 Paris Lyon --> GVA Tai, Katherine C. EOP/USTR	
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4	MC-12 Staff Planning Meeting Intercon, Paris Conference Room Hoeck, Matthew J. EOP/USTR	
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June 12, 2022

Sunday

June 2022						July 2022							
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SUNDAY		Notes
12		
← From Jun 7 AKT Travel (Los Angeles (Summit of Americas); Paris (OECD)); To Jun 16 →		
7 AM	AKT Meeting: Bilat Minister Goyal (India) ; Intercon, Madrid Room; Hoeck, Matthew J. EOP/USTR	
8	AKT Event: Solidarity with Ukraine Room D, WTO ; Hoeck, Matthew J. EOP/USTR	
9	AKT Meeting: Formal Opening Session General Council Room Hoeck, Matthew J. EOP/USTR	
10	AKT Meeting: Challenges Session General Council Room Hoeck, Matthew J. EOP/USTR	
11	AKT Meeting: South Africa ; Room 1111; Hoeck, Matthew J. EOP/USTR	
12 PM	AKT Meeting: DG Ngozi Bilat ; Green Room (DG Office); Hoeck, Matthew J. EOP/USTR	
	AKT Meeting: Minister Mus (Turkey) ; Room 1111; Hoeck, Matthew J. EOP/USTR	
1	AKT Event: LDC Journalists at MC12 ; Room S2; Hoeck, Matthew J. EOP/USTR	
2	AKT Meeting: Drop By Kazakhstan Reception ; Outside lakeside terrace ; Hoeck, Matt	
	AKT Meeting: Debrief/ Dinner Intercon, Madrid Room Hoeck, Matthew J. EOP/USTR	
3		
4	MC-12 Staff Planning Meeting Intercon, Paris Conference Room Hoeck, Matthew J. EOP/USTR	
5		
6		
3:00am - 5:00am AKT Meeting: Briefing Time(Intercon, Madrid Room)		
5:15am - 5:45am AKT Meeting: Bilat Ambassador Katagum (Nigeria)(Intercon, Madrid Room)		
6:00am - 6:30am AKT Meeting: Briefing/ Lunch(Intercon, Madrid Room)		

June 13, 2022

Monday

June 2022						July 2022							
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MONDAY		Notes
13		
← From Jun 7 AKT Travel (Los Angeles (Summit of Americas); Paris (OECD)); To Jun 16 →		
7 ^{AM}	AKT Meeting: Press Prep; Intercon, Madrid Room; Hoeck, Matthew J. EOP/USTR	
8	AKT Meeting: Press Off the Record Intercon, Madrid Room Hoeck, Matthew J. EOP/USTR	
9	Executive Time Hoeck, Matthew J. EOP/USTR	Meeting: Weekly Lookahead; AKT Offi
10		Weekly COS/WHL Check-in; https://pi
11	AKT Meeting: China Prep; Intercon, Madri	
	AKT Meeting: Bilat Minister Wang (China) Intercon, Madrid Room; Hoeck, Matthew J. EOP/USTR	
12 ^{PM}		
1	AKT Meeting: Staff Briefing Intercon, Madrid Room; Hoeck, Matthew J. EOP/USTR	
2	AKT Meeting: Dinner with Minister Patel Intercon, Restaurant Woods Hoeck, Matthew J. EOP/USTR	
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	1:20am - 2:30am AKT Event: Tess Trade and Climate Breakfast(WTO Library)	
	2:45am - 3:15am AKT Meeting: Bilat Secretary Maina (Kenya)(Room V, WTO)	
	5:05am - 5:35am AKT Meeting: Bilat Secretary Trevelyan (UK)(Intercon, Madrid Room)	

June 14, 2022

Tuesday

June 2022

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July 2022

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TUESDAY		Notes
14		
← From Jun 7 AKT Travel (Los Angeles (Summit of Americas); Paris (OECD); To Jun 16 →		
7 ^{AM}		
8	AKT Meeting: DG Ngozi (WTO); DG Office, WTO; Hoeck, Matthew J. EOP/USTR	
9	AKT Meeting: Scheduling Review ; Intercon, Madrid Room; Hoeck, Matthew J. EOP/UST AKT Meeting: Secretary Trevelyan (UK); Intercon, Madrid Room; Hoeck, Matthew J. EO	
10	AKT Meeting: Decision Memo/ IPEF ; Intercon, Madrid Room; Hoeck, Matthew J. EOP/U	
11	AKT Meeting: Congressional Drop By; Intercon, Berne Room; Hoeck, Matthew J. EOP/U	
12 ^{PM}	AKT Call: Secure Call Mission Geneva/ Details TK ; Hoeck, Matthe Call: China Discussion EXEMPTION 6 Tai, Kath	
1	AKT Meeting: Staff Briefing; Intercon, Madrid Room; Hoeck, Matthew J. EOP/USTR	
2	AKT Meeting: Dinner Le Bistro Hoeck, Matthew J. EOP/USTR	
3	Dan/Heather ; Heather to call Dan? EXEMPTION 6	
4		
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6		
2:00am - 3:30am AKT Event: Friends of ITC Breakfast Dialogue (Man Conference Room (ITC)		
3:10am - 3:40am AKT Meeting: Minister Ng (Canada)(ITC)		
4:15am - 4:45am AKT Meeting: EVP Dombrovskis (EU)(Fairmont Hotel, Jura C (2nd floor))		
6:30am - 6:45am AKT Meeting: Minister Farrell (Australia) (Intercon, Australia Delegation Ro		

June 15, 2022

Wednesday

June 2022						July 2022							
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WEDNESDAY		Notes
15		
← From Jun 7 AKT Travel (Los Angeles (Summit of Americas); Paris (OECD)); To Jun 16 →		
7 ^{AM}	AKT Meeting: Minister Kamina Johnson :	
8	AKT Meeting: Minister Riester (France); AKT Meeting: Thematic Session On Any / General Council Room Hoeck, Matthew J. EOP/USTR	
9	AKT Meeting: Green Room Meeting with DG Ngozi WTO Library Hoeck, Matthew J. EOP/USTR	
10	AKT Meeting: Pull Aside with Minister G	
11	AKT Meeting: Pull Aside DG Ngozi WTO; Hoeck, Matthew J. EOP/USTR	
12 ^{PM}		
1	AKT Meeting: DG Ngozi Small Group WTO Hoeck, Matthew J. EOP/USTR	
2		
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4	AKT Meeting: Green Room Group Reconvenes; WTO ; Hoeck, Matthew J. EOP/USTR	
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6		
3:00am - 3:30am AKT Meeting: Bilat Minister Ahn (Korea)(Intercon, Madrid Room)		
4:00am - 5:30am AKT Meeting: Thematic Session WTO Reform(General Council Room)		
4:10am - 4:40am AKT Meeting: Minister Pull Aside (S3, WTO)		
5:30am - 7:00am AKT Meeting: Thematic Session E-Commerce(General Council Room, WTO		

June 16, 2022

Thursday

June 2022

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July 2022

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THURSDAY		Notes
16		
← From Jun 7 AKT Travel (Los Angeles (Summit of Americas); Paris (OECD); Geneva (MC EXEMPTION 6 To Jun 17 →		
7 ^{AM}	Flight: UA 957 GVA --> EWR Tai, Katherine C. EOP/USTR	
8		
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12 ^{PM}		
1	Weekly July-Sept IPEF Ministerial Planning Call; EXEMPTION 6	
2	Flight: UA 4433 EWR --> DCA Tai, Katherine C. EOP/USTR	
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June 17, 2022

Friday

June 2022

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July 2022

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FRIDAY	
	17
	← From Jun 16 EXEMPTION 6
7 ^{AM}	
8	
9	Staff Policy Meeting; EXEMPTION 6
10	Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 ; Lance, Ginna L. EOP/USTR
	Daily COS Check-in; EXEMPTION 6
11	Elijah + Heather Weekly Lookahead; EXEMPTION 6
12 ^{PM}	Weekly Taiwan Check In; EXEMPTION 6
	China Engagement ; EXEMPTION 6
1	Call: Bill Shpiece; Heather to Call: EXEMPTION 6; Hurlburt, Heather F. EOP/USTR
2	Heather + Kamau Connect; Heather's Office; Hurlburt, Heather F. EOP/USTR
3	Heather + Perry Connect; Heather's Office; Hurlburt, Heather F. EOP/USTR
4	
5	
6	
	7:00pm - 7:30pm Meeting: Greta Peisch EXEMPTION 6

Notes

June 18, 2022

Saturday

June 2022

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July 2022

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SATURDAY		Notes
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June 19, 2022

Sunday

June 2022

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July 2022

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SUNDAY		Notes
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June 20, 2022

Monday

June 2022

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July 2022

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MONDAY		Notes
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	Office Closed-Juneteenth (observed) - Lance, Ginna L. EOP/USTR	
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June 21, 2022

Tuesday

June 2022

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July 2022

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TUESDAY		Notes
	21	
7 ^{AM}		
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9		
10	<p>Weekly USTR/AUSTR/FO Meeting EXEMPTION 6</p>	
11	<p>Meeting: Weekly w/ DUSTRs Winder 203; Tai, Katherine C. EOP/USTR</p> <p>Canceled: Daily COS Check-in; https://</p> <p>Heather/AJW Check-in; White, Jayme R. E</p> <p>HOLD Chat with Jayme; Heather's office ;</p>	
12 ^{PM}	<p>Meeting: Brian Pomper (Akin Gump); Heather's Office; Hurlburt, Heather F. EOP/USTR</p> <p>Weekly AKT Invite Review; Heather's Office (211); Stoneman, Jessica R. EOP/USTR</p>	
1		
2	<p>Meeting: CJS Prep Winder 203 Tai, Katherine C. EOP/USTR</p>	
3	<p>Meeting: IPEF Text Meeting; AKT Office ; Tai, Katherine C. EOP/USTR</p> <p>Meeting: Tariff Discussion; Winder 203 ; Tai, Katherine C. EOP/USTR</p>	
4	<p>USTR-->Event; Department of State (C Str</p> <p>Event: Chiefs of Mission Conference Department of State Tai, Katherine C. EOP/USTR</p>	
5	<p>Reminder: Departure on your own</p>	
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June 22, 2022

Wednesday

June 2022

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July 2022

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WEDNESDAY		Notes
	22	
7 ^{AM}		
8		
9	<p>FO Check In; EXEMPTION 6</p> <p>Weekly IndoPacific Check-In EXEMPTION 6</p>	
10		
11	<p>Call: Amb. Pagan; EXEMPTION 6</p> <p>Weekly AKT Invite Review; 211 (Hannah to call Adam); Edwards, Hannah E. EOP/USTR</p>	
12 ^{PM}		
1	<p>[EXTERNAL] Heather Hurlburt / Elizabeth United States Trade Representative (600 17</p> <p>Meeting: Elizabeth Kelley (Duberstein Gr Heather's Office; Hurlburt, Heather F. EOP/I</p>	
2	<p>USTR/Senior Staff Winder 203/ EXEMPTION 6</p> <p>Tai, Katherine C. EOP/USTR</p> <p>Call: Cathy Feingold (AFL-CIO) EXEMPTION 6</p>	
3	<p>Heather + Charles Connect; Heather's Office (211); Hurlburt, Heather F. EOP/USTR</p>	
4	<p>Meeting: IPEF Trade Pillar Participation/ Ministerial Winder 203 Tai, Katherine C. EOP/USTR</p>	
5	<p>Call: Sullivan/Deese; Winder 218; Tai, Katherine C. EOP/USTR</p> <p>Weekly Cabinet Call; EXEMPTION 6 Weekly Cabinet Call ; EXEMPTION 6</p>	
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June 23, 2022

Thursday

June 2022

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July 2022

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THURSDAY		Notes
	23	
7 ^{AM}		
8	<div style="background-color: black; color: red; padding: 2px;">EXEMPTION 6</div> <div style="border: 1px solid green; padding: 2px;">Call with Eva Park</div>	
9	<div style="border: 1px solid green; padding: 2px;">Meeting: Memo Review</div>	
10	<div style="border: 1px solid green; padding: 2px;"> All Staff Meeting <div style="background-color: black; color: red; padding: 2px;">EXEMPTION 6</div> Tai, Katherine C. EOP/USTR </div> <div style="border: 1px solid green; padding: 2px; margin-left: 20px;">Weekly Cabinet COS ch</div>	
11		
12 ^{PM}		
1	<div style="border: 1px solid green; padding: 2px;"> Event: Lighthizer Portrait Unveiling Annex Tai, Katherine C. EOP/USTR </div> <div style="border: 1px solid green; padding: 2px; margin-left: 20px;">Weekly July-Sept IPEF Ministerial</div>	
2	<div style="border: 1px solid green; padding: 2px;">Meeting: Michael Pyle; AKT Office; Tai, Katherine C. EOP/USTR</div> <div style="border: 1px solid green; padding: 2px;">Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/</div>	
3	<div style="border: 1px solid green; padding: 2px;">Heather/Ginna; Heather's Office ; Lance, Ginna L. EOP/USTR</div> <div style="border: 1px solid green; padding: 2px;">301 Staffing; 211 (Heather's Office) ; Lance, Ginna L. EOP/USTR</div>	
4	<div style="border: 1px solid green; padding: 2px;"> Monthly All Trade Advisory Committees <div style="background-color: black; color: red; padding: 2px;">EXEMPTION 6</div> Sokolowski, Sophia P. EOP/USTR </div> <div style="border: 1px solid green; padding: 2px; margin-left: 20px;">AUSTR for OPE/IGA Interview: EXEMPTION 6</div>	
5	<div style="border: 1px solid green; padding: 2px;"> Event: FTC/USTR Pride Month Social 606 A Street NE; Tai, Katherine C. EOP/USTR </div>	
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June 24, 2022

Friday

June 2022

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July 2022

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FRIDAY		Notes
	24	
7 ^{AM}		
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9	Staff Policy Meeting; EXEMPTION 6 Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 Lance, Ginna L. EOP/USTR	
10	Daily COS Check-in; EXEMPTION 6	
11	Meeting: Ambassador Goldberg (Korea); AKT Office; Tai, Katherine C. EOP/USTR Elijah + Heather Weekly Lookahead; Heather's Office; Nishiura, Elijah R. EOP/USTR	
12 ^{PM}	Weekly Taiwan Check In; EXEMPTION 6	
1	Cabinet Call - Dobbs; EXEMPTION 6	
2	Meeting: China Huddle; Heather's Office; Hurlburt, Heather F. EOP/USTR Heather + Michael Beeman Connect; Heather's Office ; Hurlburt, Heather F. EOP/USTR	
3	Meeting: Ken Monahan (NAM); Heather's Office	
4	Call: USUN Deputy Prescott; EXEMPTION 6 Dobbs - Agency COS/WHL call; EXEMPTION 6	
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June 25, 2022

Saturday

June 2022

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July 2022

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SATURDAY		Notes
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June 26, 2022

Sunday

June 2022

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July 2022

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SUNDAY		Notes
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June 27, 2022

Monday

June 2022

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July 2022

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MONDAY		Notes
	27	
7 ^{AM}		
8		
9	Meeting: Weekly Lookahead; AKT Office; Tai, Katherine C. EOP/USTR Weekly USTR/AUSTR/FO Meeting EXEMPTION 6	
10	Weekly COS/WHL Check-in; EXEMPTION 6	
11	Meeting: Heather + Ginna ; AKT Office; Tai, Katherine C. EOP/USTR TPSC Process; Heather's Office ; Lance, Ginna L. EOP/USTR	
12 ^{PM}	AJW/Cassie; W211 (Heather's Office); Siordia, Matthew T. EOP/USTR	
1	Weekly AKT Invite Review; Heather's Office (211); Stoneman, Jessica R. EOP/USTR Call: Mark Carney (Brookfield); EXEMPTION 6	
2	Meeting: Senior Advisors AKT Office Tai, Katherine C. EOP/USTR	
3	Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR	
4	Meeting: Hannah + Heather Connect Heather's Office; Hurlburt, Heather F. EOP/I Security clearance interview	
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June 28, 2022

Tuesday

June 2022						July 2022							
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TUESDAY		Notes
	28	
7 ^{AM}		
8	Breakfast: Minister Josephine Teo (Singapore) Season's Restaurant (Four Seasons Hotel 2800 Pennsylvania Ave NW) Tai, Katherine C. EOP/USTR	
9	Local Stop-->EEOB-->USTR ; Tai, Katherine C. EOP/USTR	
10	Meeting: Weekly w/ DUSTRs Winder 203; Tai, Katherine C. EOP/USTR	Canceled: Daily COS Check-in; https://
11	USTR/FMCS - Follow-up; EXEMPTION 6	
12 ^{PM}	Heather/Ginna One Month Reflection Heather's Office Lance, Ginna L. EOP/USTR	
1	IPEF Enforcement EXEMPTION 6	
2	USTR-->Local Stop; DOJ (950 Pennsylvania)	Meeting: AAG Kanter (DOJ) and Chair KI DOJ, Room 3109 RFK Tai, Katherine C. EOP/USTR
3	Local Stop-->USTR; Tai, Katherine C. EOP/USTR	
	Heather + Sam Connect; Heather's Office; Hurlburt, Heather F. EOP/USTR	
4	TPSC Discussion; Heather's Office ; Lance, Ginna L. EOP/USTR	
	FOIA Chat; Heather's Office ; Lance, Ginna L. EOP/USTR	
5	EXEMPTION 6	
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June 29, 2022

Wednesday

June 2022

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July 2022

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WEDNESDAY		Notes
	29	
	AKT Travel (Anchorage and King Salmon, Alaska) - FN-USTR-SCHEDULING To Jul 2 →	
7 ^{AM}		
8		
9	FO Check In; EXEMPTION 6	
10	<p>Canceled: Weekly IndoPacific Check-In EXEMPTION 6</p> <p>USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 Tai, Katherine C. EOP/USTR</p>	
11	<p>Performance Discussion OHCS conference room in suite 500 -building 1724 F St Ender, Cassie L. EOP/USTR</p>	
12 ^{PM}		
1	USTR Speechwriter Interview; EXEMPTION 6	
2	<p>Planning for FTC; 203; White, Jayme R. EOP/USTR</p> <p>FW: USTR/WHCO; USTR -W305; Saba, Caroline R. EOP/WHO</p>	
3	Connect on IPEF Timing; EXEMPTION 6	
4	Heather + Matt Connect; Heather's Office; Hurlburt, Heather F. EOP/USTR	
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June 30, 2022

Thursday

June 2022

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July 2022

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THURSDAY		Notes
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	← From Jun 29 AKT Travel (Anchorage and King Salmon, Alaska) - FN-USTR- STO Jul 2 →	
7 ^{AM}		
8		
9	Heather + Victor Connect; Heather's Office; Hurlburt, Heather F. EOP/USTR	
10	Meeting: Victor Ban; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
	Technical Barriers to Trade on IPEF EXEMPTION 6	Weekly Cabinet COS check-in; EXEMPTION 6
11	Heather + Samuel Connect; Heather's Office; Hurlburt, Heather F. EOP/USTR	
12 ^{PM}	Lunch: COS + Senior Advisors TBD Hurlburt, Heather F. EOP/USTR	Weekly Taiwan Check In; EXEMPTION 6
1	Weekly July-Sept IPEF Ministerial Planning Call; EXEMPTION 6	
2	FW: New Employee Briefing- Heather Hurlburt EXEMPTION 6 Brown, Angela P. EOP/USTR	
3		
4	301/China team Gathering (Thank you gathering) W223 Peisch, Greta M. EOP/USTR	Heather + Terry Connect; Heather's Office
5		Call Ted Dean
		NSGS-USTR recruiting convo; EXEMPTION 6
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July 1, 2022

Friday

July 2022

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August 2022

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FRIDAY		Notes
1	From Jun 29 AKT Travel (Anchorage and King Salmon, Alaska) - FN-USTR-S To Jul 2	
7 ^{AM}		
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9		
10	Call: Rose Vela (White House Fellows); EXEMPTION 6; Hurlburt, Heather F. EOP/USTR FMCS Follow Up; EXEMPTION 6	
11	Weekly AKT Invite Review; EXEMPTION 6	
12 ^{PM}	Heather + Shantanu Check-In Heather's Office Hurlburt, Heather F. EOP/USTR Heather + Julie Connect; Heathers's Office (211); Hurlburt, Heather F. EOP/USTR	
1	Meeting: Gautam Raghavan; EEOB 144; Hurlburt, Heather F. EOP/USTR	
2	Fred + Heather Connect; Heather's Office; Hurlburt, Heather F. EOP/USTR	
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July 2, 2022

Saturday

July 2022

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August 2022

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SATURDAY		Notes
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■ From Jun 29 AKT Travel (Anchorage and King Salmon, Alaska) - FN-USTR-SCHEDULIN		
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July 3, 2022

Sunday

July 2022

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August 2022

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SUNDAY		Notes
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July 4, 2022

Monday

July 2022

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August 2022

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MONDAY		Notes
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	Office Closed - 4th of July (Observed) - Lance, Ginna L. EOP/USTR	
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July 5, 2022

Tuesday

July 2022

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August 2022

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TUESDAY		Notes
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EXEMPTION 6		
7 ^{AM}		
8	Meeting: Heather Hurlburt ; AKT Home; Tai, Katherine C. EOP/USTR	
9	Home --> USTR; Tai, Katherine C. EOP/USTR	
10	Meeting: Weekly w/ DUSTRs Winder 203/ EXEMPTION 6 Tai, Katherine C. EOP/USTR	
11	Meeting: Decision Memo Review; AKT Office; Tai, Katherine C. EOP/USTR Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/U	
12 ^{PM}	Contract Staffing Options ; EXEMPTION 6	
1		
2	Meeting: Amb. Sinodinos (Australia); Winder 203; Tai, Katherine C. EOP/USTR	
3	USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 Tai, Katherine C. EOP/USTR	
4	Meeting: Paul DeLaney (Kylehouse Group); 600 17th Street NW, Washington D.C. ; Hurl	
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July 6, 2022

Wednesday

July 2022

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August 2022

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WEDNESDAY		Notes
	6	
	EXEMPTION 6	
	AJW Travel (Vancouver) - White, Jayme R. EOP/USTR To Jul 9	
7 ^{AM}		
8		
9	quick IPEF huddle; EXEMPTION 6	
10		
11	Katie + Heather Connect; Heather's Office; Hurlburt, Heather F. EOP/USTR	
	DOJ/ USTR FOIA Question; EXEMPTION 6	
12 ^{PM}	USTR Speechwriter Interview; EXEMPTION 6 EXEMPTION 6	
1	Jesse + Heather Check-in; Heather's Office; Stoneman, Jessica R. EOP/USTR	
2	Call: Export Import Bank (Rebecca Webb); EXEMPTION 6	
	IPEF USTR/Commerce Roundtable Confirmation Conversation; https://pitc.zoomgov.cc	
3		
4	Check-In ; Heather's Office; Tata, Shantanu S. EOP/USTR	
	Negotiating Text IPEF Discussion W203	
5	Bianchi, Sarah A. EOP/USTR	
6		

July 7, 2022

Thursday

July 2022

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August 2022

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THURSDAY		Notes
	7	
	<div style="border: 1px solid black; padding: 2px;"> From Jul 6 AJW Travel (Vancouver) - White, Jayme R. EOP/USTR To Jul 9 </div> <div style="border: 1px solid black; padding: 2px;"> AKT Travel (Vancouver, Canada (FTC)) - FN-USTR-SCHEDULING To Jul 9 </div>	
7 ^{AM}		
8		
9		
10	<div style="border: 1px solid black; padding: 2px;"> Ginna/Heather; EXEMPTION 6 </div>	
11	<div style="border: 1px solid black; padding: 2px;"> TPSC Questions; EXEMPTION 6 </div>	
12 ^{PM}	<div style="border: 1px solid black; padding: 2px;"> pre WH Comms huddle; ASB Office; Bianchi, Sarah A. EOP/USTR </div> <div style="border: 1px solid black; padding: 2px;"> Meeting: Heather + Dawn Connect; Heather's Office; Hurlburt, Heather F. EOP/USTR </div>	
1	<div style="border: 1px solid black; padding: 2px;"> Heather + Tsering Connect; Heather's office; Dhongthog, Tsering L. EOP/USTR </div> <div style="border: 1px solid black; padding: 2px;"> Weekly July-Sept IPEF Ministerial Planning Call; EXEMPTION 6 </div>	
2	<div style="border: 1px solid black; padding: 2px;"> MX Energy ; EXEMPTION 6 </div>	
3	<div style="border: 1px solid black; padding: 2px;"> Weekly IndoPacific Check-In EXEMPTION 6 Bianchi, Sarah A. EOP/USTR </div>	
4	<div style="border: 1px solid black; padding: 2px;"> Technical Barriers to Trade Follow Up EXEMPTION 6 Bianchi, Sarah A. EOP/USTR </div>	
5	<div style="border: 1px solid black; padding: 2px;"> WH Comms Huddle with NEC / Intecon / USTR on Tariffs; EXEMPTION 6 </div>	
6	<div style="border: 1px solid black; padding: 2px; display: flex; justify-content: space-between;"> <div style="border: 1px solid black; padding: 2px;"> Coffee Peter Harrell </div> <div style="border: 1px solid black; padding: 2px;"> Weekly Cabinet Call ; EXEMPTION 6 </div> </div>	

July 8, 2022

Friday

July 2022

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August 2022

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FRIDAY		Notes
8	<div style="border: 1px solid black; padding: 2px;"> From Jul 6 AJW Travel (Vancouver) - White, Jayme R. EOP/USTR To Jul 9 </div> <div style="border: 1px solid black; padding: 2px;"> From Jul 7 AKT Travel (Vancouver, Canada (FTC)) - FN-USTR-SCHEDULING To Jul 9 </div>	
7 ^{AM}		
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12 ^{PM}	<div style="border: 1px solid black; padding: 2px;"> [EXTERNAL] Lunch: Heather Hurlburt and Myron Brilliant EXEMPTION 6 Brilliant, Myron </div>	
1		
2	<div style="border: 1px solid black; padding: 2px;"> Heather + Tommy Connect; Heather's Office; Hurlburt, Heather F. EOP/USTR </div> <div style="border: 1px solid black; padding: 2px;"> Heather + Diamond Connect; Heather's Office; Hurlburt, Heather F. EOP/USTR </div>	
3	<div style="border: 1px solid black; padding: 2px;"> Touch Base ; EXEMPTION 6 </div>	
4	<div style="border: 1px solid black; padding: 2px;"> Office Call: Heather Hurlburt, USTR; EEOB 291; Lissner, Rebecca R. EOP/OVP </div>	
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July 9, 2022

Saturday

July 2022

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August 2022

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SATURDAY		Notes
9		
<div style="border: 1px solid black; padding: 2px;"> ■ From Jul 6 AJW Travel (Vancouver) - White, Jayme R. EOP/USTR </div>		
<div style="border: 1px solid black; padding: 2px;"> ■ From Jul 7 AKT Travel (Vancouver, Canada (FTC)) - FN-USTR-SCHEDULING </div>		
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July 10, 2022

Sunday

July 2022

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August 2022

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SUNDAY		Notes
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July 11, 2022

Monday

July 2022

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August 2022

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MONDAY		Notes
	11	
EXEMPTION 6		
7 ^{AM}		
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12 ^{PM}	USTR Travel Meeting; EXEMPTION 6	
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4	Senior Advisers with HFH Hurlburt, Heather F. EOP/USTR	
5		
6		
7:30pm - 9:00pm Samm Sacks Women in Trade dinner(Rakuya - 1900 Q St NW, Washington)		

July 12, 2022

Tuesday

July 2022

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August 2022

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TUESDAY		Notes
	12	
	EXEMPTION 6	
7 ^{AM}		
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9		
10		
11	Interview: EXEMPTION 6 ; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
12 ^{PM}	Meeting: Connie Hamilton; EXEMPTION 6	
1	Heather + Dan Mullaney Connect ; Heather's Office; Hurlburt, Heather F. EOP/USTR	
	Weekly AKT Invite Review; EXEMPTION 6	
2	FO/Admin/HR - Check In; EXEMPTION 6	
3	WHF Interview: EXEMPTION 6 ; Winder Building 211	
	APEP Brainstorming ; Conference Line; White, Jayme R. EOP/USTR	
4	WHF Interview: EXEMPTION 6 ; Winder 211	
	WHF Interview: EXEMPTION 6 ; Winder 211	
5	WHF Interview: EXEMPTION 6 ; Winder 211	
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July 13, 2022

Wednesday

July 2022

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August 2022

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WEDNESDAY		Notes
	13	
	EXEMPTION 6	
7 ^{AM}		
8		
9	Weekly IndoPacific Check-In; https://pitc.zoomgov.com/j/1610378680?pwd=dzdQOF	
10	Meeting: China Check-In; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
	Call: Personnel Updates	
	EXEMPTION 6	
11	Hurlburt, Heather F. EOP/USTR	
	Heather + Allison Connect; Heather's Office; Hurlburt, Heather F. EOP/USTR	
12 ^{PM}	Meeting: TRIPS Next Steps Winder 203// EXEMPTION 6	
1	Call: IPEF Labor; EXEMPTION 6	
2	[OPTIONAL] EAP Resources Virtual Orientation ; EXEMPTION 6	
3	Meeting: Budget/Spending Plan and Travel Briefs Heather's Office (Winder 211) Hurlburt, Heather F. EOP/USTR	
4	HFH/Cindy Arnson, Wilson Center	
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July 14, 2022

Thursday

July 2022

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August 2022

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THURSDAY		Notes
	14	
EXEMPTION 6		
7 ^{AM}		
8		
9	Call: Sec Maina Prep; EXEMPTION 6	
	Call: Sec. Maina (Kenya) EXEMPTION 6	
10	Tai, Katherine C. EOP/USTR	
11		
	Call: MX Energy Brief; EXEMPTION 6	
12 ^{PM}		
	Call: Calhoun Prep; EXEMPTION 6	
1		
	Weekly July-Sept IPEF Ministerial Planning Call; EXEMPTION 6	
2	Meeting: Ethan Holmes; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
	Meeting: Tim Keeler (Mayer Brown); Heather's Office	
3	Heather and Andrea; EXEMPTION 6	
4	Heather + Josh Connect; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
5		
	Weekly Cabinet Call; EXEMPTION 6	
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July 15, 2022

Friday

July 2022

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August 2022

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FRIDAY		Notes
	15	
EXEMPTION 6		
7 ^{AM}		
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10		
11	USTR/Senior Staff Winder 203/ EXEMPTION 6 Tai, Katherine C. EOP/USTR	
12 ^{PM}	Elijah + Heather Weekly Lookahead; Heather's Office; Nishiura, Elijah R. EOP/USTR	
1	Meeting: Doug McKalip; EXEMPTION 6 Meeting: Scheduling Review; AKT Office; Tai, Katherine C. EOP/USTR	
2	Interview: EXEMPTION 6 ; Heather's Office (Winder 211) Meeting: USICA/COMPETES/BIA Update; Winder 203; Tai, Katherine C. EOP/USTR	
3	Weekly Taiwan Check In; EXEMPTION 6 HFH to DCA	
4		
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6	HFH/DDS DL 444 to SLC	

July 16, 2022

Saturday

July 2022

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August 2022

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SATURDAY		Notes
	16	
EXEMPTION 6		
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July 17, 2022

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August 2022

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SUNDAY		Notes
	17	
EXEMPTION 6		
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July 18, 2022

Monday

July 2022

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August 2022

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MONDAY		Notes
	18	
EXEMPTION 6		
Heather Barmore's First Day - Lance, Ginna L. EOP/USTR		
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July 19, 2022

Tuesday

July 2022

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August 2022

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TUESDAY		Notes
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EXEMPTION 6		
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July 20, 2022

Wednesday

July 2022

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August 2022

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WEDNESDAY		Notes
	20	
EXEMPTION 6		
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11	Ginna/Heather EXEMPTION 6 La	
12 ^{PM}	Meeting: Lisa Rigoli; Heather's Office (211)	
1	Weekly AKT Invite Review; EXEMPTION 6	
2	Heather + Kelly Milton Connect; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
3	Meeting: TSPC Follow Up; Heather's Office (211); Hurlburt, Heather F. EOP/USTR Meeting: Beth Baltzan	
4	Meeting: Hannah Edwards; EXEMPTION 6 Meeting: Daniel Lee; EXEMPTION 6	
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July 21, 2022

Thursday

July 2022

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August 2022

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THURSDAY		Notes
	21	
EXEMPTION 6		
7 ^{AM}		
8		
9	Heather/Edgard Coffee; EXEMPTION 6 ; Kagan, Edgard D. EOP/NSC	
10		
11	Campus Emergency Procedures Briefing; Zoom Meeting; EOP Safety	
12 ^{PM}	Heather + Sushan Connect; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
1	Jesse + Heather Connect; EXEMPTION 6	
	Weekly July-Sept IPEF Ministerial Planning Call; EXEMPTION 6	
2	Weekly IndoPacific Check-In EXEMPTION 6	
3	Heather/Ginna ; EXEMPTION 6	
4	Elijah + Heather Connect; EXEMPTION 6	
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July 22, 2022

Friday

July 2022

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August 2022

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FRIDAY		Notes
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11	Matthew + Heather Connect; Hurlburt, Heather F. EOP/USTR Shantanu/Heather Connect; Winder 211; Tata, Shantanu S. EOP/USTR	
12 ^{PM}	Weekly Taiwan Check In; EXEMPTION 6 Elijah + Heather Weekly Lookahead; EXEMPTION 6	
1	Heather + DEIA Council Winder 203/ Dial in EXEMPTION 6 Hurlburt, Heather F. EOP/USTR	
2		
3	Heather + Ken Connect; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
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July 23, 2022

Saturday

July 2022

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August 2022

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SATURDAY		Notes
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July 24, 2022

Sunday

July 2022

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August 2022

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SUNDAY		Notes
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July 25, 2022

Monday

July 2022

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August 2022

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MONDAY		Notes
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7 ^{AM}		
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11	<p>Meeting: Weekly Lookahead; AKT Office; [REDACTED]</p> <p>Weekly AKT Invite Review; Heather's Office; [REDACTED]</p>	
12 ^{PM}	<p>Meeting: Senior Advisors AKT Office; Tai, Katherine C. EOP/USTR</p>	
1	<p>WI/IA August Planning; EXEMPTION 6</p>	
2	<p>Stakeholder Engagement and LA ; EXEMPTION 6</p> <p>Meeting: SEAP Personnel; AKT Office; Tai, Katherine C. EOP/USTR</p>	
3	<p>Meeting: IPEF Prep; Winder 203; Tai, Katherine C. EOP/USTR</p>	
4	<p>Heather/Ginna; Heather's Office ; Lance, Ginna L. EOP/USTR</p>	
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July 26, 2022

Tuesday

July 2022

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August 2022

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TUESDAY		Notes
	26	
7 ^{AM}	Event: IPEF Ministerial (Virtual) Winder 203/ EXEMPTION 6 Tai, Katherine C. EOP/USTR	
8		
9	Weekly FO Logistics Sync; Heather's Office (211); Stoneman, Jessica R. EOP/USTR	
10	Meeting: Weekly w/ DUSTRs Winder 203/ EXEMPTION 6 ; Tai, Katherine C. EOP/USTR	
11		
12 ^{PM}	USTR Dir. Scheduling/Advance Interview: EXEMPTION 6 ; Winder 604 17th Street; Lance, Ginr Meeting: Heather + Ginna ; AKT Office; Tai, Katherine C. EOP/USTR	
1	Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/U	
2	FO/Admin/HR - Check In; EXEMPTION 6	
3	Heather + Bill Connect; Heather's Office (211); Hurlburt, Heather F. EOP/USTR USTR Dir. Scheduling/Advance Interview EXEMPTION 6 Winder Building 604 17th St	
4	Heather + Rachel Connect; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
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July 27, 2022

Wednesday

July 2022

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August 2022

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WEDNESDAY		Notes
	27	
7 ^{AM}		
8		
9	Meeting: Heather + Adam; AKT Office ; Tai, Katherine C. EOP/USTR	
10	Speechwriter Interview: [REDACTED] /Heather ; EXEMPTION 6	
11	USTR/Senior Staff Winder 203/ [REDACTED] Tai, Katherine C. EOP/USTR	
12 ^{PM}		
	Heather + Daniel Connect; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
1	USTR Dir. Scheduling/Advance Interview: [REDACTED] r; EXEMPTION 6	
2	Heather + Charles Connect; Heather's Office (211); Hurlburt, Heather F. EOP/USTR USTR IPEF Huddle; Winder 203; Hurlburt, Heather F. EOP/USTR	
3	Danielle/Heather Coffee; [REDACTED] ; Fumagalli, Danielle C. EOP/USTR	
4	Meeting: Steelworkers Speech; Winder 203; Tai, Katherine C. EOP/USTR Meeting: Priority Setting ; AKT Office ; Tai, Katherine C. EOP/USTR	
5	Weekly Cabinet Call; [REDACTED]	
6		

July 28, 2022

Thursday

July 2022

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August 2022

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THURSDAY		Notes
	28	
7 ^{AM}		
8		
9	Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR	
10		
11	TRIPS negotiations around diagnostics and therapeutics; EEOB 428 EXEMPTION 6	
12 ^{PM}	Meeting: IPEF Digital; Winder 203; Tai, Katherine C. EOP/USTR	
1	USTR: IPEF Post-September Ministerial Conversation; EXEMPTION 6	
2	Heather + Andrea Connect; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
3	Meeting with Heather and AJW on APEP; 201; White, Jayme R. EOP/USTR Elijah + Heather Weekly Lookahead; Heather's Office; Nishiura, Elijah R. EOP/USTR	
4	Weekly July-Sept IPEF Ministerial Planning Call; EXEMPTION 6 China Discussion; W203; Bianchi, Sarah A. EOP/USTR	
5	Heather + Ethan Check In; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
6		

July 29, 2022

Friday

July 2022

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August 2022

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FRIDAY		Notes
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EXEMPTION 6		
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July 30, 2022

Saturday

July 2022

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August 2022

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SATURDAY		Notes
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July 31, 2022

Sunday

July 2022

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August 2022

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SUNDAY		Notes
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August 1, 2022

Monday

August 2022

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September 2022

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MONDAY		Notes
1	EXEMPTION 6	
7 ^{AM}		
8	EXEMPTION 6	
9		
10		
11	Meeting: Weekly Lookahead; AKT Office; Tai, Katherine C. EOP/USTR	
12 ^{PM}	Meeting: Senior Advisors AKT Office Tai, Katherine C. EOP/USTR	
1	Heather + Chris Connect ; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
2	Weekly AKT Invite Review; Heather's Office (211); Stoneman, Jessica R. EOP/USTR	
3	Call: Samm Sacks (New America); Heather to Call Samm; Hurlburt, Heather F. EOP/USTR	
	Heather/Greta/Ginna re: hiring; Heather's Office ; Lance, Ginna L. EOP/USTR	
4	EXEMPTION 6	
5	Meeting: IPEF Strategy; Winder 203; Tai, Katherine C. EOP/USTR	
6		

August 2, 2022

Tuesday

August 2022

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September 2022

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TUESDAY		Notes
	2	
	EXEMPTION 6	
7 ^{AM}		
8		
9	<p>Meeting: Heather + Ginna +Greta; AKT Office; Tai, Katherine C. EOP/USTR</p> <p>Meeting: Shantanu and Greta; Heather's Office; Hurlburt, Heather F. EOP/USTR</p>	
10	<p>Meeting: Weekly w/ DUSTRs (Oversight I Winder 203/ EXEMPTION 6</p> <p>Trip Call: Massachusetts & Las Vegas; htt</p>	
11		
12 ^{PM}	<p>Contractor/Fellow Hiring Options; EXEMPTION 6</p> <p>Heather/Ginna Check In; Heather's Office ; Lance, Ginna L. EOP/USTR</p>	
1	<p>Meeting: Josh Kagan; Heather's Office (211); Hurlburt, Heather F. EOP/USTR</p>	
2	<p>USTR <> Carnegie: Carnegie Connects Planning; EXEMPTION 6</p>	
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August 3, 2022

Wednesday

August 2022

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September 2022

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WEDNESDAY		Notes
	3	
EXEMPTION 6		
7 ^{AM}		
8		
9	<p>Meeting: Weekly Scheduling Feedback</p> <p>Weekly IndoPacific Check-In</p> <p>EXEMPTION 6</p>	
10		
11	<p>USTR/Senior Staff Winder 203/EXEMPTION 6 Tai, Katherine C. EOP/USTR</p>	
12 ^{PM}	<p>AUSTR OPE/IGA Interview: EXEMPTION 6 Heather ; Winder 604 17th Street; Lance, Ginna L. E</p>	
1	<p>Heather + Jamesa Connect; Heather's Office (211); Hurlburt, Heather F. EOP/USTR</p> <p>USTR-OGA chat: EXEMPTION 6</p>	
2	<p>Meeting: UK Roadmap; Winder 203; Tai, Katherine C. EOP/USTR</p> <p>Meeting: IPEF Trade Facilitation ; Winder 203; Tai, Katherine C. EOP/USTR</p>	
3	<p>AUSTR OPE/IGA Interview: EXEMPTION 6; https://pitc.zoomgov.com/j/1619648543?pwd</p>	
4	<p>Call: Matt Duss</p> <p>Meeting: Las Vegas Speech; Heather's Office; Hurlburt, Heather F. EOP/USTR</p>	
5	<p>Meeting: Shantanu + Greta + Heather Huddle; Heather's Office (211); Hurlburt, Heather F. EOP/USTR</p>	
6	EXEMPTION 6	

August 4, 2022

Thursday

August 2022

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September 2022

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THURSDAY		Notes
	4	
	EXEMPTION 6	
7 ^{AM}		
8	IPEF partners internal discussion; EXEMPTION 6	
9	Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR	
10	Meeting: Dispute Settlement Discussion; Winder 203/ EXEMPTION 6	
11	Meeting: IPEF Agriculture; Winder 203; Tai, Katherine C. EOP/USTR	
12 ^{PM}		
	Meeting: Heather + Shantanu + Greta; AKT Office; Tai, Katherine C. EOP/USTR	
1	Weekly Cabinet Call; EXEMPTION 6 Weekly Cabinet Call ; EXEMPTION 6	
	Weekly July-Sept IPEF Ministerial Planning Call; EXEMPTION 6	
2	Meeting: Brian Pomper (Akin Gump); 600 17th Street NW ; Hurlburt, Heather F. EOP/US	
3	Meeting: Rep Funds; EXEMPTION 6	
	Weekly FO Logistics Sync; Heather's Office (211) / Call Ginna; Stoneman, Jessica R. EO	
4		
	Meeting: Speech Review; AKT Office; Tai, Katherine C. EOP/USTR	
5	USTR/Commerce LA Manifests and Room Amount Discussion; EXEMPTION 6	
6		

August 5, 2022

Friday

August 2022

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September 2022

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FRIDAY		Notes
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	EXEMPTION 6	
7 ^{AM}		
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11	<p>Meeting: IPEF GRP; Winder 203; Tai, Kathe</p> <p>Heather + Juan Connect; Heather's Office</p>	
12 ^{PM}	<p>USTR--> Local Stop; EXEMPTION 6</p> <p>Lunch: Heather Hurlburt EXEMPTION 6</p>	
1	<p>Tai, Katherine C. EOP/USTR</p> <p>Local Stop--> USTR; Tai, Katherine C. EOP/USTR</p>	
2	<p>Heather + Alexander Connect; EXEMPTION 6</p>	
3	<p>Elijah + Heather Weekly Lookahead; Heather's Office; Nishiura, Elijah R. EOP/USTR</p>	
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August 6, 2022

Saturday

August 2022

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September 2022

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SATURDAY		Notes
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August 7, 2022

Sunday

August 2022

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September 2022

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SUNDAY		Notes
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EXEMPTION 6		
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August 8, 2022

Monday

August 2022

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September 2022

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MONDAY		Notes
	8	
EXEMPTION 6		
7 ^{AM}		
8		
9	Meeting: Weekly Lookahead; AKT Office; Tai, Katherine C. EOP/USTR	
10		
11	Weekly AKT Invite Review; Heather's Office (211); Stoneman, Jessica R. EOP/USTR	
12 ^{PM}	Prep: H2 Planning Meeting; Heather's Office (211); Stoneman, Jessica R. EOP/USTR	
1	USTR/Senior Staff; Winder 203; EXEMPTION 6 ; Tai, Katherine C. EOP/USTR	
2	Meeting: USW Speech Delivery Prep South Court Auditorum; Tai, Katherine C. EOP/USTR	
3	EOB-->WHMU-->USTR; Tai, Katherine C. EOP/USTR IPEF (Internal USTR) Graphics for LA Dis	
4	Meeting: IPEF Digital Winder 203; Tai, Katherine C. EOP/USTR	
5	Meeting: IPEF Huddle; Winder 203; Hurlburt, Heather F. EOP/USTR	
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August 9, 2022

Tuesday

August 2022

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September 2022

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TUESDAY		Notes
	9	
	AKT Travel (Las Vegas (USW)) - FN-USTR-SCHEDULING To Aug 10	
7 ^{AM}		
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9	Zoom: COS Hurlburt + Deputy Administrator Coleman (USAID); EXEMPTION 6	
10		
11		
12 ^{PM}	Meeting: USITC Distributional Effects; Heather's Office (211); Hurlburt, Heather F. EOP/L	
1	Heather-Dan Mullaney connect Heather + Bill Busis Connect; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
2	FO/Admin/HR - Check In; EXEMPTION 6	
3	Heather/Ginna ; EXEMPTION 6	
4	Pacific Islands USTR Brief; EXEMPTION 6 IPEF LA Ministerial Press Plan Conversation; EXEMPTION 6	
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	10:00pm - 10:30pm Speech Read Through; EXEMPTION 6	

August 10, 2022

Wednesday

August 2022

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September 2022

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WEDNESDAY		Notes
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	From Aug 9	AKT Travel (Las Vegas (USW)) - FN-USTR-SCHEDULING
7 ^{AM}		
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10	TPA Chat ;	EXEMPTION 6
11		
12 ^{PM}	Lunch: Thomas Wright (NSC)	EXEMPTION 6
1	Heather/Ginna;	EXEMPTION 6
2		
3	Meeting: Heather + ASB + Shantanu + Greta Connect;	Heather's Office (211) Shantanu
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August 11, 2022

Thursday

August 2022

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September 2022

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THURSDAY		Notes
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7 ^{AM}		
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9	<p>IPEF SOM Strategy Session EXEMPTION 6</p> <p>Weekly FO Logistics Sync; Heather's Office (211) / Call Ginna; Stoneman, Jessica R. EOP/</p>	
10	<p>Meeting: Weekly Scheduling Feedback</p> <p>Meeting: Weekly w/ DUSTRs EXEMPTION 6</p>	EXEMPTION 6
11	<p>USTR --> Local Stop; Tai, Katherine C. EOP/</p>	
12 ^{PM}		<p>Meeting/Lunch: Minister Farrell (Australia) The Residence of the Australian Ambassador (3120 Cleveland Ave NW, Washington D.C) Tai, Katherine C. EOP/USTR</p>
1	<p>Local Stop-->USTR; Tai, Katherine C. EOP/USTR</p>	
2		
3	<p>Meeting: H2 Planning; Winder 203; Tai, Katherine C. EOP/USTR</p> <p>Meeting: Lori Wallach ; Heather's Office; Hurlburt, Heather F. EOP/USTR</p>	
4	<p>Meeting: Global Arrangement Winder 203/ EXEMPTION 6 Tai, Katherine C. EOP/USTR</p>	
5	<p>AGOA Discussion; EXEMPTION 6</p>	
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August 12, 2022

Friday

August 2022

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September 2022

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FRIDAY		Notes
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EXEMPTION 6		
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11	Meeting: APEP and Latin America Winder 203/ EXEMPTION 6 Tai, Katherine C. EOP/USTR	
	Meeting: Hill Outreach; Winder 203; Tai, Katherine C. EOP/USTR	
12 ^{PM}	Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR	
	Weekly Cabinet Call - IRA; EXEMPTION 6 Weekly Cabinet Call - IRA; EXEMPTION 6	
1		
2	Meeting: IPEF Trade Facilitation 2 Winder 203/ EXEMPTION 6 Tai, Katherine C. EOP/USTR	
	Meeting: Off-The-Record Prep; AKT Office	
3	Meeting: Howard Ou; EXEMPTION 6 Weekly IndoPacific Check-In EXEMPTION 6 Pacific Islands USTR Follow Up ; EXEMPTION 6	
4	Elijah + Heather Week Meeting: Jared Bernstein (Weekly Taiwan Check	
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August 13, 2022

Saturday

August 2022

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September 2022

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SATURDAY		Notes
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August 14, 2022

Sunday

August 2022

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September 2022

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SUNDAY		Notes
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August 15, 2022

Monday

August 2022

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September 2022

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MONDAY		Notes
	15	
7 ^{AM}		
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9	<p>Meeting: Weekly Lookahead; AKT Office; Tai, Katherine C. EOP/USTR</p> <p>Meeting: AUSTR/FO</p>	
10	<p>Tai, Katherine C. EOP/USTR</p>	
11	<p>Meeting: Senior Advisors; AKT Office; Tai, Katherine C. EOP/USTR</p>	
12 ^{PM}	<p>Weekly AKT Invite Review; Heather's Office (211); Stoneman, Jessica R. EOP/USTR</p>	
1	<p>Kelly/Ginna/Heather; Heather's Office ; Lance, Ginna L. EOP/USTR</p> <p>Meeting: WAMA Regroup Heather's Office (211); Hurlburt, Heather F. EOP/USTR</p>	
2	<p>Heather/Ginna; Heather's Office ; Lance, Ginna L. EOP/USTR</p>	
3	<p>Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/USTR</p> <p>SOM Planning Discussion ; W200; Bianchi, Sarah A. EOP/USTR</p>	
4	<p>Meeting: Economic Coercion Winder 203/ EXEMPTION 6 ; Tai, Katherine C. EOP/USTR</p> <p>IPEF LA Huddle W203; Bianchi, Sarah A. EOP/USTR</p>	
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August 16, 2022

Tuesday

August 2022

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September 2022

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TUESDAY		Notes
	16	
7 ^{AM}		
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9	<p>Meeting: Heather + Ginna ; AKT Office; Tai, Katherine C. EOP/USTR</p> <p>Meeting: G7/G20 Substance and Outcomes ; Winder 203/ EXEMPTION 6</p>	
10	<p>Enviro and Ag Interests in IPEF; EXEMPTION 6</p> <p>USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6</p>	
11	<p>Tai, Katherine C. EOP/USTR</p>	
12 ^{PM}	<p>Meeting: Victor Ban; Heather's Office (Winder 211); Hurlburt, Heather F. EOP/USTR</p>	
1	<p>Lunch: Maria Pagan EXEMPTION 6 Hurlburt, Heather F. EOP/USTR</p> <p>Meeting: PDel Discussion ; AKT Office; Tai, Katherine C. EOP/USTR</p>	
2		
3	<p>Heather/Jamila/Ginna; Heather's Office; Lance, Ginna L. EOP/USTR</p> <p>Sezaneh/Ginna/Heather; Heather's Office Winder 211; Lance, Ginna L. EOP/USTR</p>	
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August 17, 2022

Wednesday

August 2022

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September 2022

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WEDNESDAY		Notes
	17	
	AKT Travel (Iowa (Congressional Engagement)) - FN-USTR-SCHEDULING	
7 ^{AM}		
8		
9		
10	Security Clearance Briefing NEOB Suite 4208 – SCIF Conference Room	
11	G20 Dispute Settlement Meeting; Winder 203; Hurlburt, Heather F. EOP/USTR	
12 ^{PM}	Heather/Ginna; Heather's Office; Lance, Ginna L. EOP/USTR	
1	Report Planning; Heather's Office; Lance, Ginna L. EOP/USTR	
2	Meeting: Jennifer Safavian & Rory Heslington (Autos Drive America); Heather's Office	
3	Call: IPEF Authorities; EXEMPTION 6	
4		
5	Deputies Committee on Supply Chain Disruptions Task Force Market Monitoring EXEMPTION 6 Fazili, Sameera EOP/WHO	
6		
	8:00pm - 8:30pm	

August 18, 2022

Thursday

August 2022

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September 2022

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THURSDAY		Notes
	18	
7 ^{AM}		
8		
9	<p>Meeting: Chris Wilson; Heather's Office (211); Hurlburt, Heather F. EOP/USTR</p> <p>Weekly FO Logistics Sync; EXEMPTION 6</p>	
10	<p>ENR staff meeting; EXEMPTION 6</p>	
11	<p>SOM Planning Follow Up W203; +Call-In Information Bianchi, Sarah A. EOP/USTR</p> <p>Countdown Call: IPEF LA S</p>	
12 ^{PM}	<p>FW: PMC Staff Office Hou EXEMPTION 6 Dorgelo, Cristin A. EOP/OMI</p> <p>TBT Text Follow Up EXEMPTION 6</p> <p>Heather and AJW Lunch 201 White, Jayme R. EOP/USTR</p>	
1	<p>Zoom: Heather + Jamesa Follow up; EXEMPTION 6</p>	
2	<p>Zoom: DEIA Council Exec Committee and USTR Admin Office Check-In; EXEMPTION 6</p>	
3	<p>Meeting: Amanda Sloat (NSC); Meet Assistant at 17th & State Place entrance to the White House</p>	
4	<p>HFH/Jamila call; HFH will call Jamila; Hurlburt</p> <p>Monthly All Trade Advisory Committees Dial-in below in notes Sokolowski, Sophia P. EOP/USTR</p>	
5		
6	<p>Taiwan Press -- Prep Session; EXEMPTION 6</p>	

August 19, 2022

Friday

August 2022

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September 2022

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FRIDAY		Notes
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7 ^{AM}		
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11	Elijah + Heather Weekly Lookahead; Heather's Office; Nishiura, Elijah R. EOP/USTR	
12 ^{PM}	Weekly Taiwan Check In; EXEMPTION 6	
	Pacific Islands Follow Up W203	
1	Bianchi, Sarah A. EOP/USTR	
	IPEF LA Huddle Follow Up W203; Call in Available As Well ; Spiegel, Pe	Call: DepSec McKeon; Heather to Call 202-
2		
	Ag and Enviro IPEF Follow Up EXEMPTION 6	
3		
	Update Northern Ireland; Con Call; White, Jayme R. EOP/USTR	
4	Call: Global Arrangement; EXEMPTION 6 #; Tai, Katherine C. EOP	
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August 20, 2022

Saturday

August 2022

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September 2022

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SATURDAY		Notes
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August 21, 2022

Sunday

August 2022

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September 2022

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SUNDAY		Notes
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August 22, 2022

Monday

August 2022

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September 2022

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MONDAY		Notes
	22	
7 ^{AM}		
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11	TRIPS briefings/next steps; EXEMPTION 6	
12 ^{PM}	Heather & SAs Lunch EXEMPTION 6	
1	Stoneman, Jessica R. EOP/USTR	
2	Heather + Jayme Connect EXEMPTION 6 Hurlburt, Heather F. EOP/USTR	
3	Prep: Sullivan Meeting; AKT Office; Tai, Katherine C. EOP/USTR USTR --> WW; Tai, Katheri 3:30-4:00pm - APNSA Sull Meeting: Jake Sullivan; W	
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August 23, 2022

Tuesday

August 2022

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September 2022

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TUESDAY		Notes
	23	
7 ^{AM}		
8		
9	Zoom: Heather + Jamesa Follow up; EXEMPTION 6	
10	Meeting: Heather Hurlburt + Sarah Feldmann; Heather's Office, Winder 211; Hurlburt, H	
11	S&I Staffing; EXEMPTION 6	
12 ^{PM}	[EXTERNAL] Kellie Meiman/Heather Hurlbert: Lunch EXEMPTION 6 Kellie Meiman	
1		
2	Declination of BPS for AMP; W-211; Aqueche, Victor A. EOP/USTR FO/Admin/HR - Check In; https:// EXEMPTION 6	
3	Sched/Advance Interview; EXEMPTION 6 EXEMPTION 6	
4	Countdown Call: IPEF LA Ministerial and SOM ; EXEMPTION 6 Jesse & Heather Check-in; EXEMPTION 6	
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August 24, 2022

Wednesday

August 2022

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September 2022

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WEDNESDAY		Notes
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7 ^{AM}		
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9	Call: David Bisbee + COS Hurlburt; Heather to Call; Hurlburt, Heather F. EOP/USTR	
10	EOP COOP Facility Familiarization Tour EXEMPTION 6 EOP Safety	
11		
12 ^{PM}	Call: Ethan Holmes; Ethan to call Heather; Hurlburt, Heather F. EOP/USTR	
1		
2	Interview: COS Hurlburt + EXEMPTION 6 ; Heather's Office (600 17th Street NW); Hui	
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August 25, 2022

Thursday

August 2022

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September 2022

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THURSDAY		Notes
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7 ^{AM}		
8		
9	<p>Victor Ban Touch Base ; EXEMPTION 6</p> <p>Weekly FO Logistics Sync; EXEMPTION 6</p>	
10		
11	Weekly AKT Invite Review; EXEMPTION 6	
12 ^{PM}	<p>12:00 MTG: Heather Hurlburt + Matan Chorev EXEMPTION 6 Chorev, Matan</p>	
1	<p>USTR Discussion on Proposed Commerce Changes; EXEMPTION 6</p> <p>September Travel Review Heather's Office; Stoneman, Jessica R. EOP/USTR</p>	
2	2:30pm Zoom: Mario Moreno Zepeda (WH Office of National Drug Control Policy); h	
3	3:30pm Call: Myron Brilliant + COS Hurlburt; Heather to call Myron - EXEMPTION 6 Hu	
4	ESG Lunch Discussion; EXEMPTION 6	
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August 26, 2022

Friday

August 2022

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September 2022

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FRIDAY		Notes
	26	
7 ^{AM}		
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11	11:00am - Africa Office Meeting EXEMPTION 6	
12 ^{PM}	Jesse & Heather Check-in; EXEMPTION 6	
1	1:00pm - Zoom: Thamar Harrigan; EXEMPTION 6 1:30pm Zoom: Elijah + Heather Weekly Lookahead; EXEMPTION 6	
2	2:00pm Coffee: Ted Dean; TBD; Hurlburt, Heather F. EOP/USTR	
3	3:00pm Zoom: Sushan Demirjian; EXEMPTION 6	
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August 27, 2022

Saturday

August 2022

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September 2022

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SATURDAY		Notes
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August 28, 2022

Sunday

August 2022

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September 2022

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SUNDAY		Notes
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August 29, 2022

Monday

August 2022

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September 2022

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MONDAY		Notes
	29	
	ELIJAH NH - Nishiura, Elijah R. EOP/USTR To Aug 30	
7 ^{AM}		
8		
9	Meeting: Weekly Lookahead; AKT Office; Tai, Katherine C. EOP/USTR	
10		
11	Ethan Holmes / Mark Gallogly; EXEMPTION B (C) AG Office Meeting Winder 405	
12 ^{PM}	Meeting: Senior Advisors AKT Office Tai, Katherine C. EOP/USTR	
1		
2	Meeting: UK Roadmap Follow-up; 203; Tai, Katherine C. EOP/USTR	
3	Meeting: Taiwan Update; Winder 203; Tai, Katherine C. EOP/USTR	
	Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/U	
4	Meeting: Press Prep; AKT Office; Tai, Katherine C. EOP/USTR	
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August 30, 2022

Tuesday

August 2022

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September 2022

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TUESDAY		Notes
	30	
	<div style="border: 1px solid black; padding: 2px;"> From Aug 29 ELIJAH NH - Nishiura, Elijah R. EOP/USTR </div> <div style="border: 1px solid black; padding: 2px;"> AKT Travel (New Hampshire (Congressional Engagement)) - FN-USTR-SCHEDULING </div>	
7 ^{AM}		
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11	<div style="border: 1px solid black; padding: 2px;"> Call Tom Wright </div> <div style="border: 1px solid black; padding: 2px;"> 11:00am Meeting: Camille Stewart (Natic </div> <div style="border: 1px solid black; padding: 2px;"> SCA Office Meeting; F street Building Room 612 </div>	
12 ^{PM}	<div style="border: 1px solid black; padding: 2px;"> Lunch: Bob Scher <small>EXEMPTION</small> Hurlburt, Heather F. EOP/USTR </div>	
1	<div style="border: 1px solid black; padding: 2px;"> AGOA FO Conversation; W203; Spiegel, Perry F. EOP/USTR </div>	
2	<div style="border: 1px solid black; padding: 2px;"> Heather + DEIA Executive Committee Meeting; EXEMPTION 6 </div> <div style="border: 1px solid black; padding: 2px;"> Initial Discussion FY 2024 Budget Numbers; EXEMPTION 6 </div>	
3	<div style="border: 1px solid black; padding: 2px;"> Heather/Ginna EXEMPTION 6 </div>	
4	<div style="border: 1px solid black; padding: 2px;"> Countdown Call: IPEF LA Ministerial and SOM ; EXEMPTION 6 </div>	
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August 31, 2022

Wednesday

August 2022

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September 2022

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WEDNESDAY		Notes
	31	
7 ^{AM}		
8		
9	Call: Heather + Ginna ; EXEMPTION 6	
10	Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR	
	Meeting: IPEF Competition; 203/ EXEMPTION 6 Tai, Katherine C. EOP	
11	USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 ; Tai, Katherine C. EOP/USTR	
12 ^{PM}	Meeting: De Minimis Discussion; Winder	Meeting: Syd Terry (Rep. Schakowsky) Teaism - 800 Connecticut Ave NW, Washing Hurlburt, Heather F. EOP/USTR
1	USTR Sched/Advance Interview: EXEMPTION 6 Heather; EXEMPTION 6	
	Weekly AKT Invite Review; Heather's Office; Stoneman, Jessica R. EOP/USTR	
2	Meeting: Peter Devine; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
3	Meeting: EVP Dombrovskis Prep; Winder 203; Tai, Katherine C. EOP/USTR	
	3:30pm Zoom: Jamesa Hunter; EXEMPTION 6	
4	Coffee Cathy Feingold	
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September 1, 2022

Thursday

September 2022

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October 2022

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THURSDAY		Notes
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8		
9	Call: EVP Dombrovskis (EU); EXEMPTION 6	
10	Weekly FO Logistics Sync; Heather's Office (211) / Call Ginna; Stoneman, Jessica R. EO Meeting: EXEMPTION 6 AKT Office; Tai, Katherine C. EOP/USTR	
11	Meeting: EXEMPTION 6 AKT Office ; Tai, Katherine C. EOP/USTR	
12 ^{PM}	Meeting: EXEMPTION 6 AKT Office; Tai, Katherine C. EOP/USTR	
1	Meeting: IPEF Ministerial Prep W203 Dial-in below; Tai, Katherine C. EOP/USTR	
2	2:00 Elijah + Heather Weekly Lookahead; Heather's Office; Nishiura, Elijah R. EOP/US 2:30pm Zoom: Heather + Thea Lee Connect (DOL); EXEMPTION 6	
3	Call: ASEAN Press Questions; Elijah to set up conference call; Hurlburt, Heather F. EOP/US	
4	Countdown Call: IPEF LA Ministerial and SOM ; EXEMPTION 6	
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September 2, 2022

Friday

September 2022

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October 2022

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EXEMPTION 6		
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September 3, 2022

Saturday

September 2022

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October 2022

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SATURDAY		Notes
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September 4, 2022

Sunday

September 2022

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October 2022

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SUNDAY		Notes
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September 5, 2022

Monday

September 2022

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October 2022

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MONDAY		Notes
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Office Closed: Labor Day - Lance, Ginna L. EOP/USTR		
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September 6, 2022

Tuesday

September 2022

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October 2022

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TUESDAY		Notes
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7 ^{AM}		
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9		
10	Meeting: Carnegie Prep; AKT Office; Tai, Katherine C. EOP/USTR	
11	USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 Tai, Katherine C. EOP/USTR	
12 ^{PM}		
1	Performance Management Rating Phase discussion EXEMPTION 6 Ender, Cassie L. EOP/USTR	
2	FO/Admin/HR - Check In; EXEMPTION 6	
3		
4		
5	Meeting: India TPF Timing; AKT office ; Tai, Katherine C. EOP/USTR	
6	Meeting: Weekly Scheduling Feedback + Invites; AKT Office; EXEMPTION 6	

September 7, 2022

Wednesday

September 2022

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October 2022

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WEDNESDAY		Notes
	7	
	HH + AKT + ASB Travel (Los Angeles (IPEF)) - FN-USTR-SCHEDULING To Sep 9	
7 ^{AM}		
8	<p>Heather Hurlburt/Mike Pyle; Mike to call;</p> <p>Call: Sara Schuman; Winder 218 (Sara will i</p>	
9	<p>Meeting: Carnegie Prep; AKT Office; Tai, Katherine C. EOP/USTR</p>	
10	<p>Event: Carnegie Connects AKT Office - EXEMPTION 6 Tai, Katherine C. EOP/USTR</p>	
11	<p>Meeting: Minister Ahn Meeting Prep; AK</p> <p>Meeting: Minister Ahn (Korea) Winder 203 Tai, Katherine C. EOP/USTR</p>	
12 ^{PM}	<p>Heather and AJW Check In on Columbia; 201; White, Jayme R. EOP/USTR</p>	
1	<p>USTR --> IAD Tai, Katherine C. EOP/USTR</p>	
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September 8, 2022

Thursday

September 2022

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October 2022

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THURSDAY		Notes
8	From Sep 7 HH+ AKT + ASB Travel (Los Angeles (IPEF)) - FN-USTR-SCHEDULING To Sep 9	
7 ^{AM}		
8		
9	Kenya Embassy Call EXEMPTION 6	
10		
11		
12 ^{PM}	Pillar I Ministerial Session Tai, Katherine C. EOP/USTR	
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	10:00pm - 11:15pm Pacific Council Reception	

September 9, 2022

Friday

September 2022

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October 2022

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30	31					

FRIDAY		Notes
	9	
	From Sep 7 HH+ AKT + ASB Travel (Los Angeles (IPEF)) - FN-USTR-SCHEDULING	
7 ^{AM}		
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12 ^{PM}		
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September 10, 2022

Saturday

September 2022

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October 2022

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30	31					

SATURDAY		Notes
	10	
7 ^{AM}		
8		
9		
10		
11		
12 ^{PM}	Call: Speaker Pelosi; Ambassador will call [REDACTED] EXEMPTION 6 Tai, Katherine C. EOP/USTR	
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September 11, 2022

Sunday

September 2022

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October 2022

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SUNDAY		Notes
	11	
	AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); US-ASEAN (Siem Reap) To Sep 28	
	AJW Travel (Mexico City, Mexico) - White, Jayme R. EOP/USTR To Sep 13	
7 ^{AM}		
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12 ^{PM}		
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September 12, 2022

Monday

September 2022

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October 2022

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30	31					

MONDAY		Notes
	12	
	From Sep 11 AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); U\$To Sep 28	
	From Sep 11 AJW Travel (Mexico City, Mexico) - White, Jayme R. EOP/USTo Sep 13	
7 ^{AM}		
8		
9		
10	AUSTR/FO Call EXEMPTION 6 Lan	
11	Weekly AKT Invite Review; Heather's Office; EXEMPTION 6	
12 ^{PM}		
1		
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3	PPO/USTR Check-In; EXEMPTION 6	
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September 13, 2022

Tuesday

September 2022

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October 2022

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TUESDAY		Notes
	13	
	From Sep 11 AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); U\$To Sep 28	
	From Sep 11 AJW Travel (Mexico City, Mexico) - White, Jayme R. EOP/USTR	
7 ^{AM}		
8		
9		
10		
11	11:00am Zoom: Heather + AMP + Bisbee Connect; EXEMPTION 6	
12 ^{PM}		
1		
2	Call: DepSec Mckeon; DepSeck McKeon to Call Heather	
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September 14, 2022

Wednesday

September 2022

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October 2022

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WEDNESDAY		Notes
	14	
	From Sep 11 AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); U\$To Sep 28	
7 ^{AM}		
8		
9	Weekly IndoPacific Check-In EXEMPTION 6	
10		
11		
12 ^{PM}		
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3		
4	ILO (FORCED LABOR): USTR Briefing on t EXEMPTION 6 MBX USTR Labor	Ethan Calls Heather.; Holmes, Ethan M. EO
5	Josh +Heather on DOL issues ; Weekly Cabinet Call ;	EXEMPTION 6 EXEMPTION 6
6		

September 15, 2022

Thursday

September 2022

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October 2022

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THURSDAY		Notes
	15	
	From Sep 11 AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); U\$To Sep 28	
7 ^{AM}		
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11		
12 ^{PM}		
1		
2	AAG Kanter & Amb. Tai: Georgetown Event Discussion; EXEMPTION 6	
3	Heather/Ginna Check In EXEMPTION 6	
4	HH/ BB/ JT Catch Up; EXEMPTION 6 FW: Monthly All Trade Advisory Commit TBA Sokolowski, Sophia P. EOP/USTR	
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September 16, 2022

Friday

September 2022

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October 2022

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FRIDAY		Notes
	16	
	From Sep 11 AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); U\$To Sep 28	
	Jesse OOO - Stoneman, Jessica R. EOP/USTR	
7 ^{AM}		
8		
9		
10		
11	TRIPS check in EXEMPTION 6 Lee, Daniel E. EOP/USTR	
12 ^{PM}		
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3		
4	Weekly Taiwan Check In; EXEMPTION 6	
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	2:15am - 2:45am Call: Dr. Ngozi (WTO)(Dr. Ngozi will call AKT Work Cell EXEMPTION 6	

September 17, 2022

Saturday

September 2022

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October 2022

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SATURDAY		Notes
	17	
	From Sep 11 AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); U\$To Sep 28	
7 ^{AM}		
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12 ^{PM}		
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	12:00am - 12:45am Flight: PG 905(BKK --> REP)	

September 18, 2022

Sunday

September 2022

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October 2022

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SUNDAY		Notes
	18	
	From Sep 11 AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); U\$To Sep 28	
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September 19, 2022

Monday

September 2022

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October 2022

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MONDAY		Notes
	19	
	From Sep 11 AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); U\$To Sep 28	
7 ^{AM}		
8		
9		
10	Weekly COS/WHL Check-in; EXEMPTION 6	
11	Japan Chat; EXEMPTION 6	
12 ^{PM}		
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3	Jesse & Heather: AKT Schedule Review; EXEMPTION 6	
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September 20, 2022

Tuesday

September 2022

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October 2022

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TUESDAY		Notes
	20	
	From Sep 11 AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); U\$To Sep 28	
7 ^{AM}		
8	Call: Korea Update; Dial in: EXEMPTION 6; Tai, Katherine C. EOP/USTR	
9		
10	Meeting: Matt Duss EXEMPTION 6 Washington, DC 20002, United States	
11		
12 ^{PM}		
1		
2	FO/Admin/HR - Check In; EXEMPTION 6	
3		
4	Call: Kyle Kane	
5		
6		
	9:00pm - 9:30pm Call: Dispute Settlement Prep(Dial in: EXEMPTION 6)	
	9:30pm - 10:00pm Call: Asia Travel Schedule Review(Dial in: EXEMPTION 6)	

September 21, 2022

Wednesday

September 2022

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October 2022

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WEDNESDAY		Notes
	21	
	From Sep 11 AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); U\$To Sep 28	
7 ^{AM}		
8		
9	FO Check In; EXEMPTION 6	
10	TPE Catch up and some issues (tentative); your office; Shpiece, William F. EOP/USTR	
	Weekly Cabinet COS check-in; EXEMPTION 6	
11		
12 ^{PM}		
1	HFH + Alex Stark lunch EXEMPTION 6 Hurlburt, Heather F. EOP/USTR	
2		
3		
	Weekly IndoPacific Check-In EXEMPTION 6	
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September 22, 2022

Thursday

September 2022

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October 2022

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THURSDAY		Notes
	22	
	From Sep 11 AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); U\$To Sep 28	
7 ^{AM}		
8		
9	Weekly FO Logistics Sync; EXEMPTION 6	
10		
11	Heather/Ginna; EXEMPTION 6	
12 ^{PM}		
1		
2		
3		
4	USTR // FP4A - Dinner Logistics; https://p Monthly All Trade Advisory Committees Participant Dial-In: EXEMPTION 6 Sokolowski, Sophia P. EOP/USTR	
5		
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September 23, 2022

Friday

September 2022

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October 2022

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FRIDAY		Notes
	23	
	From Sep 11 AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); U\$To Sep 28	
7 ^{AM}		
8		
9	Staff Policy Call; EXEMPTION 6	
10	Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6; Hurlburt, Heather F. EOP/USTR	
	Weekly all COS Check-in; EXEMPTION 6	
11	USTR former Sr Advisor chat EXEMPTION 6 Baltzan, Elizabeth V. EOP/USTR	
12 ^{PM}		
	Elijah + Heather Weekly Lookahead; EXEMPTION 6	
1	EOP Chiefs Monthly Sync; EXEMPTION 6	
2		
3	Weekly Taiwan Check In; EXEMPTION 6	
4	FW: Agency Call with OMB Senior Staff; EXEMPTION 6	
5		
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September 24, 2022

Saturday

September 2022

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October 2022

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SATURDAY		Notes
	24	
	From Sep 11 AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); U\$To Sep 28	
7 ^{AM}		
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12 ^{PM}		
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September 25, 2022

Sunday

September 2022

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October 2022

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SUNDAY		Notes
	25	
	From Sep 11 AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); U\$To Sep 28	
7 ^{AM}		
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12 ^{PM}		
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6		
	8:30pm - 9:00pm Call: WFLS Speech Prep(Dial in: EXEMPTION 6)	

September 26, 2022

Monday

September 2022

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October 2022

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	EXEMPTION 6
7 ^{AM}	
8	
9	
10	Weekly Zoom: USTR/AUSTR/FO EXEMPTION 6
11	Weekly COS/WHL Check-in; EXEMPTION 6 Weekly AKT Invite Review; EXEMPTION 6
12 ^{PM}	
1	Heather/Ginna; EXEMPTION 6 Huddle on Staff Issue; EXEMPTION 6 1:30pm Meeting: AJW and Matthew Siordia; Heather's Office (211); Hurlburt, Heather F.
2	
3	NSC Climate SD Stephanie Epner-USTR Heather Hurlburt Sync; USTR Winder 211, Step USTR // Chicago Council - Visit Logistics;
4	
5	
6	
	- 10:00pm Call: Congressional Prep(Dial in: EXEMPTION 6)

Notes

September 27, 2022

Tuesday

September 2022

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October 2022

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TUESDAY		Notes
	27	
	From Sep 11 AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); U\$To Sep 28	
7 ^{AM}		
8		
9		
10	USTR Scheduling/Advance Interview: EXEMPTION 6	
11	TRIPS check in; EXEMPTION 6	
12 ^{PM}	11:30am Meeting: Friedrich Naumann Foundation For Freedom Winder 203	
1	FO AGOA Conversation; W203 EXEMPTION 6 Stoneman, Jess	
2	[EXTERNAL] NAM ITP Committee Mtg w/ Heather Hurlburt (USTR, Chief of EXEMPTION 6 Ken Monahan	HOLD: NAM International Trade Policy C Zoom TK Hurlburt, Heather F. EOP/USTR
3	Jesse & Heather: Intern Chat; EXEMPTION 6	
4	USTR Staffing Conversation ; EXEMPTION 6	
	[EXTERNAL] Kim Glas (NCTO) and Heather Hurlburt (USTR) - intro; zoom link below; k	
5		
6		

September 28, 2022

Wednesday

September 2022

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October 2022

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WEDNESDAY		Notes
	28	
	From Sep 11 AKT Travel (Presidential Delegation (Nairobi); G7 (Berlin); US-ASEAN (Sie	
7 ^{AM}		
8		
9	FO Check In; EXEMPTION 6	
	Weekly IndoPacific Check-In EXEMPTION 6	
10	Weekly Cabinet COS check-in; EXEMPTION 6	
11	11:00am Heather IC Time Office Meeting Annex 409; Hurlburt, Heather F. EOP/USTR	
12 ^{PM}	12:30pm Intern Lunch Meet in the Lobby of Winder Hurlburt, Heather F. EOP/USTR	
1		
2	Meeting: Transparency Letter; Winder 203; Hurlburt, Heather F. EOP/USTR	
3		
	Namrata Mujumdar Check-in; EXEMPTION 6	
4	Meeting: Fred Ames; Heather's Office; Hurlburt, Heather F. EOP/USTR	
5		
	Weekly Cabinet Call ; EXEMPTION 6	
6	Work Time; AKT Office; Tai, Katherine C. EOP/USTR	

September 29, 2022

Thursday

September 2022

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October 2022

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THURSDAY		Notes
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7 ^{AM}		
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9	<p>Meeting: UK Prep; AKT Office; Tai, Katherine C. EOP/USTR</p> <p>Meeting: Secretary of State Badenoch (UK); EXEMPTION 6</p>	
10	<p>Meeting: Congressional Prep ; Winder 203; Tai, Katherine C. EOP/USTR</p> <p>Weekly FO Logistics Sync; Heather's Office (211) / Call Jesse; Stoneman, Jessica R. EOP/</p>	
11		
12 ^{PM}		
1	<p>Meeting: Ethan Holmes and Adam Hodge (IPEF)// Adam to call Heather; Heather's Of</p>	
2	<p>AKT Oct Speaking Engagement Review; W203 Dial-in: EXEMPTION 6</p>	
3	<p>Menendez Negotiations; EXEMPTION 6</p>	
4	<p>Prague & Brussels Trip; EXEMPTION 6</p>	
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September 30, 2022

Friday

September 2022

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October 2022

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FRIDAY		Notes
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	EXEMPTION 6	
7 ^{AM}		
8		
9	Staff Policy Call; EXEMPTION 6 Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 ; Hurlburt, Heather F. EOP/USTR	
10	IPEF Discussion with Bob Bordone EXEMPTION 6 Stoneman, Jessica R. EOP/USTR	Weekly all COS Check-in; EXEMPTION 6 Meeting; EXEMPTION 6 AKT Office; Ta
11		
12 ^{PM}	Heather + Roberto touch base; EXEMPTION 6 Elijah + Heather Weekly Lookahead; Heather's Office; Nishiura, Elijah R. EOP/USTR	
1	Quick AKT Brief; AKT Office; Stoneman, Jessica R. EOP/USTR	
2	Meeting: FO Check-in; EXEMPTION 6	
3	DEIA All Staff Sync; EXEMPTION 6 Personnel next steps; EXEMPTION 6 3:30pm Zoom: Heather + Daniel + Adam Staffing Connect; EXEMPTION 6	
4	Quick Scheduling Invite Sync; Heather's office; Stoneman, Jessica R. EOP/USTR APEP Sync; Heather's Office; Stoneman, Jessica R. EOP/USTR	
5	Namrata <> Heather; Namrata will call Heather; Mujumdar, Namrata A. EOP/WHO	
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October 1, 2022

Saturday

October 2022

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November 2022

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October 2, 2022

Sunday

October 2022

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November 2022

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SUNDAY		Notes
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3	Sunday checkin; EXEMPTION 6	
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October 3, 2022

Monday

October 2022

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November 2022

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MONDAY		Notes
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7 ^{AM}		
8		
9	<p>Meeting: Weekly Lookahead; AKT Office; Tai, Katherine C. EOP/USTR</p> <p>Weekly Zoom: USTR/AUSTR/FO EXEMPTION 6</p> <p>Invitation: Swearing-In Ceremony for</p>	
10	<p>Weekly COS/WHL Check-in; EXEMPTION 6</p>	
11	<p>Introductory Mtg of Ivy Planning Group and USTR's DEIA Exec Cmte; EXEMPTION 6</p> <p>Heather and Beth touch base; EXEMPTION 6</p>	
12 ^{PM}		
1	<p>Meeting: Senior Advisors AKT Office Tai, Katherine C. EOP/USTR</p>	
2	<p>Chat ; Heather's office; McCarthy, Daniel M. EOP/USTR</p> <p>Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/USTR</p>	
3	<p>Meeting: EXEMPTION 6; AKT Office; Tai, Katherine C. EOP/USTR</p> <p>3:30 Zoom: COS Hurlburt (USTR) + COS Pomerance (Rep. Jayapal) Connect; EXEMPTION 6</p>	
4	<p>Meeting: EXEMPTION 6; AKT Office; Tai, Katherine C. EOP/USTR</p> <p>Meeting: Ambassador White; AKT Office; Tai, Katherine C. EOP/USTR</p>	
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6	<p>Call: Mauritania; EXEMPTION 6</p>	

October 4, 2022

Tuesday

October 2022						
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TUESDAY		Notes
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7 ^{AM}		
8		
9	Meeting: Personnel Updates; AKT Office; Tai, Katherine C. EOP/USTR	
10	Meeting: Weekly w/ DUSTRs Winder 203/ EXEMPTION 6 ; Tai, Katherine C. EOP/USTR	
11	11:00am Monthly Meeting: Sarah Feldmann (OA) and Heather Hurlburt (USTR); h Meeting: IPEF TBT; W203 Dial-in: EXEMPTION 6 ; Tai, Katherine C. EO	
12 ^{PM}	Lunch with Heather Hurlburt & Dir. Rand EXEMPTION 6 Rand, Dafna H	
1	EXEMPTION 6	
2	FO/Admin/HR - Check In; EXEMPTION 6	
3	Prep: Roosevelt Industrial Policy Program Event; AKT Office Dial-in: EXEMPTION 6	
4	Meeting: IPEF Services Domestic Regulations Text; W203; Tai, Katherine C. EOP/USTR Namrata <> Heather; Namrata will call Heather's cell; Mujumdar, Namrata A. EOP/WHO	
5	Meeting: Taiwan Content Conversation; Winder 203; Tai, Katherine C. EOP/USTR	
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October 5, 2022

Wednesday

October 2022

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November 2022

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WEDNESDAY		Notes
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9	FO Check In; EXEMPTION 6	
10	Weekly Cabinet COS check-in; EXEMPTION 6	
11	USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 Tai, Katherine C. EOP/USTR	
12 ^{PM}	TTC Discussion; Dial-in below; White, Jayme R. EOP/USTR	
1	Weekly Taiwan Check In; EXEMPTION 6	
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4	Meeting: Ginna & Heather; EXEMPTION 6	
5	Weekly Cabinet Call; EXEMPTION 6 Weekly Cabinet Call ; EXEMPTION 6	
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October 6, 2022

Thursday

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THURSDAY		Notes
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9	<p>Heather/Shantanu ; Heather's Office; Tata</p> <p>Meeting: TRIPS Discussion; Winder 203/ r</p> <p>Weekly FO Logistics Sync; Heather's Office (211) / Call Ginna; Stoneman, Jessica R. EO</p>	
10	<p>Meeting: Michael O'Donovan; AKT Office; Tai, Katherine C. EOP/USTR</p> <p>USTR-->EEOB; EEOB 215; Tai, Katherine C.</p>	
11	<p>Meeting: John Podesta; EEOB 215; Tai, Kat</p> <p>EEOB-->USTR; Tai, Katherine C. EOP/USTR</p>	
12 ^{PM}		
1	<p>Call: Tribal Consultations; EXEMPTION 6</p> <p>Call: Jeff Zients + Natalie Quillian; EXEMPTION 6</p>	
2	<p>Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR</p>	
3	<p>Check-in with USTR; Namrata and Gautam will call Heather's cell; Mujumdar, Namrata A.</p> <p>3:30 Zoom: COS Hurlburt (USTR) + COS Einhorn (Sen. Schatz); EXEMPTION 6</p>	
4	<p>USTR Fall Social Winder Building Courtyard Stoneman, Jessica R. EOP/USTR</p>	
5	<p>Prep: Roosevelt Speech; AKT Office; Tai, Katherine C. EOP/USTR</p>	
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October 7, 2022

Friday

October 2022

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November 2022

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FRIDAY		Notes
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EXEMPTION 6		
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9	Staff Policy Call; EXEMPTION 6 Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 ; Hurlburt, Heather F. EOP/USTR	
10	Elijah + Heather Weekly Lookahead; H Weekly all COS Check-in; EXEMPTION 6	
11	Meeting: IPEF Anti-Corruption; Winder 203; Tai, Katherine C. EOP/USTR Employee Discussion; EXEMPTION 6	
12 ^{PM}	Prep: Roosevelt Industrial Policy Program; AKT Office; Tai, Katherine C. EOP/USTR USTR --> Local Stop; Kimpton Monaco Hc	
1	Event: Roosevelt Industrial Policy Progra Kimpton Monaco Hotel, Paris Ballroom, 4th Tai, Katherine C. EOP/USTR	
2	Local Stop --> USTR; Tai, Katherine C. EOP/USTR Upcoming AKT Travel Review; Heather's Office; Stoneman, Jessica R. EOP/USTR	
3	Call: Congresswoman De Lauro, Congresswoman Schakowsky, Lori Wallach ; https://p	
4	Prep: NABE Event; Winder 203; Tai, Kather Weekly IndoPacific Check-In; EXEMPTION 6 Prep: CSI Event; Winder 203; Tai, Katherine Revised Transparency Guidelines ; Parti	
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October 8, 2022

Saturday

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November 2022

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October 9, 2022

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November 2022

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SUNDAY		Notes
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October 10, 2022

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November 2022

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MONDAY		Notes
	10	
	AKT Travel (Chicago (NABE Annual Meeting)) - Stoneman, Jessica R. EOP/UST To Oct 11	
	Office Closed - Indigenous People's Day (Observed) - Stoneman, Jessica R. EOP/USTR	
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October 11, 2022

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November 2022

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TUESDAY		Notes
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	From Oct 10 AKT Travel (Chicago (NABE Annual Meeting)) - Stoneman, Jessica R. EOP	
7 ^{AM}		
8		
9	9:00 Zoom: Sara Schuman; EXEMPTION 6	
10	Weekly Taiwan Check In; EXEMPTION 6 Meeting: AJW + Heather; Heather's Office	
11	USTR/M&A Intro with Heather and Dave; EEOB 100A; Noble, Dave L. EOP/WHO	
12 ^{PM}	12:30pm Meeting: Monthly with Bill Shpiece; Heather's Office (211); Hurlburt, Heath	
1	Weekly AKT Invite Review; Heather's Office; EXEMPTION 6	
2	2:30pm Meeting: Performance Review Board; Heather's Office (211); Hurlburt, Heather	
3	Meeting: India Catch-Up; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
4	4:00 Call: Anne-Marie Slaughter; Heather to call Anne-Marie EXEMPTION 6 Hurlburt, He	
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October 12, 2022

Wednesday

October 2022

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November 2022

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WEDNESDAY		Notes
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9	<p>Prep: CSI Global Services Summit; AKT O</p> <p>FO Check In; EXEMPTION 6</p> <p>IRA EV credits, critical minerals, trade pa</p> <p>Weekly IndoPacific Check-In EXEMPTION 6</p>	
10	<p>Weekly Cabinet COS check-in; EXEMPTION 6</p>	
11	<p>USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 Tai, Katherine C. EOP/USTR</p> <p>Follow-up Discussion; Conference Call; Ht</p>	
12 ^{PM}	<p>TRIPS waiver expansion; EXEMPTION 6</p>	
1	<p>Connect on USTR 140 ; Mujumdar, Namrata A. EOP/WHO</p>	
2		
3	<p>Kenya Transparency Sync; EXEMPTION 6 Meeting: Weekly Scheduling Feedback</p> <p>Meeting: EVP Dombrovskis Meeting Prep; W203; Tai, Katherine C. EOP/USTR</p>	
4	<p>Heather and Victor; EXEMPTION 6</p>	
5	<p>Meeting: Minister Schreinemacher (Netherlands); Winder 203 ; Tai, Katherine C. EOP/U</p>	
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October 13, 2022

Thursday

October 2022

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November 2022

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THURSDAY		Notes
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	EXEMPTION 6	
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10	Meeting: EVP Dombrovskis (EU) W203 Tai, Katherine C. EOP/USTR	
11	Taiwan: Text Discussion Follow-up ; EXEMPTION 6 Prep: Principals Small Group (TTC); Winder 203/ EXEMPTION 6 ; Tai, k	
12 ^{PM}	Prep: Bretton Woods Committee Event; AKT Office; Tai, Katherine C. EOP/USTR	
1	T- coffee w/Julian Gewirtz	
2	Prep: Dr. Ngozi Meeting; AKT Office; Tai, I Meeting: Dr. Ngozi (WTO); W203; Tai, Kat	
3		
4	Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR CALL: Hurlburt/Beran re: APEC Ministerial; Zoom ; Beran, Sarah	
5	Meeting: WH Messaging Brainstorm Discussions Roosevelt Room Tai, Katherine C. EOP/USTR	
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October 14, 2022

Friday

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November 2022

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FRIDAY		Notes
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EXEMPTION 6		
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9	Taiwan Text Check In; EXEMPTION 6 Staff Policy Call; EXEMPTION 6	
10	Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 ; Hurlburt, Heather F. EOP/USTR	
	Weekly all COS Check-in; https://pitc.zc Meeting: Heather Hurlburt and Shantani	
11	Elijah + Heather Weekly Lookahead; H	
12 ^{PM}	11:45am Meeting: IPEF Competition and Timelines ; Heather's Office (211); Hurlburt, H	
	EOP Chiefs of Staff: Workforce Protection Program Briefing; EEOB 230A (SoW) - Uncla	
1	Meeting: Ken Schagrin; AKT Office; Tai, Katherine C. EOP/USTR	
2	USTR --> EEOB; Tai, Katherine C. EOP/USTR Principals Small Group (TTC) EEOB 374 Tai, Katherine C. EOP/USTR	
3	Meeting: Latin America Discussion; W203; Hurlburt, Heather F. EOP/USTR	
4	Meeting: Transparency Guidelines; W203; Tai, Katherine C. EOP/USTR	
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October 15, 2022

Saturday

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November 2022

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SATURDAY		Notes
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October 16, 2022

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November 2022

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October 17, 2022

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October 2022

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November 2022

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MONDAY		Notes
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EXEMPTION 6		
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9	Meeting: Weekly Lookahead; AKT Office; Tai, Katherine C. EOP/USTR Weekly Zoom: USTR/AUSTR/FO EXEMPTION 6	
10	Weekly COS/WHL Check-in; EXEMPTION 6	
11	Call: Kyle Kane	
12 ^{PM}		
1	Meeting: Senior Advisors AKT Office Tai, Katherine C. EOP/USTR	
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3	Meet: Emily Blanchard EXEMPTION 6	
4	Blanchard, Emily J 4:30pm Meeting: Ethan Holmes (EOY Performance Plan); Heather's Office (211); Hurlb	
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October 18, 2022

Tuesday

October 2022

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November 2022

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TUESDAY		Notes
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EXEMPTION 6		
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9	ISAB Working Group	
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5	Meeting: Heather; AKT Office; Tai, Katherine C. EOP/USTR	
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October 19, 2022

Wednesday

October 2022

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November 2022

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WEDNESDAY		Notes
	19	
7 ^{AM}		
8	ISAB Working Group State Dept	
9		
10	Weekly Cabinet COS check-in; EXEMPTION 6	
11	USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 Tai, Katherine C. EOP/USTR	
12 ^{PM}	FO Check In; EXEMPTION 6 FO Check In; EXEMPTION 6	
	12:30pm Meeting: Europe Next Steps Winder 203/ Dial in EXEMPTION 6 Hurlburt, Heather F. EOP/USTR	
1	Weekly AKT Invite Review; Heather's Office; EXEMPTION 6	
2	Heather and Greta Hiring Check-in; EXEMPTION 6	
3	3:00pm Meeting: Dan McCarthy (EOY Performance Plan); Heather's Office (211); Hurlb Meeting: Congressional Engagement; W203; Tai, Katherine C. EOP/USTR	
4	Meeting: AGOA Discussion; W203; Tai, Katherine C. EOP/USTR Meeting: Heather; AKT Office; Tai, Katherine C. EOP/USTR	
5		
6	5:45pm Call: DepSec McKeon ; DepSec McKeon to call Heather; Hurlburt, Heather F. EOP	

October 20, 2022

Thursday

October 2022						
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November 2022						
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THURSDAY		Notes
	20	
7 ^{AM}		
8	FO/Admin/HR - Check-in; EXEMPTION 6	
9	Weekly FO Logistics Sync; Heather's Office (211) / Call Ginna; Stoneman, Jessica R. EO	
10	Meeting: IPEF Agriculture Winder 203; Tai, Katherine C. EOP/USTR	
11	Meeting: Weekly Scheduling Feedback; Weekly IndoPacific Check-In; EXEMPTION 6	
12 ^{PM}	Meeting: Vilsack Prep; AKT Office; EXEMPTION 6 Call: Lori Wallach; Heather will call Lori; EXEMPTION 6	
1	Heather/Greta hiring check-in ; EXEMPTION 6 Meeting: Heather +Adam+ Shantanu ; AKT Office; Tai, Katherine C. EOP/USTR	
2	Meeting: Raj Panjabi (NSC); Winder 203; Tai, Katherine C. EOP/USTR Prep: Foreign Policy for America Dinner; AKT Office// EXEMPTION 6 ;	
3	Meeting: IPEF Labor Winder 203; Tai, Katherine C. EOP/USTR 3:45pm Meeting: Bill Shpiece (EOY Perfo	
4	Meeting: October & November Travel Re Meeting: USMCA Alternative Staging; Winder 203/ EXEMPTION 6	
5	Follow-up; EXEMPTION 6 ; Meeting: Memo Review; AKT Office; Tai Q1 2023 Planning Meeting; Heather's Office; Stoneman, Jessica R. EOP/USTR	
6	USTR --> Event; EXEMPTION 6 Washington D.C.; Tai, Katherine C. EOP/USTR Event: FP4A Dinner; EXEMPTION 6	

October 21, 2022

Friday

October 2022

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November 2022

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FRIDAY		Notes
	21	
7 ^{AM}		
8	8:00am Coffee: Tarun Chhabra + COS Hurlburt; EXEMPTION 6 ; Hurlburt, Heather F. EOP/USTR	
9	Staff Policy Call; EXEMPTION 6	
10	Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 ; Hurlburt, Heather F. EOP/USTR	
11	Weekly all COS Check-in; EXEMPTION 6	
12 ^{PM}	AKT November Speaking Engagement Review; W203 Dial-in: EXEMPTION 6	
1	Meeting: PC prep; AKT Office ; Tai, Katherine C. EOP/USTR	
2	EOP Chiefs Monthly Sync; EXEMPTION 6	
3	Personnel Items; EXEMPTION 6	
4	2:30pm Meeting: India TPF Discussion; Winder 203; Hurlburt, Heather F. EOP/USTR	
5	3:00pm Call: Syd Terry; Heather to Call Syd EXEMPTION 6 ; Hurlburt, Heather F. EOP/USTR	
6	4:00pm Call: Angelica Annino; Heather to call Angelica EXEMPTION 6 ; Hurlburt, Heather	
7	Elijah + Heather Weekly Lookahead; Heather's Office; Nishiura, Elijah R. EOP/USTR	
8	5:30pm EST Meeting: Kendee Yamaguchi; EXEMPTION 6	
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October 22, 2022

Saturday

October 2022

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November 2022

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SATURDAY		Notes
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October 23, 2022

Sunday

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November 2022

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SUNDAY		Notes
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October 24, 2022

Monday

October 2022

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November 2022

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MONDAY		Notes
	24	
7 ^{AM}		
8		
9	<p>Meeting: Weekly Lookahead; AKT Office; Tai, Katherine C. EOP/USTR</p>	
10	<p>Meeting: Weekly USTR/AUSTR/FO EXEMPTION 6 Hurlburt, Heather F. EOP/USTR</p> <p>Weekly COS/WHL Check-in; https://pit</p>	
11		
12 ^{PM}	<p>Call: TTC Principals call with EU EXEMPTION 6</p>	
1	<p>Meeting: China Check-In; Heather's Office (211); Shantanu to call Greta cell; Hurlburt, He</p> <p>1:30pm Meeting: Jamila Thompson (EOY Performance Plan); Heather's Office (211); Hi</p>	
2	<p>2:00pm Meeting: Charles King; Heather's Office (211); Hurlburt, Heather F. EOP/USTR</p> <p>Meeting: IPEF Digital Winder 203; Tai, Katherine C. EOP/USTR</p>	
3	<p>Meeting: Senior Advisors; AKT Office; Tai, Katherine C. EOP/USTR</p>	
4	<p>Meeting: India TPF; W203; Tai, Katherine C. EOP/USTR</p> <p>Weekly AKT Invite Review; Heather's Office; EXEMPTION 6</p>	
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October 25, 2022

Tuesday

October 2022

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November 2022

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TUESDAY		Notes
	25	
7 ^{AM}		
8		
9	Meeting: Heather; AKT Office; Tai, Katherine C. EOP/USTR	
10	USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 Tai, Katherine C. EOP/USTR	
11	Prep: National Committee on US-China Relations Gala AKT Office; Tai, Katherine C. EOP/USTR	
12 ^{PM}	USITC Briefing on the Distributional Effects of Trade and Trade Policy Report EXEMPTION 6 Shpiece, William F. EOP/USTR	
1	1:30pm Meeting: Fred Ames (EOY Performance Plan); Heather's Office (211); Hurlburt,	
2	2:00pm Meeting: Sophia Sokolowski (EOY Performance Plan); Heather's Office (211); t Meeting: Transparency Discussion; AKT Office Dial in EXEMPTION 6	
3	Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. EOP/U	
4	4:00pm Meeting: Julie Callahan (EOY Per 4:15pm Meeting: IPEF Text Pre-Discussio	
5	Heather/Tom Catch Up; EEOB 462 (#Stratplan); Wright, Thomas J. EOP/NSC	
6		

October 26, 2022

Wednesday

October 2022

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November 2022

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WEDNESDAY		Notes
	26	
7 ^{AM}		
8		
9	<p>FO Check In; EXEMPTION 6 NIAzMERFNDkzUHVjT29U</p> <p>9:30am Japan, Korea, APEC Office Meeting with COS Hurlburt EXEMPTION 6</p>	
10	<p>Weekly Cabinet COS check-in; EXEMPTION 6</p>	
11		
12 ^{PM}	<p>12:00pm Meeting: Beth Baltzan (EOY Performance Plan); Heather's Office (Winder 211)</p> <p>12:30pm Meeting: Matthew Reisman; He</p>	
1	<p>Weekly IndoPacific Check-In EXEMPTION 6</p>	
2	EXEMPTION 6	
3		
4	<p>4:00pm Meeting: Fran Dougherty + COS Hurlburt; Heather's Office (Winder 211); Hurlb</p> <p>IPEF Enforcement Discussion; EXEMPTION 6</p>	
5	<p>Weekly Cabinet Call; EXEMPTION 6 Weekly Cabinet Call ; EXEMPTION 6</p>	
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October 27, 2022

Thursday

October 2022

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November 2022

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THURSDAY		Notes
	27	
7 ^{AM}		
8	8:30am Zoom: Sara Schuman + COS Hurlburt; EXEMPTION 6	
9	FW: OLA staff meeting EXEMPTION 6 Kagan, Josh M. EOP/USTR	LM Prep; W218; Bianchi, Sarah A. EOP/USTR
10		
11	Coffee with Mira Rapp-Hooper EXEMPTION 6	
12 ^{PM}	Weekly FO Logistics Sync; EXEMPTION 6	
	12:30pm Zoom: COS Hurlburt + Ted Dean; EXEMPTION 6	
1	1:00pm Meeting: Shantanu Tata (EOY Pe	1:15pm Meeting: Tommy Wolfe (EOY Pe
2		
	2:30pm Meeting: Daniel Lee (EOY Performance Plan); EXEMPTION 6	
3	3:00pm Meeting: DEIA Using standardized interview questions EXEMPTION 6	
4	Monthly All Trade Advisory Committees Participant Dial-In: EXEMPTION 6 Sokolowski, Sophia P. EOP/USTR	4:15pm Meeting: Jeff Prescott + COS Hu
5		
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	EXEMPTION 6	

October 28, 2022

Friday

October 2022

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November 2022

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FRIDAY		Notes
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7 ^{AM}		
8		
9	Staff Policy Call; EXEMPTION 6 Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 ; Hurlburt, Heather F. EOP/USTR	
10	Meeting: ASB China Update; Winder 218; Weekly all COS Check-in; EXEMPTION 6	
11	11:30am Meeting: IPEF Digital Follow up; Heather's Office (211); Hurlburt, Heather F. EC	
12 ^{PM}	Elijah + Heather Weekly Lookahead; Heather's Office; Nishiura, Elijah R. EOP/USTR	
1	Zoom Meeting: COVID Collaborative + USTR; EXEMPTION 6 1:30pm Meeting: Emily Blanchard Follow up; Heather's Office (211); Hurlburt, Heather F	
2	2:00pm Meeting: Adam Hodge (EOY Per 2:15pm Meeting: TTC Progress; Winder	
3	Meeting: IPEF Discussion W203; Tai, Katherine C. EOP/USTR Weekly Taiwan Check In; EXEMPTION 6	
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October 29, 2022

Saturday

October 2022

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November 2022

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SATURDAY		Notes
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	AKT Travel (Prague (Foreign Affairs Council)) - FN-USTR-SCHEDULING To Nov 1	
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12 ^{PM}		
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6	Flight: UA 989 IAD --> FRA; Tai, Katherine C. EOP/USTR	

October 30, 2022

Sunday

October 2022

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November 2022

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SUNDAY		Notes
	30	
	From Oct 29 AKT Travel (Prague (Foreign Affairs Council)) - FN-USTR-SCH To Nov 1	
7 ^{AM}		
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9		
10	Prep: EVP Dombrovskis Tai, Katherine C. EOP/USTR	
11	Meeting: Bernd Lange (EU); Tai, Katherine C. EOP/USTR	
12 ^{PM}	Meeting: EVP Dombrovskis (EU) Tai, Katherine C. EOP/USTR	
1	Prep: FAC; Tai, Katherine C. EOP/USTR	
2	Hotel --> Dinner; Tai, Katherine C. EOP/US Dinner Tai, Katherine C. EOP/USTR	
3		
4	Dinner --> Hotel; Tai, Katherine C. EOP/USTR	
5		
6		
	12:00am - 2:00am Flight: UA 989(IAD --> FRA)	
	5:00am - 6:00am Flight: UA 9060(FRA --> PRG)	

October 31, 2022

Monday

October 2022

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November 2022

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MONDAY		Notes
	31	
	← From Oct 29 AKT Travel (Prague (Foreign Affairs Council)) - FN-USTR-SCHEDULING To Nov 1 →	
7 AM	Bilateral: Minister Calleary (Ireland); Jizni Salonek, Floor 1; Tai, Katherine C. EOP/USTR Foreign Affairs Council Lunch Zoom Restaurant, Floor 1 Tai, Katherine C. EOP/USTR	
8		
9	Prague Congress Centre --> CMR Tai, Katherine C. EOP/USTR Prep: Press Music Room, Residence Tai, Katherine C. EOP/USTR	
10	Weekly COS/WHL Check-in EXEMPTION 6 [REDACTED] Isen, Thomas M. EOP/WHO	
11	CMR --> Corinthia Hotel Tai, Katherine C. EOP/USTR	
12 PM	Bilateral: Minister Sikela (Czech Republic) Salon A, Floor 24 Tai, Katherine C. EOP/USTR Corinthia Hotel --> CMR Tai, Katherine C. EOP/USTR	
1	Embassy Reception with Local Stakeholders Residence Tai, Katherine C. EOP/USTR	
2		
3	CMR --> Hotel Tai, Katherine C. EOP/USTR	
4	4:30pm Zoom: Meredith Jachowicz + COS Hurlburt EXEMPTION 6 [REDACTED] Hurlburt, Heather F. EOP/USTR	
5		
6		
	3:15am - 3:45am Breakfast	
	3:45am - 4:15am Meeting: Prague Embassy Team	
	4:15am - 4:45am Hotel --> Prague Congress Centre	
	4:45am - 5:25am Meeting: Estonia, Lithuania, and Latvia(South Boardroom, Floor 2)	
	5:30am - 5:50am Bilateral: Minister Becht (France)(Jizni Salonek, Floor 1)	
	6:00am - 6:30am Bilateral: Minister Forssell (Sweden)(Jizni Salonek, Floor 1)	

November 1, 2022

Tuesday

November 2022

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December 2022

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		TUESDAY	Notes
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		← From Oct 29 AKT Travel (Prague (Foreign Affairs Council)) - FN-USTR-SCHED	
Pacific	Eastern	Flight: UA 9393 PRG --> FRA Tai, Katherine C. EOP/USTR	
4 ^{AM}	7 ^{AM}		
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9	12 ^{PM}	Flight: UA 933 FRA --> IAD Tai, Katherine C. EOP/USTR	
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November 2, 2022

Wednesday

November 2022

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December 2022

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		WEDNESDAY	Notes
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Pacific	Eastern		
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5	8		
6	9	FO Check In; EXEMPTION 6 9:30am Meeting: Ethan Nominee Check-In; Heather's Office (211); Hurlburt, He.	
7	10	Meeting: IPEF Digital; W203; Tai, Katherine C. EOP/USTR	
8	11	USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 Tai, Katherine C. EOP/USTR	
9	12 ^{PM}	IPEF -- 2023 Schedule; W200; Bianchi, Sarah A. EOP/USTR Weekly AKT Invite Review; Heather's Office EXEMPTION 6	
10	1	1:00pm Zoom: Sarah Beran; EXEMPTION 6 EXEMPTION 6	
11	2	Speech Prep: New England Council; AKT Office; Tai, Katherine C. EOP/USTR Meeting: Senior Advisors AKT Office	
12 ^{PM}	3	Tai, Katherine C. EOP/USTR	
1	4	Cabinet Chiefs of Staff In-Person Meeting EEOB 159 for HOLD, then escorted to the Roosevelt Room, The White House Koh, Daniel A. EOP/WHO	
2	5	EXEMPTION 6	
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November 3, 2022

Thursday

November 2022

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December 2022

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		THURSDAY	Notes
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Pacific	Eastern		
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5	8		
6	9	Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR 9:30am Zoom: SEAP Office Meeting EXEMPTION 6	
7	10	10:15am Meeting: David Bisbee; Heather's Office (Winder 211); Hurlburt, Heather	
8	11	EXEMPTION 6	
9	12 ^{PM}	Call: Frances O'Grady (TUC); EXEMPTION 6 Heather/ Greta Check-in; Greta's office; Peisch, Greta M. EOP/USTR	
10	1	Meeting: TPR Briefing Winder 203; Hurlburt, Heather F. EOP/USTR	
11	2	Meeting: IPEF Environment Winder 203; Tai, Katherine C. EOP/USTR	
12 ^{PM}	3	Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C. [EXTERNAL] Invitation: Cathy with Heather Hurlburt (EOP/USTR) @ Thu	
1	4	Weekly FO Logistics Sync; Heather's Office (211) / Call Ginna; Stoneman, Jess ALS Side Event Check In ; EXEMPTION 6	
2	5	Meeting: Heather; AKT Office; Tai, Katherine C. EOP/USTR	
3	6		

November 4, 2022

Friday

November 2022

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December 2022

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		FRIDAY	Notes
		4	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9	Staff Policy Call; EXEMPTION 6 Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 Hurlburt, Heather F. EOP/	
7	10	MEETING (OPTION 1): Forced labor t EXEMPTION 6 Weekly all COS Check-in; EXEMPTION 6	
8	11	India TPF -- Planning Check-in; W200; Bianchi, Sarah A. EOP/USTR 11:30am Monthly Meeting: Sarah Feldmann (OA) and Heather Hurlburt (U	
9	12 ^{PM}	Weekly Taiwan Check In; EXEMPTION 6 OVP-USTR Sync; EEOB 291; Lissner, Rebecca R. EOP/OVP	
10	1	Meeting: Ethan Holmes; Heather's Office; Hurlburt, Heather F. EOP/USTR	
11	2	Meeting: TTC Progress; Winder 203; Hurlburt, Heather F. EOP/USTR	
12 ^{PM}	3	[EXTERNAL] Virtual meeting Heather & Jason; Jason to call Heather; Jason.Ea Heather <-> Kristina connect; Costa, Kristina L. EOP/WHO	
1	4	4:00pm Zoom: Matan Chorev ; EXEMPTION 6 Quick China Check-In; Winder 211; Tata, Shantanu S. EOP/USTR	
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November 5, 2022

Saturday

November 2022

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December 2022

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18	19	20	21	22	23	24
25	26	27	28	29	30	31

		SATURDAY	Notes
		5	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
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7	10		
8	11		
9	12 ^{PM}		
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November 6, 2022

Sunday

November 2022

Su	Mo	Tu	We	Th	Fr	Sa
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20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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		SUNDAY	Notes
		6	
Pacific	Eastern		
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7	10		
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9	12 ^{PM}		
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12 ^{PM}	3		
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November 7, 2022

Monday

November 2022

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
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25	26	27	28	29	30	31

		MONDAY	Notes
		7	
		AKT Travel (Boston, MA) - FN-USTR-SCHEDULING	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10	Weekly Zoom: USTR/AUSTR/FO EXEMPTION 6	
8	11	Weekly COS/WHL Check-in; EXEMPTION 6	
9	12 ^{PM}	FO/Admin/HR - Check In; EXEMPTION 6	
10	1		
11	2	Meeting: Karen Lezny; EXEMPTION 6 Weekly AKT Invite Review; Heather's Office; EXEMPTION 6	
12 ^{PM}	3	Call: APEC Bangkok Schedule Review; EXEMPTION 6 Meeting: Jesse Stoneman; Heather's Office; Stoneman, Jessica R. EOP/USTR	
1	4	Interview: EXEMPTION 6 Elizabeth Baltzan's Zoom Meeting; EXEMPTION 6	
2	5		
3	6		

November 8, 2022

Tuesday

November 2022

Su	Mo	Tu	We	Th	Fr	Sa
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20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

		TUESDAY	Notes
		8	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9	Special Assistant Interview: EXEMPTION 6	
7	10		
8	11	USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 Tai, Katherine C. EOP/USTR	
9	12 ^{PM}	Meeting: Monthly with Bill Shpiece; Heather's Office (211); Hurlburt, Heather	
10	1	Meeting: APEP Discussion; AKT Office; Tai, Katherine C. EOP/USTR	
11	2	Meeting: TRIPS Discussion; Winder 203// EXEMPTION 6	
12 ^{PM}	3	3:30pm Meeting: Elijah Scheduling Transition Meeting; Heather's Office (211);	
1	4	Meeting: IPEF Digital; W203; Tai, Katherine C. EOP/USTR Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C.	
2	5	5:00pm Interview: EXEMPTION 6 Meeting: Senior Advisors; AKT Off Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR	
3	6		

November 9, 2022

Wednesday

November 2022

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20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

		WEDNESDAY	Notes
		9	
		AKT Travel (Raleigh & Durham, NC) - FN-USTR-SCHEDULING To Nov 10 →	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9	Meeting: First Deputy Prime Minister Yuliia Svyrydenko (Ukraine); W203; Tai,	
7	10	Q1 2023 Planning Meeting; W203; Stoneman, Jessica R. EOP/USTR Weekly Cabinet COS check-in; EXEMPTION 6	
8	11	USTR --> DCA; Tai, Katherine C. EOP/USTR	
9	12 ^{PM}		
10	1	Flight: AA 4744 DCA --> RDU Tai, Katherine C. EOP/USTR	
11	2	FW: To Clear or Not to Clear Discussion EXEMPTION 6 Shpiece, William F. EOP/USTR	
12 ^{PM}	3		
1	4	Weekly Cabinet Call ; EXEMPTION 6	
2	5	Weekly Cabinet Call; EXEMPTION 6	
3	6		

November 10, 2022

Thursday

November 2022

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27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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		THURSDAY	Notes
		10	
		← From Nov 9 AKT Travel (Raleigh & Durham, NC) - FN-USTR-SCHEDULING	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10	MEETING: Clean Energy Tax Incentives Implementation Steering Group (Folk	
8	11		
9	12 ^{PM}	Weekly IndoPacific Check-In EXEMPTION 6	
10	1		
11	2		
12 ^{PM}	3	Flight: UA 6046 RDU --> IAD Tai, Katherine C. EOP/USTR	
1	4		
2	5	Call: Roberto Soberanis; Heather to call Roberto EXEMPTION 6 ; Hurlburt, Heather	
3	6		

November 11, 2022

Friday

November 2022

Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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25	26	27	28	29	30	31

		FRIDAY	Notes
		11	
		Office Closed - Veterans Day (Observed) - Stoneman, Jessica R. EOP/USTR	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8	EXEMPTION 6	
6	9	Staff Policy Call; EXEMPTION 6	
7	10	Coffee with Nelson Cunningham EXEMPTION 6	
8	11	Special Assistant Interview; EXEMPTION 6	
9	12 ^{PM}		
10	1		
11	2		
12 ^{PM}	3		
1	4		
2	5		
3	6		

November 12, 2022

Saturday

November 2022

Su	Mo	Tu	We	Th	Fr	Sa
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

		SATURDAY	Notes
		12	
		AKT Travel (Singapore & Bangkok (APEC AMM)) - FN-USTR-SCHEDULE To Nov 19 →	
Pacific	Eastern	Flight: UA 277 IAD --> SFO Tai, Katherine C. EOP/USTR	
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10		
8	11		
9	12 ^{PM}		
10	1		
11	2		
12 ^{PM}	3		
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3	6		

November 13, 2022

Sunday

November 2022

Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

		SUNDAY	Notes
		13	
		← From Nov 12 AKT Travel (Singapore & Bangkok (APEC AMM)) - To Nov 19 →	
Pacific	Eastern	Flight: UA 29; SFO --> SIN; Tai, Katherine C. EOP/USTR	
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10		
8	11		
9	12 ^{PM}		
10	1		
11	2		
12 ^{PM}	3		
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2	5		
3	6		

November 14, 2022

Monday

November 2022

Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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		MONDAY	Notes
		14	
		← From Nov 12 AKT Travel (Singapore & Bangkok (APEC AMM)) - To Nov 19 →	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8	Interview: EXEMPTION 6	
6	9	Interview: EXEMPTION 6	
7	10	Weekly Zoom: USTR/AUSTR/FO EXEMPTION 6	
8	11	Weekly COS/WHL Check-in; EXEMPTION 6	
9	12 ^{PM}		
10	1		
11	2	Weekly Taiwan Check In; EXEMPTION 6	
12 ^{PM}	3		
1	4		
2	5		
3	6		

November 15, 2022

Tuesday

November 2022

Su	Mo	Tu	We	Th	Fr	Sa
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20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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25	26	27	28	29	30	31

		TUESDAY	Notes
		15	
		← From Nov 12 AKT Travel (Singapore & Bangkok (APEC AMM)) - To Nov 19 →	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10		
8	11	MEETING: Clean Energy Tax Incentives Implementation Steering Group EXEMPTION 6 Zaidi, Ali A. EOP/WHO	
9	12 ^{PM}		
10	1		
11	2		
12 ^{PM}	3		
1	4		
2	5		
3	6		
		4:10am - 6:45am Flight: SQ 714(SIN --> BKK)	

November 16, 2022

Wednesday

November 2022

Su	Mo	Tu	We	Th	Fr	Sa
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6	7	8	9	10	11	12
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20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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		WEDNESDAY	Notes
		16	
		← From Nov 12 AKT Travel (Singapore & Bangkok (APEC AMM)) - To Nov 19 →	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10	Interview: Mairead Cahill; EXEMPTION 6 Weekly Cabinet COS check-in; http://[redacted] FW: Call: Sec. Vilsack (Ag); Dial-in: +1	
8	11		
9	12 ^{PM}		
10	1		
11	2		
12 ^{PM}	3		
1	4		
2	5	Weekly Cabinet Call; EXEMPTION 6	
3	6		

November 17, 2022

Thursday

November 2022

Su	Mo	Tu	We	Th	Fr	Sa
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20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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		THURSDAY	Notes
		17	
		← From Nov 12 AKT Travel (Singapore & Bangkok (APEC AMM)) - To Nov 19 →	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8	Zoom: Nahid Bhadelia and Cynthia Spishak; EXEMPTION 6	
6	9		
7	10		
8	11		
9	12 ^{PM}		
10	1		
11	2		
12 ^{PM}	3		
1	4	Monthly All Trade Advisory Committees Cleared Advisors Call Dial-in information below Sokolowski, Sophia P. EOP/USTR	
2	5		
3	6		
		2:00am - 2:30am Canceled: Call: Amb. Burns (China) EXEMPTION 6	

November 18, 2022

Friday

November 2022

Su	Mo	Tu	We	Th	Fr	Sa
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20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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25	26	27	28	29	30	31

		FRIDAY	Notes
		18	
		← From Nov 12 AKT Travel (Singapore & Bangkok (APEC AMM)) - To Nov 19 →	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9	Staff Policy Call; EXEMPTION 6	
7	10		
8	11		
9	12 ^{PM}		
10	1	EOP Chiefs Monthly Sync; EXEMPTION 6	
11	2	Meeting: TTC Progress; Winder 203; Hurlburt, Heather F. EOP/USTR	
12 ^{PM}	3		
1	4		
2	5	EXEMPTION 6	
3	6		

November 19, 2022

Saturday

November 2022

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20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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		SATURDAY	Notes
		19	
		← From Nov 12 AKT Travel (Singapore & Bangkok (APEC AMM)) - FN-USTR-SCI	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10		
8	11		
9	12 ^{PM}		
10	1	Flight: TG 970 BKK --> ZRH Tai, Katherine C. EOP/USTR	
11	2		
12 ^{PM}	3		
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November 20, 2022

Sunday

November 2022

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20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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25	26	27	28	29	30	31

		SUNDAY	Notes
		20	
Pacific	Eastern	Flight: UA 53 ZRH --> IAD Tai, Katherine C. EOP/USTR	
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10		
8	11		
9	12 ^{PM}		
10	1		
11	2		
12 ^{PM}	3		
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		12:00am - 12:55am Flight: TG 970(BKK --> ZRH)	

November 21, 2022

Monday

November 2022

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20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

		MONDAY	Notes
		21	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10	Weekly Zoom: USTR/AUSTR/FO EXEMPTION 6	
8	11	Weekly COS/WHL Check-in; EXEMPTION 6 Meeting: Weekly Lookahead; AKT Office; Tai, Katherine C. EOP/USTR Weekly AKT Invite Review; Heather's Office; EXEMPTION 6	
9	12 ^{PM}	Meeting: USMCA; W203; Tai, Katherine C. EOP/USTR	
10	1	Special Assistant Interview; EXEMPTION 6	
11	2	Meeting: Laurie-Ann Agama; Heather EXEMPTION 6	
12 ^{PM}	3	Meeting: Senior Advisors; AKT Off Howard event chat; EXEMPTION 6	
1	4	[EXTERNAL] Invitation: I-MAK <> US EXEMPTION 6 Heather Hurlburt/Sameera Fazili ; htt	
2	5	EXEMPTION 6	
3	6	EXEMPTION 6	

November 22, 2022

Tuesday

November 2022

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27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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		TUESDAY	Notes
		22	
		Tommy OOO - Wolfe, Tommy C. EOP/USTR To Nov 23 →	
Pacific	Eastern	EXEMPTION 6	
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10	EXEMPTION 6 Meeting: Weekly Scheduling Feed	
8	11	Call Katie	
9	12 ^{PM}	Meeting: TRIPS Discussion; EXEMPTION 6	
10	1	Heather+Josh talk staffing; Hurlburt, Heather F. EOP/USTR Meeting: Charita Castro; Heather's Office (211); Hurlburt, Heather F. EOP/USTR	
11	2	Q1 2023 Planning Meeting W203; Dial-in TK; Stoneman, Jessica R. EOP/USTR	
12 ^{PM}	3	Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR	
1	4	USTR WHCRT ; EXEMPTION 6	
2	5		
3	6		
		7:45pm - 8:15pm Call: Ambassador Burns (China) EXEMPTION 6	

November 23, 2022

Wednesday

November 2022

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27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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25	26	27	28	29	30	31

		WEDNESDAY	Notes
		23	
		← From Nov 22 Tommy OOO - Wolfe, Tommy C. EOP/USTR	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9	FO Check In; EXEMPTION 6 FW: Update on USTR; EXEMPTION 6 Call: Heather; EXEMPTION 6	
7	10	Call: Congressional Transparency and Consultation Guidelines; EXEMPTION 6	
8	11	USTR/Senior Staff EXEMPTION 6 Tai, Katherine C. EOP/USTR	
9	12 ^{PM}	AKT December Speaking Engagement Review; EXEMPTION 6	
10	1	Special Assistant Interview; EXEMPTION 6	
11	2		
12 ^{PM}	3		
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November 24, 2022

Thursday

November 2022

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27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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25	26	27	28	29	30	31

		THURSDAY	Notes
		24	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
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7	10		
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9	12 ^{PM}		
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12 ^{PM}	3		
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November 25, 2022

Friday

November 2022

Su	Mo	Tu	We	Th	Fr	Sa
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20	21	22	23	24	25	26
27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

		FRIDAY	Notes
		25	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10		
8	11		
9	12 ^{PM}		
10	1		
11	2		
12 ^{PM}	3		
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November 26, 2022

Saturday

November 2022

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27	28	29	30			

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

		SATURDAY	Notes
		26	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10		
8	11		
9	12 ^{PM}		
10	1		
11	2		
12 ^{PM}	3		
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3	6		

November 27, 2022

Sunday

November 2022

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December 2022

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		SUNDAY	Notes
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Pacific	Eastern		
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November 28, 2022

Monday

November 2022

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December 2022

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		MONDAY	Notes
		28	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10	Weekly Zoom: USTR/AUSTR/FO Annex EXEMPTION 6 Hurlburt, Heather F. EOP/USTR Weekly COS/WHL Check-in; https: [REDACTED]	
8	11	Meeting: Le Maire Prep; W203; Tai, Katherine C. EOP/USTR Call: Minister Le Maire (France); EXEMPTION 6	
9	12 ^{PM}		
10	1	Meeting: Weekly Lookahead; AKT Office; Tai, Katherine C. EOP/USTR [REDACTED]	
11	2	Meeting: Senior Advisors; AKT Office; Tai, Katherine C. EOP/USTR [REDACTED] Meeting: IPEF Environment Winder 203; Tai, Katherine C. EOP/USTR	
12 ^{PM}	3	Weekly AKT Invite Review; Heather's Office; EXEMPTION 6 [REDACTED]	
1	4	Meeting: IPEF Technical Assistance; Winder 203; Tai, Katherine C. EOP/USTR	
2	5	Meeting: USMCA Alternative Staging; W203 EXEMPTION 6 [REDACTED]	
3	6	Call: Ambassador Burns (China); Winder 218; Tai, Katherine C. EOP/USTR	

November 29, 2022

Tuesday

November 2022

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December 2022

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		TUESDAY	Notes
		29	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
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7	10		
8	11		
9	12 ^{PM}	Onboarding Tasks (Victor Ban); EXEMPTION 6 Quick TTC call; EXEMPTION 6	
10	1	STIP FO Guidance Meeting EXEMPTION 6	
11	2	FO/Admin/HR - Check In; EXEMPTION 6	
12 ^{PM}	3	Call: Falisa Peoples-Tittle & Heather Hurlburt; EXEMPTION 6 Meeting: Heather; AKT Office; Tai, Katherine C. EOP/USTR	
1	4	Meeting: Congressional Prep; W203; Tai, Katherine C. EOP/USTR	
2	5	Meeting: Weekly Scheduling & Q1 2023 Planning AKT Office; Tai, Katherine C. EOP/USTR	
3	6	InSTEP Dinner India's Emergence on the Global Stage, Implications for US p	
		EXEMPTION 6	

November 30, 2022

Wednesday

November 2022

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December 2022

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		WEDNESDAY	Notes
		30	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9	FO Check In; EXEMPTION 6	
7	10	Weekly IndoPacific Check-In EXEMPTION 6 Weekly Cabinet COS check-in; http	
8	11	Meeting: Prof. Klaus Schwab (WEF); W203; Tai, Katherine C. EOP/USTR	
9	12 ^{PM}		
		USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 ai, Katherine C. EOP/USTR	
10	1		
11	2		
12 ^{PM}	3		
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2	5	EXEMPTION 6	
3	6	Meeting: State/Nina Hachigian	

December 1, 2022

Thursday

December 2022

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January 2023

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		THURSDAY	Notes
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Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10	Senior Staff follow up ; Heather's office ; McCarthy, Daniel M. EOP/USTR Call: Minister Habeck (Germany) ; EXEMPTION 6	
8	11	Prep: CFR Conceptual Discussion; AKT Office; Tai, Katherine C. EOP/USTR Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR	
9	12 ^{PM}	Weekly FO Logistics Sync; Heather's Office (211) / Call Ginna; Stoneman, Jess	
10	1	Meeting: TRIPS Rollout; EXEMPTION 6	
11	2	Meeting: Bill Jackson; Heather's Office USTR's NAHM Event--Native American EXEMPTION 6 Enoch, Tiffany R. EOP/USTR	
12 ^{PM}	3	Prep: Atlantic Council Event; AKT Offi Meeting: Mexico Prep; AKT Office; Ta	
1	4	Heather/Kelly catch up ; Heather's office ; Milton, Kelly K. EOP/USTR	
2	5	AGOA video huddle ; EXEMPTION 6	
3	6	EXEMPTION 6	

December 2, 2022

Friday

December 2022

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January 2023

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		FRIDAY	Notes
		2	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9	Staff Policy Call; EXEMPTION 6 Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 ; Hurlburt, Heather F. EOP/	
7	10	USTR & Commerce sync re WE event Weekly all COS Check-in; https://p	
8	11	Prep: Aircraft Discussion + TALD & TTC Winder 203 Tai, Katherine C. EOP/USTR	
9	12 ^{PM}	Weekly Taiwan Check In; EXEMPTION 6 Meeting: IPEF Labor Winder 203; Tai, Katherine C. EOP/USTR	
10	1		
11	2	Deputies Committee on Mining EXEMPTION 6 Fazili, Sameera EOP/WHO Meeting: TTC & TALD Logistics; h	
12 ^{PM}	3	Sophia to call Heather; Sokolowski, Sophia P. EOP/USTR Special Assistant Interview Debrief; 211; Stoneman, Jessica R. EOP/USTR	
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December 3, 2022

Saturday

December 2022

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January 2023

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		SATURDAY	Notes
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Pacific	Eastern		
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December 4, 2022

Sunday

December 2022

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January 2023

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		SUNDAY	Notes
		4	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10		
8	11	11:00am Monthly Meeting: Sarah Feldmann (OA) and Heather Hurlburt (U)	
9	12 ^{PM}		
10	1		
11	2		
12 ^{PM}	3		
1	4	Meeting: EVP Dombrovskis (EU) Winder 203 Tai, Katherine C. EOP/USTR	
2	5		
3	6		

December 5, 2022

Monday

December 2022

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January 2023

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		MONDAY	Notes
		5	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8	<div data-bbox="259 625 646 1354" style="border: 1px solid orange; padding: 5px;"> <p>Trade & Technology Council College Park, Maryland</p> </div>	
6	9		
7	10		
8	11		
9	12 ^{PM}		
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Weekly COS/WHL Check-in; [https://](#)

TPE Discussion; **EXEMPTION 6**

December 6, 2022

Tuesday

December 2022

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January 2023

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		TUESDAY	Notes
		6	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10	chat; Heather's office; Dhongthog, Tsering L. EOP/USTR	
8	11		
9	12 ^{PM}	EXEMPTION 6	
		Weekly IndoPacific Check-In; EXEMPTION 6	
10	1		
		Meeting: Monthly with Bill Shpiece; Heather's Office (211); Hurlburt, Heather F.	
11	2	EXEMPTION 6	Meeting: Senior Advisors AKT Office Tai, Katherine C. EOP/USTR
12 ^{PM}	3		Meeting: Scott Kennedy (CSIS); AKT C Call Lori Wallach
1	4		
		Weekly AKT Invite Review; Heather's Office; EXEMPTION 6	
2	5		
		5:30pm: Interagency U.S. - Africa Leaders Summit Chief of Staff Briefing; Dia	
3	6		Meeting: Heather; AKT Office; Tai, Katherine C. EOP/USTR
		USTR --> Event; Officina Wharf, 1120 Maine Ave SW; Tai, Katherine C. EOP/USTR	
		7:00pm - 9:00pm Event: Simon Clark Dinner(Private Room, Officina Wharf, 1120 Mai	

December 7, 2022

Wednesday

December 2022

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January 2023

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		WEDNESDAY	Notes
		7	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9	FO Check In; EXEMPTION 6 Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C	
7	10	Greta/ Heather Check-in; W223; Peisch, Greta M. EOP/USTR Weekly Cabinet COS check-in; EXEMPTION 6	
8	11		
9	12 ^{PM}	EXEMPTION 6	
10	1	Prep: Women's Foreign Policy Group Lunch; AKT Office; Tai, Katherine C. EOP/L	
11	2	Meeting: Solidarity Center; Winder 203; Hurlburt, Heather F. EOP/USTR	
12 ^{PM}	3		
1	4		
2	5	Weekly Cabinet Call; EXEMPTION 6 Weekly Cabinet Call; EXEMPTION 6	
3	6	Gathering to Address a Sameera Shortage Indian Treaty Room (EEOB 474) English, Leandra EOP/WHO	

December 8, 2022

Thursday

December 2022

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January 2023

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		THURSDAY	Notes
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Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9	Invitation: China-COVID IPC SVTC only Rosenberger, Laura M. EOP/NSC	
7	10	Meeting: Memo Review; AKT Office	
		Meeting: EU Next Steps; Winder 203; Tai, Katherine C. EOP/USTR	
8	11		
9	12 ^{PM}		
10	1	Call Ginna Heather/Chris catch-up; HH's office	
11	2	DEIA Council Exec Committee and US	Weekly FO Logistics Sync; Heather
		Call: Sullivan/Deese Monthly; Dial-In: EXEMPTION 6	; Participant
12 ^{PM}	3	Meeting: Minister Ahn (Korea); W203; Tai, Katherine C. EOP/USTR USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6	Tai, Katherine C. EOP/USTR
1	4	Meeting: Minister O'Regan (Canada); Winder 203; Tai, Katherine C. EOP/USTR	
2	5		
3	6		

December 9, 2022

Friday

December 2022

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January 2023

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		FRIDAY	Notes
		9	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8	Call: Sara Schuman; EXEMPTION 6	
6	9	Staff Policy Call; EXEMPTION 6	
7	10	Week Ahead AUSTRs Meeting Participant Dial-In: EXEMPTION 6 Hurlburt, Heather F. EOP	
8	11	Weekly all COS Check-in; EXEMPTION 6	
9	12 ^{PM}	Meeting: TRIPS ; Winder 203 EXEMPTION 6	
10	1	Weekly Taiwan Check In; https://p... USTR --> Local Stop; EXEMPTION 6 Lunch: Secretary General Mene (AfcFTA) EXEMPTION 6	
11	2	Tai, Katherine C. EOP/USTR Local Stop --> USTR; Tai, Katherine C. EOP/USTR	
12 ^{PM}	3		
1	4	Prep: Semafor Africa, Africa Women in Trade, & EXIM Conference AKT Office Tai, Katherine C. EOP/USTR	
2	5		
3	6		

December 10, 2022

Saturday

December 2022

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January 2023

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		SATURDAY	Notes
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Pacific	Eastern		
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9	12 ^{PM}		
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December 11, 2022

Sunday

December 2022

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January 2023

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Pacific	Eastern		
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December 12, 2022

Monday

December 2022

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January 2023

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		MONDAY	Notes
		12	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9	Weekly Zoom: USTR/AUSTR/FO EXEMPTION 6	
7	10	Prep: AGOA & ABF Winder 203; Tai, Katherine C. EOP/USTR	
8	11	Weekly COS/WHL Check-in; https:// Event: Semafor Africa Summit 901 F Street NW, Great Hall Tai, Katherine C. EOP/USTR	
9	12 ^{PM}	AGOA Ministerial & ALS Weekly Che EXEMPTION 6 Gomez-Martinez, Osvaldo EOP/USTR	
10	1	Meeting: Cabinet Secretary Moses Kuria (Kenya) Winder 203; Tai, Katherine C. EOP/USTR	
11	2		
12 ^{PM}	3		
1	4		
2	5	Meeting: Dr. Ngozi (WTO) AKT Office; Tai, Katherine C. EOP/USTR	
3	6		

December 13, 2022

Tuesday

December 2022

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January 2023

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		TUESDAY	Notes
		13	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}	Home --> EEOB --> Event EEOB (Room 97) --> Washington Convention Center; Tai, Katherine C. EOP/USTR	
5	8	Event: AGOA Ministerial Room 147 A/B, Washington Convention Center Tai, Katherine C. EOP/USTR	
6	9		
7	10		
8	11		
9	12 ^{PM}		
10	1	Meeting: Minister Patel (South Africa); Washington Convention Center, Room 1	
11	2	Event --> USTR; Tai, Katherine C. EOP/USTR	
12 ^{PM}	3	Respect for Marriage signing	
1	4	Japan discussion; EXEMPTION 6	
2	5		
3	6	Event: US-African Business Forum Reception Ritz Carlton, Grand Foyer Ballroom and Salon 1/2 Tai, Katherine C. EOP/USTR	

December 14, 2022

Wednesday

December 2022

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January 2023

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		WEDNESDAY	Notes
		14	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}	Hilltop --> EEOB --> Event Washington Convention Center; Tai, Katherine C. EOP/USTR	
5	8	Event: African Business Forum & MOU Signing Washington Convention Center, USABF Plenary Room (Hall D) Tai, Katherine C. EOP/USTR	
6	9		
7	10	Meeting: Commissioner Muchanga (U) Washington Convention Center, Room [REDACTED] Weekly Cabinet COS check-in; http://[REDACTED]	
8	11	Meeting: Prime Minister Abiy (Ethiopia) Washington Convention Center, Room 149B; Tai, Katherine C. EOP/USTR	
9	12 ^{PM}	Meeting: Prime Minister Akhannouch (Morocco); Washington Convention Cen	
10	1	Meeting: President Faure Gnassingbé (Togo); Washington Convention Center, I	
11	2	Weekly AKT Invite Review; Heather's Office; EXEMPTION 6	
12 ^{PM}	3	Meeting: India TPF Discussion; AKT Office; Tai, Katherine C. EOP/USTR	
1	4	USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 #; Tai, Katherine C. EOP/USTR	
2	5	Call with Katharine Ferguson Weekly Cabinet Call; EXEMPTION 6 Weekly Cabinet Call ; EXEMPTION 6	
3	6	EXEMPTION 6	

December 15, 2022

Thursday

December 2022

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January 2023

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		THURSDAY	Notes
		15	
		EXEMPTION 6	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9	Meeting: Heather; AKT Office; Tai, Katherine C. EOP/USTR	
7	10	Meeting: DG Hongbo (ILO); 203 Winder; Tai, Katherine C. EOP/USTR	
		Weekly FO Logistics Sync; Heather's Office (211) / Call Ginna; Stoneman, Jess	
8	11	Meeting: Anthony Reyes; AKT Office; Tai, Katherine C. EOP/USTR	
9	12 ^{PM}		
10	1	Meeting: Memo Review; AKT Office; Tai, Katherine C. EOP/USTR	
		1:30pm Meeting: Bi-Monthly with Charles King; Heather's Office (211); Hurl	
11	2	Admin/FO Check-In; EXEMPTION 6	
		Meeting: Weekly Scheduling Feedback + Invites; AKT Office; Tai, Katherine C.	
12 ^{PM}	3	Q1 2023 AKT EME Travel; Winder 203; Stoneman, Jessica R. EOP/USTR	
1	4	Call Chris Wilson	
2	5	Call Beeman	
3	6		

December 16, 2022

Friday

December 2022

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January 2023

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

		FRIDAY	Notes
		16	
		[EXTERNAL] Updated invitation: ISAB New Security Briefings- Washington DC	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9	Staff Policy Call; EXEMPTION 6	
		Prep: Mexico Biotech; AKT Office; Tai,	
7	10	Prep: PC ; Winder 203; Tai, Katherine C	
		Weekly all COS Check-in; EXEMPTION 6	
8	11	Q1 2023 AKT Latin America Travel; EXEMPTION 6	
9	12 ^{PM}		
10	1	EOP Chiefs Monthly Sync; https:// Prep: CFR Event; AKT Office; Tai, Kathe	
11	2	ISAB Working Group State Dept	
12 ^{PM}	3		
1	4		
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December 17, 2022

Saturday

December 2022

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18	19	20	21	22	23	24
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January 2023

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22	23	24	25	26	27	28
29	30	31				

		SATURDAY	Notes
		17	
Pacific	Eastern		
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5	8		
6	9		
7	10		
8	11		
9	12 ^{PM}		
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12 ^{PM}	3		
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December 18, 2022

Sunday

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023

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22	23	24	25	26	27	28
29	30	31				

		SUNDAY	Notes
		18	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10		
8	11		
9	12 ^{PM}		
10	1		
11	2		
12 ^{PM}	3		
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3	6		

December 19, 2022

Monday

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023

Su	Mo	Tu	We	Th	Fr	Sa
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22	23	24	25	26	27	28
29	30	31				

		MONDAY	Notes
		19	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9	Meeting: Weekly Lookahead; AKT [REDACTED] Weekly Taiwan Check In; EXEMPTION 6 [REDACTED]	
7	10	Weekly Zoom: USTR/AUSTR/FO Annex I http://[REDACTED] Hurlburt, Heather F. EOP/USTR	
		Weekly COS/WHL Check-in; https://[REDACTED]	
8	11	Meeting: CFR Prep; AKT Office ; Tai, Katherine C. EOP/USTR	
9	12 ^{PM}	Event: Council on Foreign Relations CFR DC Office, 1777 F St Tai, Katherine C. EOP/USTR	
10	1		
11	2	Meeting: Senior Advisors AKT Office Tai, Katherine C. EOP/USTR	EXEMPTION 6 [REDACTED]
12 ^{PM}	3		
1	4	Monthly All Trade Advisory Committ Participant Dial-In: EXEMPTION 6 [REDACTED] Sokolowski, Sophia P. EOP/USTR	
2	5		
3	6		

December 20, 2022

Tuesday

December 2022

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January 2023

Su	Mo	Tu	We	Th	Fr	Sa
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		TUESDAY	Notes
		20	
		Check w/Katharine Ferguson re Hagerty holds	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9	Call: Maria Pagan + Heather Hurlburt EXEMPTION 6 Meeting: Roberto & Heather; Heather's Office (211); Hurlburt, Heather F. EOP/U	
7	10	Meeting: Weekly w/ DUSTRs; Winder EXEMPTION 6 Prep: Sen. Menendez; Winder 203; Tai, Katherine C. EOP/USTR	
8	11	Heather + Alethea Gordon, GM Heather's office Hurlburt, Heather F. EOP/USTR	
9	12 ^{PM}	Weekly AKT Invite Review; Heather's Office EXEMPTION 6 <div style="background-color: black; color: red; font-size: 2em; text-align: center; padding: 5px;">EXEMPTION 6</div>	
10	1	<div style="background-color: black; color: red; font-size: 2em; text-align: center; padding: 5px;">EXEMPTION 6</div>	
11	2	Meeting: IPEF; Winder 203 EXEMPTION 6 ; Tai, Katherine C. E	
12 ^{PM}	3	AKT Q1 2023 Africa Travel; EXEMPTION 6 Meeting: Heather + ASB; EXEMPTION 6	
1	4	Meeting: Weekly Scheduling Feedback & Q1 Lookahead Winder 203; Tai, Katherine C. EOP/USTR	
2	5		
3	6		

December 21, 2022

Wednesday

December 2022

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January 2023

Su	Mo	Tu	We	Th	Fr	Sa
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29	30	31				

		WEDNESDAY	Notes
		21	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9	Call: Sara Schuman; Winder 218 (Sara will initiate call); Tai, Katherine C. EOP/USTI	
7	10	Heather + Tim; Winder 211; Hurlburt, Heather F. EOP/USTR	
8	11	USTR/Senior Staff Winder 203/ Dial in EXEMPTION 6 ; Tai, Katherine C. EOP/USTR	
9	12 ^{PM}	2023 Travel; Winder 211; Tata, Shantanu S. EOP/USTR	
10	1		
11	2	[EXTERNAL] Gary Smith & Heather F. EOP Briefing on CHIPS NOFO EXEMPTION 6 Joseph, Tresa J. EOP/WHO	
12 ^{PM}	3	Call Chris Gundermann	
1	4	Coffee: Andrea & Heather; EXEMPTION 6 ; Hurlburt, Heather F. EOP/USTR	
2	5	Catch-up (Enviro) HH office? ; Milton, Kelly K. EOP/USTR	
3	6		
		8:51pm - 9:21pm Confirm Doug huddle EXEMPTION 6	
		10:30pm - 11:30pm Heather Hurlburt's Zoom Meeting EXEMPTION 6	

December 22, 2022

Thursday

December 2022

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January 2023

Su	Mo	Tu	We	Th	Fr	Sa
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22	23	24	25	26	27	28
29	30	31				

		THURSDAY	Notes
		22	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9	Invitation: China-COVID IPC EEOB 374//SVTC Rosenberger, Laura M. EOP/NSC	
7	10	Coffee with Ed Gresser	
8	11	Meeting: Memo Review; AKT Office	
9	12 ^{PM}	Meeting: Transparency and Consultation Guidelines; AKT Office; Tai, Katherine	
10	1	EXEMPTION 6	
11	2	EXEMPTION 6	
12 ^{PM}	3	Meeting: Greta + Heather; AKT Office; Tai, Katherine C. EOP/USTR	
1	4	Meeting: Heather & Roberto; AKT Office; Tai, Katherine C. EOP/USTR	
2	5		
3	6	EXEMPTION 6	

December 23, 2022

Friday

December 2022

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January 2023

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		FRIDAY	Notes
		23	
Pacific	Eastern		
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6	9	EXEMPTION 6	
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December 24, 2022

Saturday

December 2022

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January 2023

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29	30	31				

		SATURDAY	Notes
		24	
Pacific	Eastern		
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December 25, 2022

Sunday

December 2022

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January 2023

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		SUNDAY	Notes
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Pacific	Eastern		
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December 26, 2022

Monday

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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January 2023

Su	Mo	Tu	We	Th	Fr	Sa
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29	30	31				

		MONDAY	Notes
		26	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
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7	10		
8	11		
9	12 ^{PM}		
10	1	30D FTA; EXEMPTION 6	
11	2		
12 ^{PM}	3		
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December 27, 2022

Tuesday

December 2022

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January 2023

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29	30	31				

		TUESDAY	Notes
		27	
Pacific	Eastern		
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9	12 ^{PM}		
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December 28, 2022

Wednesday

December 2022

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January 2023

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		WEDNESDAY	Notes
		28	
Pacific	Eastern		
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December 29, 2022

Thursday

December 2022

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January 2023

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		THURSDAY	Notes
		29	
Pacific	Eastern		
4 ^{AM}	7 ^{AM}		
5	8		
6	9		
7	10		
8	11		
9	12 ^{PM}		
10	1		
11	2	Jennifer Harris' Zoom Meeting; EXEMPTION 6	
12 ^{PM}	3		
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December 30, 2022

Friday

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
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January 2023

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22	23	24	25	26	27	28
29	30	31				

		FRIDAY	Notes
		30	
Pacific	Eastern		
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7	10		
8	11		
9	12 ^{PM}		
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11	2		
12 ^{PM}	3		
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December 31, 2022

Saturday

December 2022

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January 2023

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22	23	24	25	26	27	28
29	30	31				

		SATURDAY	Notes
		31	
Pacific	Eastern		
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6	9		
7	10		
8	11		
9	12 ^{PM}		
10	1		
11	2		
12 ^{PM}	3		
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